



Todd Lowell, *President*  
Steve Paul, *Vice President*  
Greg Daley, *Clerk*  
Camille Maben, *Member*  
Wendy Lang, *Member*

**DECEMBER 11, 2014**  
**SPECIAL MEETING AGENDA — 7:00 P.M.**

**ORGANIZATIONAL MEETING**

- 1.0 **CALL TO ORDER**
- 2.0 **PLEDGE OF ALLEGIANCE**
- 3.0 **CLERK GREG DALEY WILL ADMINISTER THE OATH OF OFFICE TO TODD LOWELL, WENDY LANG AND SUSAN HALLDIN**
- 4.0 **ROLL CALL**
- 5.0 **AUDIENCE/VISITORS PUBLIC DISCUSSION** – This agenda item is included for the purpose of giving anyone in attendance an opportunity to ask questions or discuss non-agenda items with the Board of Trustees. There will be a three-minute time limit per person. If visitors have a complaint about a specific employee of the District, they will be requested to submit an oral or written complaint to the employee's immediate supervisor or the principal as required by Administrative Regulation 1312.1. (Please note that the public portion of all meetings is recorded.)
- 6.0 **COMMENTS FROM STUDENT REPRESENTATIVE(S)**
- 7.0 **COMMENTS FROM BOARD AND SUPERINTENDENT**
- 8.0 **ACTION ITEMS - CONSENT CALENDAR** (*REQUIRES SINGULAR ROLL CALL VOTE*) – All matters listed under the Consent Calendar are to be considered routine and will be enacted by one motion followed by a roll call vote. There will be no separate discussion of these items unless the Board of Trustees, audience, or staff request specific items to be removed from the Consent Calendar for separate discussion and action. Any agenda items removed will be voted upon following the motion to approve the Consent Calendar.
  - 8.1 **BOARD MINUTES** – Request to approve Board minutes.
    - 8.1.1 Nov 19, 2014 (Regular Session)
  - 8.2 **CERTIFICATED PERSONNEL REPORT** – Request to approve personnel items included on the Certificated Personnel Report. (Colleen Slattery)
  - 8.3 **CLASSIFIED PERSONNEL REPORT** – Request to approve personnel items included on the Classified Personnel Report. (Colleen Slattery)
  - 8.4 **BILL WARRANTS** – Request to approve bill warrants. (Barbara Patterson)
  - 8.5 **MONTHLY ACCOUNT SUMMARIES** – Request to approve monthly account summaries. (Barbara Patterson)

- 8.6 **OVERNIGHT FIELD TRIP(S)** – Request to approve the following overnight field trips.  
(Deborah Sigman)
- 8.6.1 Rocklin Elementary School, 4<sup>th</sup> and 5<sup>th</sup> grade students, to participate in a Science Camp at Alliance Redwoods in Occidental, CA, Sonoma County, (May 26 – May 29, 2015).
  - 8.6.2 Sunset Ranch Elementary School, 2<sup>nd</sup> grade students, to participate in a group sleepover at the Monterey Bay Aquarium in Monterey, CA, Monterey County, (April 9 – April 10, 2015).
  - 8.6.3 Sunset Ranch Elementary School, 6<sup>th</sup> grade students, to participate in a Science Camp at Marin Outdoor School at Walker Creek, Marin County, (February 9 – February 12, 2015).
- 8.7 **ADVANCED PLACEMENT SPANISH TEXTBOOK ADOPTION** – Recommend adoption of Tamas, AP Spanish Language and Culture; Vista Higher Learning 2014. (Marty Flowers)
- 8.8 **WILL SERVE LETTER, THE PARKLANDS** – Request to approve the Will Serve letter for The Parklands. (Deborah Sigman)
- 9.0 **ACTION ITEMS – REGULAR AGENDA** – Protocol for action items include a staff presentation, questions from the Board, public input, closing of public input, deliberation by the Board, and voting by the Board. During public input there will be a three-minute time limit per person.
- 9.1 **ANNUAL ORGANIZATION OF THE BOARD OF TRUSTEES** – The Board of Trustees will elect officials and appoint representatives to serve on pertinent committees throughout 2015. (Roger Stock)
- 9.1.1 **ELECT PRESIDENT OF THE BOARD OF TRUSTEES** (*Todd Lowell served in 2014*)  
**(SEAT BOARD PRESIDENT)**
  - 9.1.2 **ELECT VICE PRESIDENT OF THE BOARD OF TRUSTEES** (*Steve Paul served in 2014*)
  - 9.1.3 **ELECT CLERK OF THE BOARD OF TRUSTEES** (*Greg Daley served in 2014*)
  - 9.1.4 **APPOINT SUPERINTENDENT ROGER STOCK AS SECRETARY TO THE BOARD OF TRUSTEES**
  - 9.1.5 **SELECT DATE, TIME, AND PLACE FOR 2015 BOARD OF TRUSTEES MEETINGS**
  - 9.1.6 **APPOINT REPRESENTATIVE TO THE PLACER COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION AND AUTHORIZE REPRESENTATIVE TO VOTE, VIA ABSENTEE BALLOT, IN THE ANNUAL ELECTION OF THE PLACER COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION** (*Greg Daley served in 2014*)
  - 9.1.7 **APPOINT REPRESENTATIVES TO THE CITY OF ROCKLIN LIAISON COMMITTEE (EDUCATION COMMITTEE)** (*Todd Lowell and Wendy Lang served in 2014*)
  - 9.1.8 **APPOINT REPRESENTATIVES TO THE AUDIT COMMITTEE**  
(*Greg Daley and Wendy Lang served in 2014*)
  - 9.1.9 **APPOINT REPRESENTATIVE TO THE JOINT POWERS AUTHORITY (JPA)** (*Greg Daley served in 2014*)

- 9.1.10 **APPOINT REPRESENTATIVES TO THE FACILITIES MASTER PLAN COMMITTEE** (*Camille Maben and Steve Paul served in 2014*)
- 9.1.11 **APPOINT REPRESENTATIVE TO ROCKLIN INDEPENDENT CHARTER ACADEMY (RICA)** (*Wendy Lang served in 2014*)
- 9.2 **ROCKLIN ACADEMY PETITION RENEWAL AND PUBLIC HEARING** – (Barbara Patterson)
- 9.3 **AB 1200 BARGAINING AGREEMENT DISCLOSURE FOR CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA), NON-REPRESENTED, CONFIDENTIAL AND ROCKLIN ADMINISTRATORS PROFESSIONAL ASSOCIATION (RAPA) FOR JULY 1, 2014, THROUGH JUNE 30, 2015** – Request approval of AB1200 Public Disclosure of Proposed Collective Bargaining Agreement. (Barbara Patterson)
- 9.4 **CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) TENTATIVE AGREEMENT (TA)** – Recommend approval of the Tentative Agreement (TA) with the California Employees Association (CSEA). (Colleen Slattery)
- 9.5 **CONFIDENTIAL EMPLOYEES TENTATIVE AGREEMENT (TA)** – Recommend approval of the Tentative Agreement (TA) with Confidential Employees. (Colleen Slattery)
- 9.6 **SALARY INCREASES TO CLASSIFIED NON-REPRESENTED SALARY SCHEDULE TO MATCH AGREEMENTS WITH OTHER BARGAINING GROUPS** – Recommend approval of the proposed Non-Represented Salary Schedule for 2014-15. (Colleen Slattery)
- 9.7 **ROCKLIN ADMINISTRATORS PROFESSIONAL ASSOCIATION (RAPA) TENTATIVE AGREEMENT (TA)** – Recommend approval of the Tentative Agreement (TA) with the Rocklin Administrators Professional Association (RAPA). (Colleen Slattery)
- 9.8 **DISTRICT CERTIFICATION OF ABILITY TO MEET FINANCIAL OBLIGATIONS (FIRST INTERIM REPORT)** – Recommend approval of the First Interim Report. (Barbara Patterson).
- 9.9 **CONTRACT WITH WestED FOR SPECIAL EDUCATION STUDY** – Recommend approval to ratify contract with WestEd for special education study. (Deborah Sigman)
- 10.0 **INFORMATION AND REPORTS**
- 10.1 **TIMELINE AND PROCESS FOR THE DEVELOPMENT OF LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP) FOR 2015-16 REPORT**– (Deborah Sigman and Barbara Patterson)
- 10.2 **STRATEGIC PLANNING, QUARTER 1, UPDATE** – (Skott Hutton)
- 10.3 **CALIFORNIA HIGH SCHOOL EXIT EXAMINATION (CAHSEE) AND CALIFORNIA STANDARDS SCIENCE TESTS RESULTS FOR 2013-14 REPORT** – (Deborah Sigman)
- 11.0 **PENDING AGENDA** – This is the time to place future items on the Pending Agenda.
- 12.0 **CLOSED SESSION** – The Board will adjourn to closed session regarding the following matters:
  - 12.1 *Public employee discipline/dismissal/release pursuant to Government Code section 54957.*
  - 12.2 *Conference with Legal Counsel – Anticipated Litigation as authorized by Government Code section 54956.9*

- 12.3 *Conference with Labor Negotiators* as authorized by Government Code Section 54957.6:  
District Representative(s): Roger Stock, Superintendent  
Barbara Patterson, Deputy Superintendent, Business and Operations  
Colleen Slattery, Assistant Superintendent, Human Resources

13.0 **RECONVENE TO OPEN SESSION**

14.0 **REPORT OF ACTION TAKEN IN CLOSED SESSION**

15.0 **ADJOURNMENT**

*Accommodating Those Individuals with Special Needs* – In compliance with the Americans with Disabilities Act, the Rocklin Unified School District encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact our office at (916) 624-2428 well in advance of the regular meeting you wish to attend, so that we may make every reasonable effort to accommodate you. Documents distributed for public session items, less than 72 hours prior to meeting, are available for public inspection at the Rocklin Unified School District Office, 2615 Sierra Meadows Drive Rocklin, CA 95677.

**NEXT REGULARLY SCHEDULED BOARD MEETING: JANUARY 7, 2015 (7:00 P.M.)**



## DECLARATION OF POSTING

ROCKLIN UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES

### SPECIAL MEETING AGENDA

I am a citizen of the United States and a resident of the County of Placer. I am over the age of eighteen years; my business address is 2615 Sierra Meadows Drive, Rocklin, CA 95677.

On the date and the address shown below, I posted the ***ROCKLIN UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES SPECIAL MEETING AGENDA*** by placing a true copy thereof in the following public place:

**Date of Posting:**

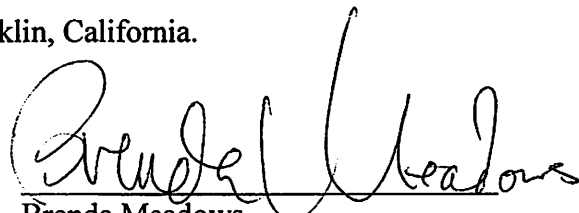
December 11, 2014

**Place Posted:**

2615 Sierra Meadows  
Drive Rocklin, CA 95677

I, Brenda Meadows, certify under penalty of perjury that the foregoing is true and correct.

Executed on the 5th day of December 2014 in Rocklin, California.

  
Brenda Meadows  
Executive Assistant

**ROCKLIN UNIFIED SCHOOL DISTRICT**

2615 Sierra Meadows Drive Rocklin, CA 95677

Todd Lowell, *President*  
Steve Paul, *Vice President*  
Greg Daley, *Clerk*  
Camille Maben, *Member*  
Wendy Lang, *Member*



Item 8.1.1  
**CONSENT**  
December 11, 2014

**NOVEMBER 19, 2014**

**BOARD OF TRUSTEE, STEVE PAUL – RECOGNITION/RECEPTION — 6:00 P.M. – 7:00 P.M.  
REGULAR MEETING MINUTES — 7:00 P.M.**

**BOARD OF TRUSTEE, STEVE PAUL, RECOGNITION/RECEPTION** – The Board of Trustees, Rocklin City Council members, RUSD employees and members of the community honored Steve Paul for his twelve dedicated years of service to students and families in Rocklin. The Parker Whitney student choir performed a tribute, the Board of Trustees presented him with a plaque, and Rocklin Mayor, Skott Yuill, presented him with a proclamation from the city.

1.0 **CALL TO ORDER** – President Todd Lowell called the regular meeting of the Rocklin Unified School District Board of Trustees to order at 7:06 p.m., on November 19, 2014, in the District Administration Office located at 2615 Sierra Meadows Drive, Rocklin, CA 95677. A quorum was established.

2.0 **ROLL CALL**

Trustees Present:                    Todd Lowell, *President*  
   Steve Paul, *Vice President*  
   Greg Daley, *Clerk*  
   Camille Maben, *Member*  
   Wendy Lang, *Member*

Trustee(s) Absent:

Student Representative:            Peyton Marvin, *Victory High School*

Administrative Staff: Roger Stock, *Superintendent*; Colleen Slattery, *Assistant Superintendent*; Sue Wesselius, *Senior Director*; Marty Flowers, *Director*; Mike Fury, *Chief Technology Officer*; Jim Trimble, *Principal Sunset Ranch Elementary*; Chuck Thibideau, *Principal Breen Elementary*; Brian Arcuri, *Principal Antelope Creek Elementary School*; Mark Williams, *Principal Victory High School*; David Bills, *Principal Rocklin High School*; Beth Davidson, *Principal Spring View Middle School*; Jay Holmes, *Principal Granite Oaks Middle School*; Juanita Fahnestock, *Director Nutrition Services*.

3.0 **PLEDGE OF ALLEGIANCE** – Peyton Marvin introduced the Whitney High School AFJROTC Color Guard then led the Board and audience in the Pledge of Allegiance.

4.0 **SPECIAL RECOGNITIONS/PRESENTATIONS**

4.1 **SPECIAL PRESENTATION BY ROCKLIN LOOMIS BASIN ROTARY FOR TEACHER MINI GRANT AWARDS** – Skott Hutton, Coordinator of Family/Community Engagement Strategic Planning introduced Mary Jo Edmondson, President of Rocklin Loomis Basin Rotary, she presented four mini-grant awards to teachers working to enrich the learning experience of students with new and innovative classroom ideas.  
Award Recipients: Ashley Goodnough, *Victory High School*; Brande Johnson, *Spring View Middle School*; Tori Hayes, *Spring View Middle School*; Margie McLain, *Whitney High School, Rocklin High School and Spring View Middle School*.

- 4.2 **SPECIAL PRESENTATION – ENERGY SAVINGS AND INCENTIVE CHECK PRESENTATION** – Sue Wesselius, Senior Director Facilities and Operations, shared that the District began its energy conservation program in March, 2011, and has avoided utility expenditures in excess of \$1.3 million dollars since that time. Wesselius recognized top performing school sites in the District at both the secondary and elementary levels with an incentive for their cost avoidance and conservation efforts during the 2013-14 school year.  
Rocklin High School, presented with an incentive award of \$8,603.74  
Cobblestone Elementary School, presented with an incentive award of \$5,061.38

- 5.0 **AUDIENCE/VISITORS PUBLIC DISCUSSION** – Todd Lowell welcomed all visitors and invited them to speak on agenda items at the conclusion of the Board’s discussion. He also invited visitors to speak at this time regarding non-agenda items and announced that the public portion of the meeting would be recorded. The following comments regarding non-agenda items were noted:

Tiffany Pelkey, CSEA President and employee, thanked Trustee Steve Paul for his service as a Board of Trustee and for his sincere generosity in recognizing employees and their hard work over the years.

Barb Scott, President RTPA, invited Board of Trustee members to the California Teachers Association (CTA)/NEA and the Capital Service Center Council, School Board Dinner and Training Event, December 2014. Invitations were provided.

Several parents addressed the Board regarding the District’s Special Education Program and the District’s response to alleged abuse allegations regarding teacher S. McDaniel. Parents expressed concerns and requested that Trustees take a close look at procedures, communications, training and support of special education students and families. President Todd Lowell stated “we won’t be silent on this issue. We are all parents and our first priority is student safety.” The District is taking allegations very seriously and is cooperating fully with law enforcement in the investigation. Appropriate disciplinary action will be taken as necessary.

- 6.0 **COMMENTS FROM STUDENT REPRESENTATIVE(S)** – Student Representative Peyton Marvin provided a detailed report on a variety of District-wide events happening at elementary and secondary schools.

- 7.0 **COMMENTS FROM BOARD AND SUPERINTENDENT** – Wendy Lang congratulated Todd Lowell on his re-election to the Board of Trustees and thanked fellow Trustee Steve Paul for his dedicated years of service.

Steve Paul, after serving twelve years as a Board member, thanked the community and District for their partnership and support during his time of service. He expressed gratitude to fellow Trustees for their dedication to the District and for the good years and good work accomplished during his time as a Board member.

Superintendent Stock wished the community a happy Thanksgiving as we enter the holiday season.

- 8.0 **ACTION ITEMS - CONSENT CALENDAR**

- 8.1 **BOARD MINUTES** – Request to approve Board minutes.  
8.1.1 Oct 15, 2014 (Regular Session)  
8.1.2 Nov 5, 2014 (Regular Session)
- 8.2 **CERTIFICATED PERSONNEL REPORT** – Request to approve personnel items included on the Certificated Personnel Report. (Colleen Slattery)
- 8.3 **CLASSIFIED PERSONNEL REPORT** – Request to approve personnel items included on the Classified Personnel Report. (Colleen Slattery)

- 8.4 **OVERNIGHT FIELD TRIP(S)** – Request to approve the following overnight field trips.  
(Deborah Sigman)
- 8.4.1 Whitney High School Student Body to participate in a Bi-Annual “Every 15 Minutes” Program, sponsored by California Highway Patrol, in Roseville, CA (April 14 – April 15, 2015).
- 8.5 **WILL SERVE LETTER – CREEKSIDE AT WHITNEY RANCH** – Request to approve “Will Serve” letter for the Creekside at Whitney Ranch Project. (Sue Wesselius)
- 8.6 **REJECT CLAIM NUMBERS R1401-R1412** – Request rejecting Claim Numbers R1401-R1412. (Barbara Patterson)
- 8.7 **SPECIAL EDUCATION MEMORANDUMS OF UNDERSTANDING (MOUs)** – Request approval of two Special Education Memorandums of Understanding (MOUs).

Todd Lowell requested Item 8.1 and 8.2 be removed for consideration as separate items. Roger Stock requested to table Item 8.6 for a future meeting.

Following this, a **MOTION** was made by Steve Paul and seconded by Greg Daley, to approve the remainder of the Consent Calendar. Motion passed unanimously by the following roll call vote: Paul – aye, Daley – aye, Maben – aye, Lang – aye, Lowell– aye .

A **MOTION** was made by Wendy Lang and seconded by Steve Paul to approve **item 8.1**, Oct 15, 2014, Board Minutes. Motion passed unanimously by the following roll call vote: Paul – aye, Lang – aye, Lowell– aye. (Daley abstained, Maben abstained)

A **MOTION** was made by Greg Daley and seconded by Camille Maben to approve **item 8.2.**, Nov 5, 2014, Board Minutes. Motion passed unanimously by the following roll call vote: Maben – aye, Paul – aye, Daley – aye, Lowell– aye. (Lang abstained)

## 9.0 **ACTION ITEMS – REGULAR AGENDA**

- 9.1 **SET DATE FOR ANNUAL SCHOOL BOARD ORGANIZATIONAL MEETING – A MOTION** was made by Wendy Lang and seconded by Camille Maben to set the annual School Board Organizational Meeting for December 3, 2014. Motion passed unanimously.

## 10.0 **INFORMATION AND REPORTS**

- 10.1 **SMARTER BALANCED ASSESMENT UPDATE** – Deborah Sigman, Deputy Superintendent of Educational Services, shared with the Board of Trustees the extensive process across the consortium states in determining the very recently released assessment guidelines, scores, and achievement levels, recommendations and impact data. Smarter Balanced presentation highlights included:
- Background and Purpose
  - Process and Principles that Guided recommendations
  - Results and Impact Data

Comments: Camille Maben thanked Ms. Sigman for her informative presentation and asked if the results shared were surprising or expected by the consortium? Greg Daley also inquired on whether or not the people who measured the assessments were surprised with the amount of students in “level one” (which would likely include level one and two combined in past standards assessments). Sigman replied that the consortium, and those immersed in standards development, were not surprised by the findings, and that it is a common thought process that it will take time



to get students to desired levels of performance given the new standards and depth of learning that we are asking students to achieve. Greg Daley thanked Sigman for her excellence in preparing data for the presentation and shared his concerns on the District's continued discussion of standards if the work has already been done by the consortium. He is looking forward to future information that will be shared with Trustees on how new standards will impact the growth of student learning. Todd Lowell commented on the depth of policy level and insight that Sigman brings to the table and shared that the District is fortunate to have her on staff to share and lead in this new era of new assessments.

- 10.2 TEACHER ON SPECIAL ASSIGNMENT (TOSA) UPDATE**– Deborah Sigman shared that in the spring of 2014, in the interest of advancing the Educational Services goals of supporting professional learning, learning leadership, and deepening instructional capacity, the RUSD Board of Trustees approved the hiring of four Teachers on Special Assignment (TOSAs). In June, four RUSD teachers were selected from a pool of internal candidates to serve as TOSAs during the 2014-15 school year. The four TOSAs began their own training in June and began their work with teachers in August. Since then, they have been engaging and supporting K-12 teaching staff in a variety of ways. TOSA team members include:

Jeri Farmer, Elementary Language Arts  
Lara Kikosicki, Elementary Mathematics  
Kari Auwae, Secondary Language Arts  
Joseph McLean, Secondary Mathematics

The TOSA team shared that the group was created through common core one-time funding specifically to support schools and teachers. As part of the District strategic plan alignment, TOSAs continue to build individual and organizational capacity to establish a comprehensive, collaborative and continuous instructional support system for teachers to enhance personal learning and growth. The TOSAs are fully engaged in the lesson study process in which teachers jointly plan, observe, analyze and refine actual classroom lessons. The team is taking next steps in building capacity in the District by providing support and resources (ie: Smarter Balanced Digital Library) to expand lesson study models and increase instructional coaching and Professional Learning Communities (PLCs). The team is committed to their work and will bring additional information to share with the Board later in the school year.

Wendy Lang thanked the team for their enthusiasm and excellence in their work and is encouraged by the training and partnerships being done with classrooms teachers. She asked the TOSA team “who created the digital library and where it was housed?” Sigman explained that the Digital Library is part of the Smarter Balanced Program built by teachers all across the consortium states that will be available to every RUSD K-12 teacher as a powerful resource.

Steve Paul thanked the TOSA team for their diligent work, and is confident that the District will continue to cultivate people like the TOSA members that will make the District better.

Stock thanked the Board for their direction to continue to build capacity by using the smart people in our classrooms as a resource. He shared that funding has been approved by the Board in Local Control and Accountability Plan (LCAP) for the next few years to continue this critical and important work.

Kathy Goddard, Principal at Cobblestone Elementary, thanked the Board for their support of this program. She felt it was very important for the Board of Trustees to know that she has seen first hand the exceptional learning support they have provided at Cobblestone. She has seen ground breaking modeling of superb teaching in a safe training environment that teachers have responded positively to. It is her wish to see the program continued as an outstanding resource for teachers district wide.

- 11.0 **PENDING AGENDA** – No items were placed on the Pending Agenda.
- 12.0 **CLOSED SESSION** – The Board adjourned to closed session at 9:10 regarding the following matters:
- 12.1 *Public employee discipline/dismissal/release pursuant to Government Code section 54957.*
- 12.2 *Conference with Legal Counsel – Anticipated Litigation as authorized by Government Code section 54956.9*
- 12.3 *Conference with Labor Negotiators as authorized by Government Code Section 54957.6:*  
District Representative(s): Roger Stock, Superintendent  
Barbara Patterson, Deputy Superintendent, Business and Operations  
Colleen Slattery, Assistant Superintendent, Human Resources
- 13.0 **RECONVENE TO OPEN SESSION** – President Lowell reconvened the meeting to open session.
- 14.0 **REPORT OF ACTION TAKEN IN CLOSED SESSION** –  
The Board of Trustees took a first action and voted to release an At-Will hourly certificated employee. The vote was unanimous.
- The Board of Trustees took a second action to approve the issuance of charges for dismissal and immediate unpaid suspension of a certificated employee. The vote was unanimous.
- 15.0 **ADJOURNMENT** – President Lowell adjourned the meeting at 9:52 p.m.

*Please note that additional information distributed to the Board of Trustees before or during the meeting and not included in the agenda packet can be obtained by calling the District Office at (916) 630-2230.*

**ROCKLIN UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES REGULAR MEETING**

**ATTENDANCE SIGN-IN SHEET**

Wednesday, November 19, 2014

NAME	AFFILIATION <small>(site name/position, parent, community organization, etc.)</small>	CONTACT INFORMATION <small>(email address and/or phone)</small>
<i>Julie H. H. H.</i>	<i>Director of Nutrition Services</i>	
<i>Cindy Wright</i>	<i>cc</i>	
<i>Kathy Lund</i>		
<i>Peter + Janet Hill</i>		
<i>GREG SANDA</i>		
<i>Susan Hallgren</i>	<i>parent</i>	
<i>Beth Davidson</i>	<i>Principal</i>	
<i>Chuck Thibidean</i>	<i>Principal</i>	
<i>Randall Gove</i>	<i>Parent</i>	
<i>Michele Mancour</i>	<i>Parent</i>	
<i>Keith Caldwell</i>	<i>Parent</i>	
<i>Nancy Hill</i>	<i>Parent</i>	
<i>Kim Dace</i>	<i>Parent</i>	
<i>Jim Walthermire</i>	<i>Parent</i>	
<i>Carie Henkhaus</i>	<i>Parent</i>	
<i>Melissa</i>	<i>Parent</i>	

Educational Excellence

*Completion of any portion of this sign-in sheet is voluntary and will be included as part of the permanent minutes.*

**ROCKLIN UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES REGULAR MEETING**

**ATTENDANCE SIGN-IN SHEET**

Wednesday, November 19, 2014

NAME	AFFILIATION <small>(site name/position, parent, community organization, etc.)</small>	CONTACT INFORMATION <small>(email address and/or phone)</small>
Tiffany Dalton	CSBA MO	
Brian Abawi	Ac - Principal	
Allison Hyatt	Acad	
Cathy Hume	PARENT	
Consuelo Mayfield	Parent	chelo.mayfield@yaho
Richard D Mayfield	Parent	
Heather Parmenter	Parent	heatherleediva@gmail.c
Jennifer Varanini <small>Sanchez</small>	Parent	

Completion of any portion of this sign-in sheet is voluntary and will be included as part of the permanent minutes.

**CERTIFICATED/MANAGEMENT PERSONNEL REPORT**

**RESIGNATIONS:**

1. Jamie Handling, 1.0 FTE Language Arts Teacher, Victory High School, 12/19/14
2. Marc Imrie, 1.0 FTE Social Studies Teacher, Spring View Middle School, 12/22/14
3. Janna Cambra, Director of Special Education and Support Programs, 3/3/15

**LEAVE OF ABSENCE:**

4. Kristin Hamm, Health and Biology Teacher, Rocklin High School, 1/23/15 – 6/5/15

**NEW HIRE FOR 2014-15:**

5. James Durgin, 1.0 FTE 4-6 SDC Teacher, Parker Whitney Elementary, 11/17/14
6. Julie Casler, Science Teacher (Hourly), Rocklin Independent Charter Academy, 12/2/14

**CLASSIFIED PERSONNEL REPORT**

**NEW HIRES:**

1. Name: Cristina Kendrick                                       Effective: 11/17/14  
Position: Special Ed Aide I                                     Site: Whitney High School  
Salary: CSEA, Range 24, Step A                              Funding: General  
Hours: 3 Hours/Day  
Days: 10 Months/Year
  
2. Name: Heidi Lawrence   Effective: 11/13/14  
Position: Library Aide   Site: Sunset Ranch Elementary  
Salary: Non-Rep, Range 2, Step A                              Funding: General  
Hours: 2.2 Hours/Day  
Days: 10 Months/Year
  
3. Name: Julianne Jung   Effective: 11/20/14  
Position: Special Ed Aide II                                     Site: Sunset Ranch Elementary  
Salary: CSEA, Range 27, Step A                              Funding: General  
Hours: 3 Hours/Day  
Days: 10 Months/Year
  
4. Name: Melinda Decker                                        Effective: 12/01/14  
Position I: Special Ed Aide I                                   Site: Parker Whitney Elementary  
Position II: Instructional Aide I –                             Funding: General  
                Elementary K-6  
Salary I: CSEA, Range 24, Step A  
Salary II: Non-Rep, Range 1, Step A  
Hours I: 3 Hours/Day  
Hours II: .25 Hours/Day  
Days: 10 Months/Year
  
5. Name: Sabrina March    Effective: 12/02/14  
Position: Instructional Aide I -                                 Site: Valley View Elementary  
                Elementary K-6  
Salary: Non-Rep, Range 1, Step A                              Funding: General  
Hours: 1.75 Hours/Day  
Days: 10 Months/Year
  
6. Name: Joyce Pulley    Effective: 12/02/14  
Position: Special Ed Aide II-                                    Site: Transition Program  
Salary: CSEA, Range 27, Step D                              Funding: General  
Hours: 3 Hours/Day  
Days: 10 Months/Year

**RECLASSIFICATION:**

7. Name: David Martinez                                        Effective: 12/22/14  
Position: Elementary Lead Custodian                        Site: Parker Whitney Elementary  
Salary: CSEA, Range 33, Step F                              Funding: General  
Hours: 8 Hours/Day  
Days: 12 Months/Year

**ROCKLIN UNIFIED SCHOOL DISTRICT  
HUMAN RESOURCES**

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**LEAVE OF ABSENCE:**

8. Name: Sharon Cree  
Position: Bus Driver  
Site: Transportation Department  
Hours: 4.33 Hours/Day  
Effective: 12/01/14  
Comments: Through 12/21/14

**RESIGNATIONS:**

9. Name: Dannon Blythe  
Position: Special Ed Aide II  
Site: Sunset Ranch Elementary  
Hours: 3 Hours/Day  
Effective: 11/21/14
10. Name: Kim Boyd  
Position: Food Services Worker I  
Site: Rocklin High School  
Hours: 2 Hours/Day  
Effective: 11/21/14

ROCKLIN UNIFIED SCHOOL DISTRICT  
BOARD AGENDA BRIEFING

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SUBJECT: Rocklin Elementary – Alliance Redwoods Overnight Field Trip

DEPARTMENT: Office of the Deputy Superintendent, Educational Services

---

**Background:**

The 4<sup>th</sup> and 5<sup>th</sup> grade GATE classes at Rocklin Elementary would like to participate in a Science camp at the Alliance Redwoods in Occidental, CA. We will travel to Alliance Redwoods on May 26, 2015 and return on May 29, 2015. While at the Alliance Redwoods, students will learn science in an outdoor environment with hands on activities and team building.

**Status:**

Staff is requesting approval for Rocklin Elementary 4<sup>th</sup> and 5<sup>th</sup> grade GATE field trip to Alliance Redwoods for approximately 60 students, 10 adults, and 0 high school chaperones. The trip is scheduled for May 26, 2015 – May 29, 2015.

**Presenter(s):**

Amanda Makis, Principal

**Financial Impact:**

Current year: \$250 per student  
Future years: NA  
Funding source: Parents/students donations and PTC scholarships

**Materials/Films:**

None

**Other People Who Might Be Present:**

Teachers: Janie Johnson (5<sup>th</sup> grade teacher) and Jeremy Miller (4<sup>th</sup> grade teacher)

**Allotment of Time:**

Check one of the following:  Consent Calendar  Action Item  Information Item

**Packet Information:**

None

**Recommendation:**

Staff is requesting Board approval of the overnight field trip described above.

Submitted by: Anita Giordano Date: 11/3/14

Approved by Site Administrator:  Date: 11/14/14

Approved by Superintendent or Designee:  Date: 11/18/14



ROCKLIN UNIFIED SCHOOL DISTRICT

BOARD AGENDA BRIEFING

SUBJECT: SUNSET RANCH ELEMENTARY AND MONTEREY BAY AQUARIUM Overnight Field Trip

DEPARTMENT: Office of the Deputy Superintendent, Educational Services

**Background:**

The 2<sup>nd</sup> grade classes at Sunset Ranch Elementary School would like to participate in a group sleepover at the Monterey Bay Aquarium. We will travel to the Monterey Bay Aquarium on April 9, 2015 and return on April 10, 2015. While at the Monterey Bay Aquarium students will have the opportunity to apply learned science core curriculum and practicum (sea otter health, endangered ocean animals, coral reef decomposition, project wild lessons, and marine mammal center activities).

**Status:**

Staff is requesting approval for Sunset Ranch Elementary School's 2<sup>nd</sup> grade field trip to Monterey Bay Aquarium for approximately 90 students and 1 adult per child. Parent must chaperone. The trip is scheduled for Thursday, April 9 – Friday, April 10.

**Presenter(s):**

James Trimble, Principal

**Financial Impact:**

Current year: \$85.00 per student  
Future years: NA  
Funding source: Parent donations, fundraisers: Jamba Juice, Stella & Dot

**Materials/Films:**

None

**Other People Who Might Be Present:**

Kelsy Patterson, 2<sup>nd</sup> Grade teacher

**Allotment of Time:**

Check one of the following:  Consent Calendar  Action Item  Information Item

**Packet Information:**

None

**Recommendation:**

Staff is requesting Board approval of the overnight field trip described above.

Submitted by: Kelsy Patterson Date: 10/29/14

Approved by Site Administrator: James A. Trimble Date: 10/30/14

Approved by Superintendent or Designee: [Signature] Date: 11/12/14

ROCKLIN UNIFIED SCHOOL DISTRICT

BOARD AGENDA BRIEFING

---

SUBJECT: Sunset Ranch Elementary School Science Camp Overnight Field Trip

DEPARTMENT: Office of the Deputy Superintendent, Educational Services

---

**Background:**

The 6th grade classes at Sunset Ranch Elementary would like to participate in a science camp at the Marin County Outdoor School, at Walker Creek. We will travel to Walker Creek on February 9, 2015 and return on February 12, 2015. While at the Walker Creek camp students will participate in hands-on, inquiry based learning that is at the core of the science curriculum. The trip will provide a quality educational experience for students that inspire appreciation and stewardship of the natural world.

**Status:**

Staff is requesting approval for Sunset Ranch's 6th grade field trip to Walker Creek for approximately 85 students and 3 adults. The trip is scheduled for February 9, 2015 – February 12, 2015.

**Presenter(s):**

James Trimble, Principal

**Financial Impact:**

Current year: \$375 per student  
Future years: NA  
Funding source: fundraising, parents/students, scholarships

**Materials/Films:**

None

**Other People Who Might Be Present:**

Susan Clarke, Cindy Smith, Rick Beardsley

**Allotment of Time:**

Check one of the following:  Consent Calendar  Action Item  Information Item

**Packet Information:**

None

**Recommendation:**

Staff is requesting Board approval of the overnight field trip described above.

Submitted by: Cindy Smith Date: 11-14-14  
Approved by Site Administrator: James ATR Trimble Date: 11/14/14  
Approved by Superintendent or Designee: [Signature] Date: 11/18/2014



ROCKLIN UNIFIED SCHOOL DISTRICT  
**Secondary Textbook Needs – Regular/AP/Special Ed Materials**

**SCHOOL:** Whitney High School

*Consumables/Replacement Materials/Workbooks, etc.*

Subject	Number Needed	Item: Title/Publisher/Copyright Date	Cost per item	Total Cost
			\$	\$

Subject	Number Needed	Item: Title/Publisher/Copyright Date	Cost per item	Total Cost
			\$	\$
	<b>Rationale:</b>			

*New Instructional Materials – to be Recommended for Adoption*

Subject	Number Needed	Item: Title/Publisher/Copyright Date	Support Materials (Teacher Kits, Guides, etc.)	Cost per item	Total Cost
Spanish 4 with AP Option	36 (2015-16)	Temas, AP Spanish Language and Culture Vista Higher Learning (2014)		\$105.60	\$4,466.88
		<i>Temas AP Spanish Language and Culture</i> textbook focuses on the themes and recommended contexts from the College Board’s AP Spanish Language and Culture curriculum framework. Contemporary source material from the Spanish-speaking world (print, short films, audio) provides an engaging, authentic environment for learning. In addition to the hardcopy textbook, Vista Higher Learning also provides access to an online resource called “Supersite.” Through Supersite, students and teachers will have access to vText (interactive, digital version of the hardcopy textbook), be able to track and complete assignments, utilize reference tools and resources, and much more.			

ROCKLIN UNIFIED SCHOOL DISTRICT  
BOARD AGENDA BRIEFING

---

**SUBJECT:** Will Serve Letter – The Parklands

**DEPARTMENT:** Senior Director, Facilities & Operations

---

**Background:**

First American Title Company is requesting a "Will Serve" letter for The Parklands project. The projected dates of this project are from January 2015 to June 2015, which means these students would begin arriving in August of 2015.

**Status:**

A standard "Will Serve" letter for this request is attached for review and approval by the Board.

**Presenter:**

Sue Wesselius

**Financial Impact:**

Current year: None

Future years:

Funding source:

**Materials/Films:**

None

**Other People Who Might Be Present:**

None

**Allotment of Time:**

Check one of the following:  Consent Calendar  Action Item  Information Item

**Packet Information:**

A copy of the First American Title Company request, the will serve letter and listing of schools is included.

**Recommendation:**

Administration recommends that the Board approve the attached "Will Serve" letter for The Parklands project.

# Rocklin Unified School District

2615 Sierra Meadows Drive • Rocklin, CA 95677

Phone (916) 624-2428 • FAX (916) 624-7246



---

Roger Stock, Superintendent  
Deborah Sigman, Deputy Superintendent

Barbara Patterson, Deputy Superintendent  
Colleen Slattery, Assistant Superintendent

December 12, 2014

Krystle Wong  
First American Title Company  
3400 Douglas Blvd, Ste. 100  
Roseville, CA 95661

Subject:       The Parklands  
                  Will Serve

Dear Ms. Wong,

This letter confirms that the Rocklin Unified School District will provide educational services to all eligible K-12 pupils who may now or in the future reside in The Parklands project located at Delmar Avenue and Del Rio Court, Rocklin. In order to qualify for funding from the State Program for Class Size Reduction and to follow District practice of balancing class sizes, the students may be required to attend a school other than the one in their area. The attached information sheet lists all schools serving this area.

Transportation is provided for those students living outside of the walking distance to their attendance schools. Fees for transportation for the 2014/15 school year are \$240 per semester.

If you have any questions or need further information, please call.

Sincerely,

Sue Wesselius  
Senior Director  
Facilities & Operations

# Rocklin Unified School District

2615 Sierra Meadows Drive • Rocklin, CA 95677  
Phone (916) 624-2428 • FAX (916) 624-7246



Roger Stock, Superintendent  
Deborah Sigman, Deputy Superintendent

Barbara Patterson, Deputy Superintendent  
Colleen Slattery, Assistant Superintendent

December 12, 2014

Krystle Wong  
First American Title Company  
3400 Douglas Blvd., Ste. 100  
Roseville, CA 95661

**Subject: RUSD School Listing**

Antelope Creek, K-6  
6185 Springview Drive  
632 1095

Breen Elementary, K-6  
2751 Breen Drive  
632 1155

Cobblestone Elementary, K-6  
5740 Cobblestone Drive  
632 0140

Parker Whitney Elementary, K-6  
5145 Topaz Avenue  
624 2491

Rocklin Elementary, K-6  
5025 Meyers Street  
624 3311

Rock Creek Elementary, K-6  
2140 Collet Quarry Drive  
788 4282

Ruhkala Elementary, K-6  
6530 Turnstone Way  
632 6560

Sierra Elementary, K-6  
6811 Camborne Way  
788 7141

Sunset Ranch Elementary, K-6  
2500 Bridlewood Drive  
624 2048

Twin Oaks Elementary, K-6  
2835 Club Drive  
315 1400

Valley View Elementary, K-6  
3000 Crest Drive  
435 4844

Granite Oaks Middle, 7-8  
2600 Wyckford Drive  
315 9009

Spring View Middle, 7-8  
5040 Fifth Street  
624 3381

Rocklin High School, 9-12  
5301 Victory Lane  
632 1600

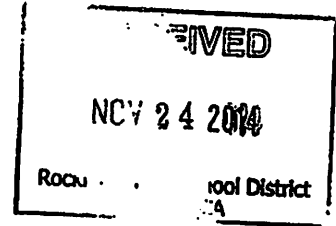
Victory High School, 9-12  
3250 Victory Drive  
632 3195

Whitney High School, 9-12  
701 Wildcat Blvd.  
632 6500

BY: \_\_\_\_\_  
Sue Wesselius, Senior Director,  
Facilities & Operations



**First American  
Title Company**



November 21, 2014

Rocklin Unified School District  
Attn: Sue Wesselius, Senior Director of Facilities & Operations  
2615 Sierra Meadows Drive  
Rocklin, CA 95677

RE:   Project Name:   The Parklands  
      Location:       Delmar Avenue at Del Rio Court, Rocklin, CA  
      Developer:     Taylor Morrison of California, LLC  
      APN:            See attached Legal Description

Dear Ms. Wesselius,

We are assisting the developer in obtaining a Public Report from the Bureau of Real Estate (BRE) for the above referenced subdivision. The BRE requires that the developer provide a statement from the school district that indicates the name and location of the schools in your district that will serve the students from this subdivision. I am requesting that you provide such a letter at your earliest convenience.


This overall subdivision contains 142 lots and is being constructed in phases. Please note that 10 of these lots are located outside of Rocklin USD and are indicated on the enclosed tract map. We are also including a general vicinity map for your convenience. Your early attention to our request is greatly appreciated.

Please address your response to the Bureau of Real Estate, c/o First American Title Company, 3400 Douglas Blvd., Suite 100, Roseville, CA 95661, Attn: Krystle Wong, and return it via e-mail ([gkuzmich@firstam.com](mailto:gkuzmich@firstam.com)) or in the enclosed envelope.

If you are not the person who handles these requests, please forward this letter to the appropriate person. If you have any questions, please contact Krystle Wong at 925-225-2658.

Please reference the tract number and project name in your response.

Sincerely,

  
Gayle Kuzmich on behalf of  
Krystle Wong  
BRE Processor

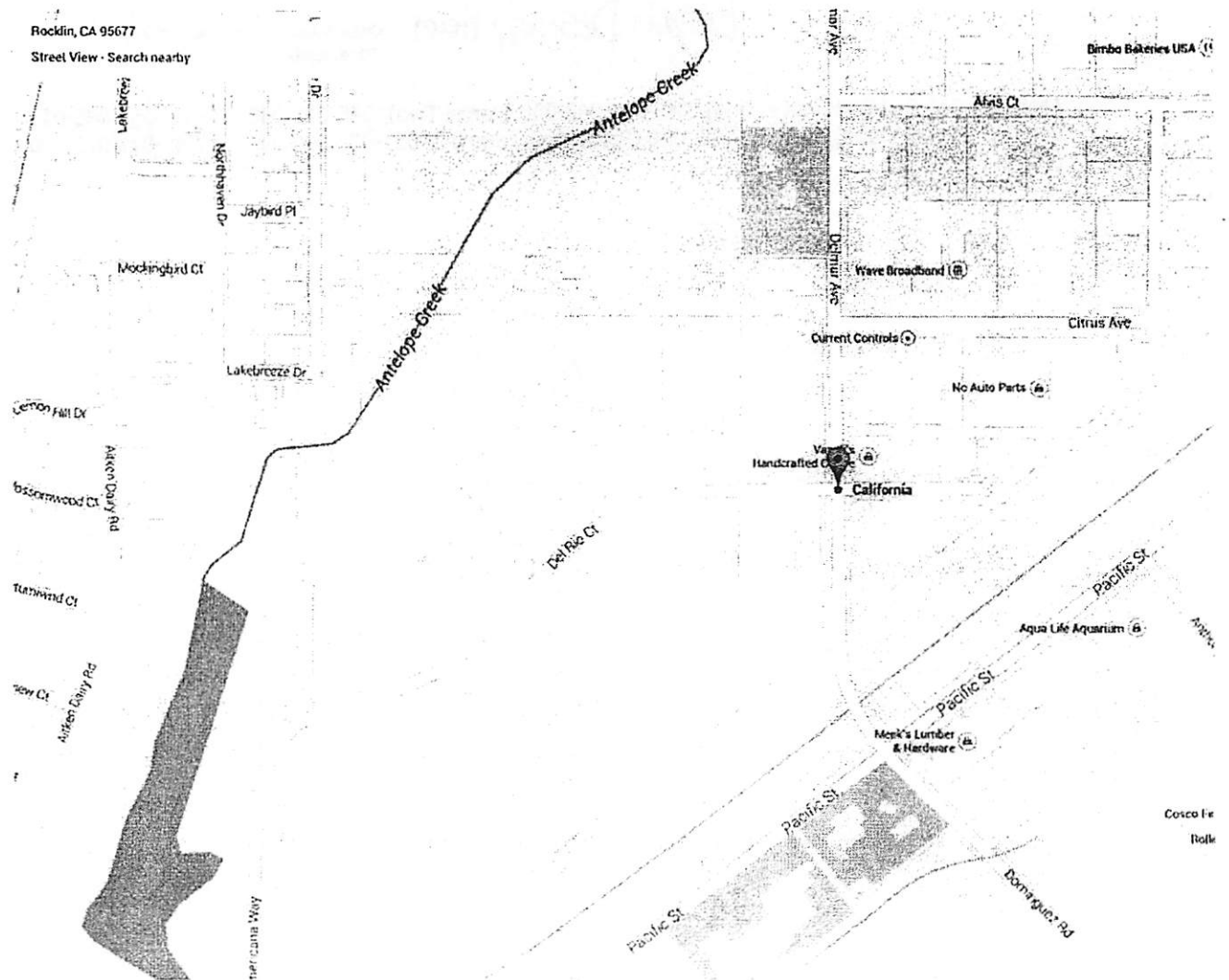
Encl.

3400 Douglas Blvd., Suite 100, Roseville, CA 95661

TEL 916-786-5300 • FAX 866-524-2118

[WWW.FIRSTAM.COM](http://WWW.FIRSTAM.COM)





# Legal Description

Order Number: 3409-4753975  
Page Number: 7

APN: 045-011-042-000 (Parcel One), 045-011-043-000 (Parcel Two), 045-011-036-000 through 045-011-040-000 (Parcel Three), 045-011-035-000 (Parcel Four) and 045-011-022-000 through 045-011-025-000 (Parcel Five)

101 known. USD

BOOK \_\_\_\_\_ OF MAPS, PAGE \_\_\_\_\_

FINAL MAP

# THE PARKLANDS

SHOWING A MERGER AND RE-SUBDIVISION OF PARCELS 2 THROUGH 8, AS SHOWN ON THE PARCEL MAP FILED IN BOOK 36 OF PARCEL MAPS AT PAGE 31 AND RESULTANT PARCEL 2 AS DESCRIBED IN THAT CERTAIN LOT LINE ADJUSTMENT RECORDED AS DOCUMENT NO. 2013-0069877, OFFICIAL RECORDS OF PLACER COUNTY, SECTION 17, T. 11 N., R. 7 E., M.D.M. IN THE CITY OF ROCKLIN, PLACER COUNTY, CALIFORNIA

NOVEMBER 2014  
SHEET 1 OF 8

## SURVEYOR'S STATEMENT

THIS MAP WAS PREPARED BY ME OR UNDER MY DIRECTION AND IS BASED UPON A SURVEY MADE BY ME OR UNDER MY DIRECTION AND LOCAL ORDINANCE AT THE REQUEST OF TAYLOR MORRISON OF CALIFORNIA, LLC, A CALIFORNIA LIMITED LIABILITY COMPANY ON MAY 5, 2014, AND THAT THE SURVEY IS TRUE AND COMPLETE AS SHOWN. I HEREBY STATE THAT ALL THE MONUMENTS ARE OF THE CHARACTER AND OCCUPY THE POSITIONS AND BEHAVIOR AS SHOWN ON THIS MAP. I HEREBY STATE THAT THE MONUMENTS ARE SUFFICIENT TO ENABLE THE SURVEY TO BE CONSIDERED AS APPROVED BY THE BOARD OF SUPERVISORS OF PLACER COUNTY.

DATE: \_\_\_\_\_ 20\_\_

GEORGE R. DOUGNE, L.S. 5614  
LICENSE EXPIRES 9/30/2015

## REAL ENGINEER'S STATEMENT

I, LARRY M. WALKER, CITY ENGINEER, CITY OF ROCKLIN, FORESEE THAT I HAVE EXAMINED THIS FINAL MAP OF "THE PARKLANDS" AND FIND IT TO BE SUBSTANTIALLY THE SAME AS IT APPEARED ON THE TENTATIVE MAP AS APPROVED BY ME AND MY APPROVED ALTERNATES. I BELIEVE THAT ALL DIMENSIONS COMPARED WITH AND THAT I AM SATISFIED THAT THIS MAP IS TECHNICALLY CORRECT.

LARRY M. WALKER  
P.L.C.E. 20338, EXPIRES 3-31-15  
CITY ENGINEER, CITY OF ROCKLIN

DATE \_\_\_\_\_

## GENERAL STATEMENT

THE UNDERSIGNED HEREBY STATE THAT THEY ARE THE ONLY PERSONS HAVING ANY INTEREST IN THE REDEVELOPMENT AND FILING OF THIS MAP, AND THEY HEREBY OFFER FOR REGISTRATION AND DO HEREBY DEEDICATE TO THE CITY OF ROCKLIN FOR THE BENEFIT OF THE PUBLIC FOR PUBLIC UTILITY PURPOSES FOR THE PARTICULAR PURPOSES, THE FOLLOWERS:

- 1) A PUBLIC EASEMENT FOR THE INSTALLATION AND MAINTENANCE OF WATER, GAS AND SANITARY SEWER, TOGETHER WITH ANY AND ALL APPURTENANCES THEREIN FOR UNDERGROUND WELLS AND CONDUITS FOR ELECTRIC, TELEVISION, TELEPHONE, TELECOMMUNICATION AND OTHER COMMUNICATION SERVICES, TOGETHER WITH ANY AND ALL APPURTENANCES THEREIN FOR AND FOR BURIED, UNDERGROUND, OVERHEAD, AND ABOVE-GROUND UTILITY LINES AND CONDUITS, TOGETHER WITH ANY AND ALL APPURTENANCES THEREIN, ON OVER, UNDER AND ACROSS THESE STRIPS OF LAND SHOWN HEREON AND DESIGNATED AS "PUBLIC UTILITY EASEMENT" (PUE).
- 2) AN EASEMENT FOR THE ingress and egress of emergency vehicles as shown HEREON AND DESIGNATED "EMERGENCY VEHICLE ACCESS EASEMENT" (EVAA).
- 3) AN EASEMENT FOR THE INSTALLATION AND MAINTENANCE OF STORM DRAIN PIPELINES, TOGETHER WITH ANY AND ALL APPURTENANCES THEREIN, ON, OVER, UNDER AND ACROSS THESE STRIPS OF LAND SHOWN HEREON AND DESIGNATED "STORM DRAIN EASEMENT" (SDE).

TAYLOR MORRISON OF CALIFORNIA, LLC,  
A CALIFORNIA LIMITED LIABILITY COMPANY.

BY: \_\_\_\_\_

FOR: \_\_\_\_\_

## NOTARY ACKNOWLEDGEMENT

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

ON \_\_\_\_\_ 20\_\_ BEFORE ME, \_\_\_\_\_ NOTARY PUBLIC,

PERSONALLY APPEARED \_\_\_\_\_ WHO PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) HE/SHE/IT/SHEY EXECUTED THE SAME IN HIS/HER/OHER AUTHORIZED CAPACITY(IES) AND THAT BY HIS/HER/OHER SIGNATURE(S) ON THE INSTRUMENT(S) HEREON, HE/SHE/IT/SHEY INTENDS TO EXECUTE THE SAME AS STATED IN THE INSTRUMENT(S).

I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING PARAGRAPHS IS TRUE AND CORRECT.

WITNESS MY HAND \_\_\_\_\_

SIGNATURE \_\_\_\_\_

NAME \_\_\_\_\_

MY COMMISSION NO. IS \_\_\_\_\_

MY COMMISSION EXPIRES \_\_\_\_\_

PRINCIPAL COUNTY OF BUSINESS \_\_\_\_\_

## CITY CLERK'S STATEMENT

I HEREBY STATE THAT THE CITY COUNCIL OF THE CITY OF ROCKLIN DO, ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_ APPROVE THIS FINAL MAP OF "THE PARKLANDS" AND HAS ACCEPTED ON BEHALF OF THE PUBLIC THE EASEMENTS SHOWN HEREON FOR USE IN CONFORMANCE WITH THE TERMS OF THE DEDICATION.

ATTEST:

CLERK OF THE BOARD \_\_\_\_\_

CHAIRMAN OF THE BOARD \_\_\_\_\_

## RECORDER'S STATEMENT

FILED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2014 AT \_\_\_\_\_ M.,

IN BOOK \_\_\_\_\_ OF MAPS, AT PAGE \_\_\_\_\_ AT THE REQUEST OF MICHAEL DOUGNE AND ASSOCIATES, INC.

DOCUMENT NO. 2014- \_\_\_\_\_

FEE: \_\_\_\_\_

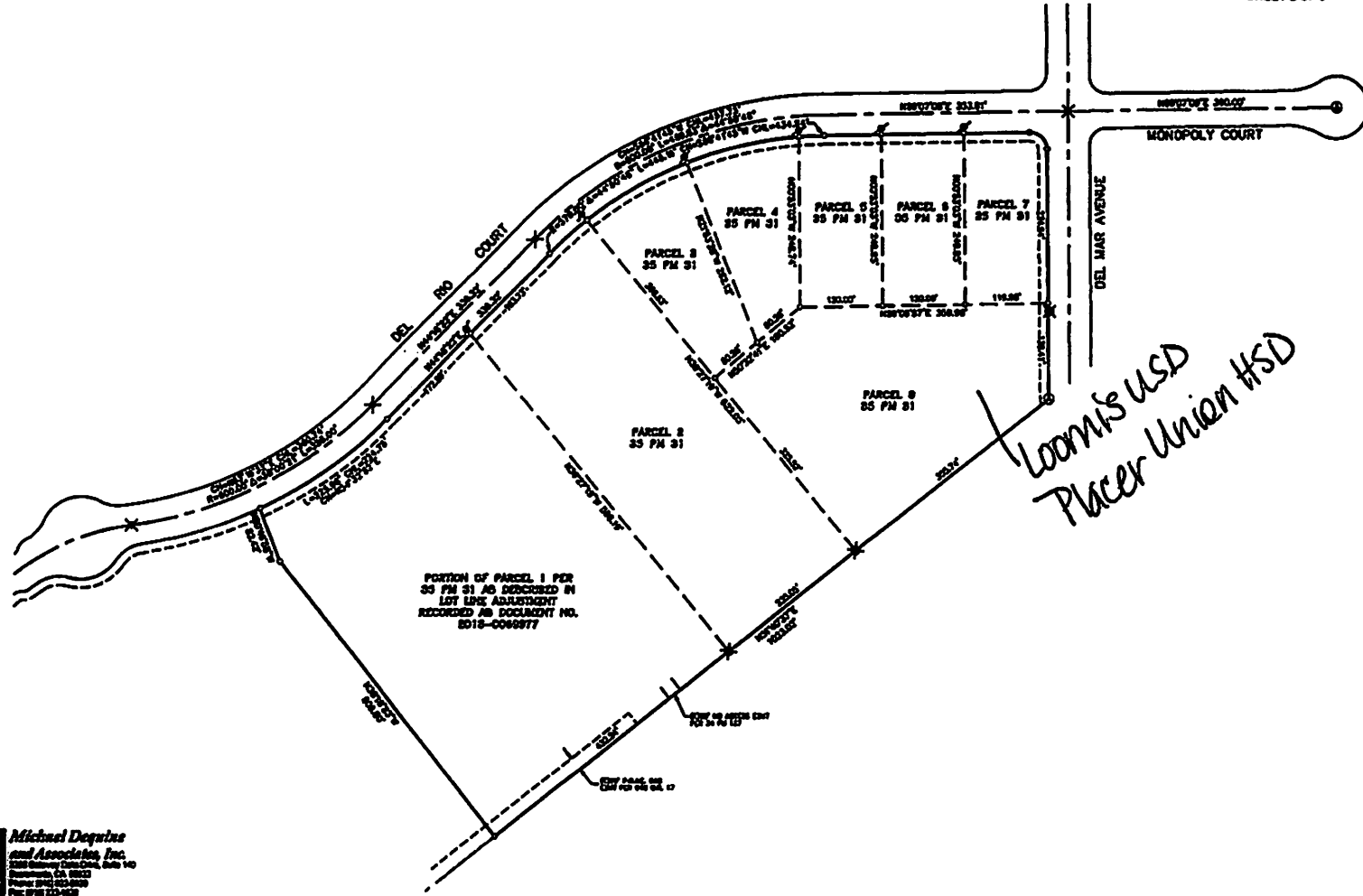
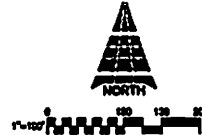
BY \_\_\_\_\_

PLACER COUNTY RECORDER



### FINAL MAP THE PARKLANDS

SHOWING A MERGER AND RE-SUBDIVISION OF PARCELS 2 THROUGH 8, AS SHOWN ON THE PARCEL MAP FILED IN BOOK 35 OF PARCEL MAPS AT PAGE 31 AND RESULTANT PARCEL 2 AS DESCRIBED IN THAT CERTAIN LOT LINE ADJUSTMENT RECORDED AS DOCUMENT NO. 2013-0069977, OFFICIAL RECORDS OF PLACER COUNTY, LOCATED IN THE NORTHWEST ONE-QUARTER OF SECTION 17, T. 11 N., R. 7 E., M.D.M. IN THE CITY OF ROCKLIN, PLACER COUNTY, CALIFORNIA  
NOVEMBER 2014  
SHEET 2 OF 5



**Michael Dequins  
and Associates, Inc.**  
2320 Gateway Center Drive, Suite 140  
Rocklin, CA 95765  
Phone: (916) 223-9920  
Fax: (916) 223-4659

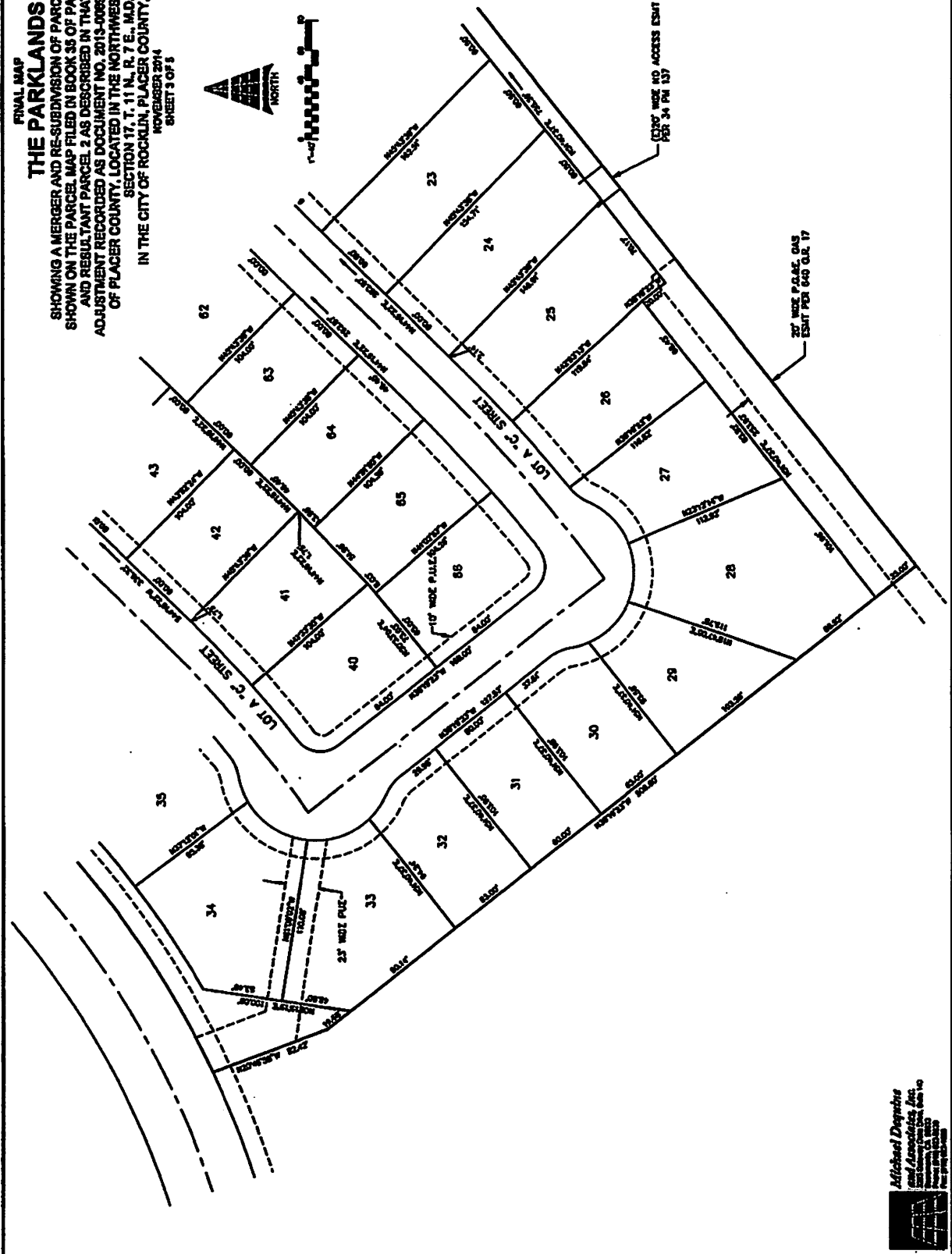
1: Michael Dequins and Associates, Inc. is not responsible for any errors or omissions in this map. The user of this map is advised to verify the accuracy of the information shown on this map.

FINAL MAP

# THE PARKLANDS

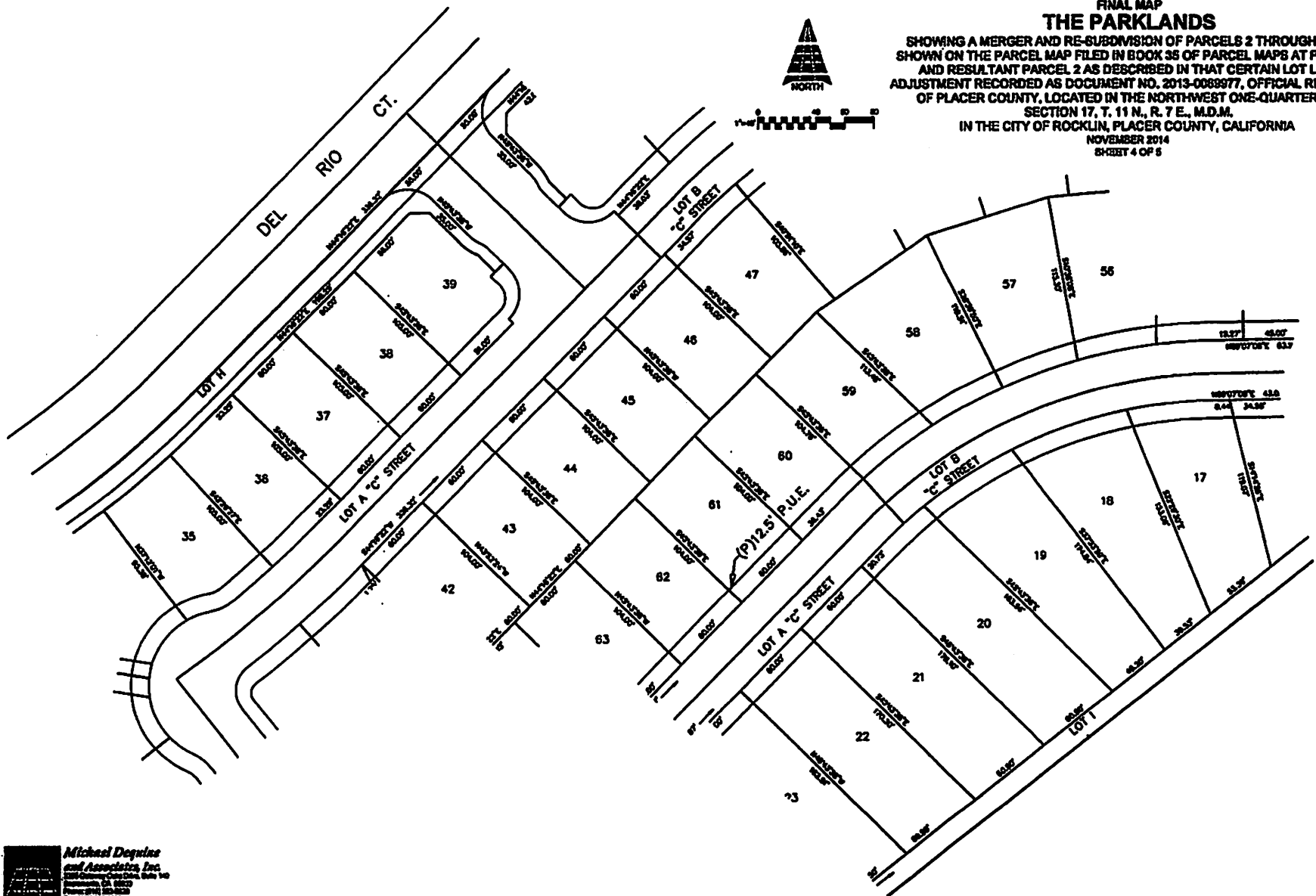
SHOWING A MERGER AND RE-SUBDIVISION OF PARCELS 2 THROUGH 16, AS SHOWN ON THE PARCEL MAP FILED IN BOOK 35 OF PARCEL MAPS AT PAGE 31 AND RESUBDIVISION PARCEL 2 AS DESCRIBED IN THAT CERTAIN LOT LINE ADJUSTMENT RECORDED AS DOCUMENT NO. 2013-0068877, OFFICIAL RECORDS OF PLACER COUNTY, LOCATED IN THE NORTHWEST ONE-QUARTER OF SECTION 17, T. 11 N., R. 7 E., M.D.M.

IN THE CITY OF ROCKLIN, PLACER COUNTY, CALIFORNIA  
NOVEMBER 2014  
SHEET 3 OF 5



### FINAL MAP THE PARKLANDS

SHOWING A MERGER AND RE-SUBDIVISION OF PARCELS 2 THROUGH 8, AS SHOWN ON THE PARCEL MAP FILED IN BOOK 35 OF PARCEL MAPS AT PAGE 31 AND RESULTANT PARCEL 2 AS DESCRIBED IN THAT CERTAIN LOT LINE ADJUSTMENT RECORDED AS DOCUMENT NO. 2013-0089977, OFFICIAL RECORDS OF PLACER COUNTY, LOCATED IN THE NORTHWEST ONE-QUARTER OF SECTION 17, T. 11 N., R. 7 E., M.D.M. IN THE CITY OF ROCKLIN, PLACER COUNTY, CALIFORNIA  
NOVEMBER 2014  
SHEET 4 OF 5

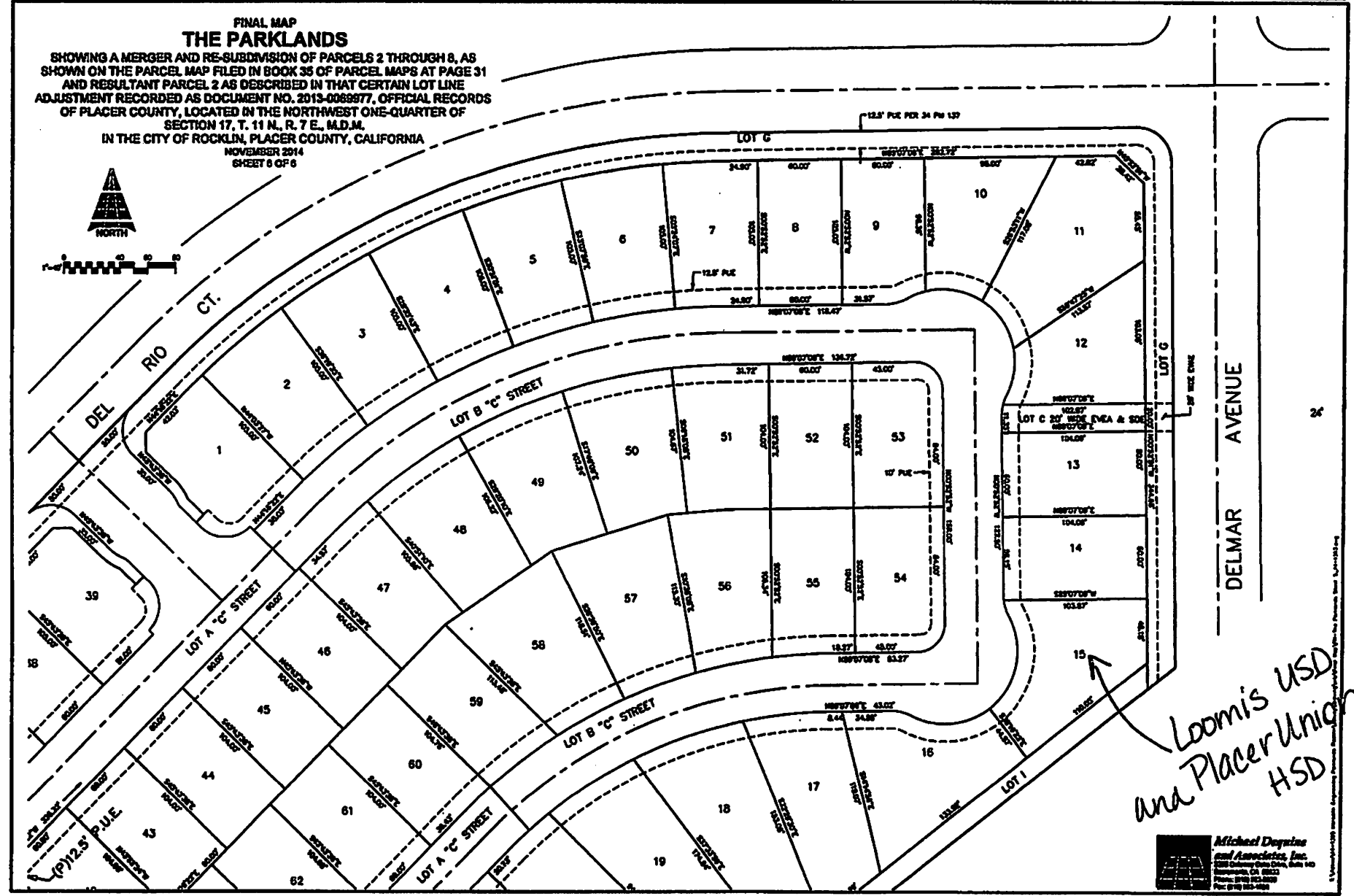


**Michael Dequins  
and Associates, Inc.**  
2250 Colusa, Colusa, CA 95622  
Phone: (916) 252-0222  
Fax: (916) 252-0222

1. MapScale: 1:2500. Boundary: Property Boundary. Reference: Reference. Date: 11/11/2014.

### FINAL MAP THE PARKLANDS

SHOWING A MERGER AND RE-SUBDIVISION OF PARCELS 2 THROUGH 8, AS SHOWN ON THE PARCEL MAP FILED IN BOOK 35 OF PARCEL MAPS AT PAGE 31 AND RESULTANT PARCEL 2 AS DESCRIBED IN THAT CERTAIN LOT LINE ADJUSTMENT RECORDED AS DOCUMENT NO. 2013-0068977, OFFICIAL RECORDS OF PLACER COUNTY, LOCATED IN THE NORTHWEST ONE-QUARTER OF SECTION 17, T. 11 N., R. 7 E., M.D.M. IN THE CITY OF ROCKLIN, PLACER COUNTY, CALIFORNIA  
NOVEMBER 2014  
SHEET 6 OF 6



*Loomis USD  
and Placer Union  
HSD*

**Michael Dequina  
and Associates, Inc.**  
288 Colusa Blvd, Suite 140  
Rocklin, CA 95765  
Phone: (916) 223-2222  
Fax: (916) 223-2222

Vertical text on the right edge of the map, likely a scale or reference note.

## ROCKLIN UNIFIED SCHOOL DISTRICT

## BOARD AGENDA BRIEFING

---

SUBJECT: Annual Organization of the Board of Trustees

DEPARTMENT: Office of the Superintendent

---

**Background:**

Per Education Code Sections 35143 and 5017, the Governing Board of each school district must conduct its annual organizational meeting and elect officers on a day within a 15-day period that commences with the date upon which governing Board Members elected take office (first Friday in December). This year the 15 day window period begins on Friday, December 5, 2014 and runs through Saturday, December 20, 2014. Meetings in years which no such regular election for governing Board Members is conducted shall be held during the same 15 day period on the calendar.

**Status:**

As required by Education Code section 35143, the Governing Board will be requested to elect by nomination a **President, Vice President and Clerk**. The Board will also be asked to select the Superintendent as Secretary to the Board; select a date, time and place for the 2015 regular meetings; and select representatives to serve on various committees.

This process will include receiving nominations from Board Members for **President, Vice President and Clerk**. The nominations must be seconded by a fellow Board Member followed by a vote. Current Board President, Todd Lowell, will preside over the meeting until the new President is elected. When the new President is elected, he/she will preside over the remainder of the nominations and the meeting.

Past practice has been that meetings are held on the first and third Wednesdays of each month at 7:00 p.m. in the District Administration Office.

**Presenter:**

Roger Stock, Superintendent

**Financial Impact:**

Current year: n/a  
Future years: n/a  
Funding source: n/a

**Materials/Films:**

None

**Other People Who Might Be Present:**

None

**Allotment of Time:**

Check one of the following: [ ] Consent Calendar [ X ] Action Item [ ] Information Item

**Packet Information:**

None

**Recommendation:**

Superintendent recommends that the Board of Trustees elect officers for 2015.



## ROCKLIN UNIFIED SCHOOL DISTRICT

## BOARD AGENDA BRIEFING

---

**SUBJECT:** Present Rocklin Academy Petition Renewal and Hold Public Hearing

**DEPARTMENT:** Office of the Deputy Superintendent, Business & Operations

---

**Background:**

The Rocklin Academy has submitted a petition to the District on November 4, 2014 to renew its charter for the Rocklin Academy Turnstone Campus for a five year period commitment to June 30, 2020.

**Status:**

Per Education Code, the District is required to hold a public hearing in order to allow the community and staff to provide feedback on the proposed petition renewal.

**Presenter:**

Barbara L. Patterson

**Financial Impact:**

Current year: N/A.

Future years: N/A

Funding source: N/A

**Materials/Films:****Other People Who Might Be Present:**

Phil Spears, Executive Director/Superintendent of Rocklin Academy

**Allotment of Time:**

Check one of the following:  Consent Calendar  Action Item  Information Item

**Packet Information:**

The Rocklin Academy Renewal Petition will be included with the Board's packet. Members of the public may request a complete copy of the petition from the Business Office at 630-2234.

**Recommendation:**

Presentation only; no action required.

ROCKLIN UNIFIED SCHOOL DISTRICT

BOARD AGENDA BRIEFING

---

**SUBJECT:** AB1200 Bargaining Agreement Disclosure for California School Employees Association (CSEA), Non-Represented, Confidential and Rocklin Administrators Professional Association (RAPA) for July 1, 2014 through June 30, 2015

**DEPARTMENT:** Office of the Deputy Superintendent, Business and Operations

---

**Background:**

Per AB1200, public disclosure of the cost of collective bargaining agreements must be made prior to the ratification of the Agreements by the Board of Trustees.

**Status:**

The following costs associated with the amended agreements with CSEA, Non-Represented, Confidential & RAPA are listed on the Public Disclosure of Proposed Collective Bargaining Agreement Forms as required: .54% salary increase effective July 1, 2014.

Funds are available in the 2014-15 year to pay for these costs, based on the 1<sup>st</sup> Interim projections and assumptions outlined on the last page of the AB 1200 Disclosure Report. The Agreement is for July 1, 2014 through June 30, 2015.

**Presenter:**

Barbara Patterson

**Financial Impact:**

Current year: \$115,740  
Future years: \$0  
Funding source: General Fund, Cafeteria Fund, Developer Fee Fund and Mello Roos Capital Projects Fund

**Materials/Films:**

None

**Allotment of Time:** 5 minutes

Check one of the following: [ ] Consent Calendar [X] Action Item [ ] Information Item

**Packet Information:**

Public Disclosure of Proposed Collective Bargaining Agreement

**Recommendation:**

Approve AB1200 Public Disclosure of Proposed Collective Bargaining Agreement.

**PLACER COUNTY OFFICE OF EDUCATION  
PUBLIC DISCLOSURE  
OF PROPOSED COLLECTIVE BARGAINING AGREEMENT**  
in Accordance with AB 1200 (Chapter 1213/1991), GC 3547.5, and CCR, Title V, Section 15449

LEA Name: Rocklin Unified School District

Name of Bargaining Unit: CSEA, Confidential, RAPA & Non-Represented

Certificated, Classified, Other: Classified

The proposed agreement covers the period beginning: 7/1/2014 and ending: 6/30/2015  
(mm/dd/yyyy) (mm/dd/yyyy)

The Governing Board will act upon this agreement on: 12/3/2014  
(mm/dd/yyyy)

Proposed Change in Compensation	Fiscal Impact of Proposed Agreement		
	FY 2014/15	FY 2015/16	FY 2016/17
<b>Salary Schedule Change</b> (include step and column movement)	94,900	-	-
<b>Other Compensation - Identify:</b>	-	-	-
<b>Statutory Benefits - STRS, PERS, FICA, Medicare, WC UI, etc.</b>	20,840	-	-
<b>Health and Welfare Benefits</b>	-	-	-
<b>Total Proposed Change in Compensation Costs</b>	\$ 115,740	\$ -	\$ -
<b>Total Number of FTE</b>	416	-	-
<b>Average Cost per Employee</b>	278	-	-

<b>Costs Already Included in Board Approved Budget</b> Ref. Supplemental Information #9	-	-	-
<b>Net Change to Budget</b>	\$ 115,740	\$ -	\$ -

**PLACER COUNTY OFFICE OF EDUCATION**  
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- 1 What was the negotiated percentage increase approved? For example, if the increase in "Year 1" was for less than a full year, what is the annualized percentage of that increase for "Year 1"?

The board approved a .54% salary schedule increase for CSEA, Non-Represented, Confidential and RAPA (Unit) retroactive to July 1, 2014.

- 2 Were any additional steps, columns, or ranges added to the schedules? (If yes, please explain.)

No additional steps, columns or ranges were added to the salary schedules for any Unit

- 3 Does this bargaining unit have a negotiated cap for Health and Welfare benefits?      Yes       No

If yes, please describe the cap amount.

The monthly cap is \$620 for CSEA, Non-Represented and Confidential and \$610 for RAPA.

- 4 Describe other proposed non-compensation Items (i.e., class size adjustments, staff development days, teacher prep time, classified staffing ratios, etc.)

No other non-compensation items were negotiated.

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- 5 What are the specific impacts (positive or negative) on instructional and support programs to accommodate the settlement? Include the impact of changes such as staff reductions or increases, program reductions or increases, elimination or expansion of other services or programs (i.e., counselors, librarians, custodial staff, etc.)

The negotiation settlement did not have any impact on staffing for instructional or support programs.

- 6 What contingency language is included in the proposed agreement (e.g., reopeners, etc.)?

The agreement contains a contingency clause that provides "me too" language which would allow these units to receive any increase that may come as a result of bargaining with RTPA.

- 7 Identify other major provisions that do not directly affect the district's costs, such as binding arbitrations, grievance procedures, etc.

No other major provisions were included in the agreement.

- 8 Describe any costs that were previously included at budget adoption or subsequent board approved revision, that will be implemented by the proposed agreement.

No costs were assigned for this agreement.

- 9 Identify the source of funding for the proposed agreement in the current and each of the two subsequent years.

The district will spend down fund balance in 14-15 to accommodate the salary settlement. Additional revenues from the projected funding of the LCFF gap will aide the district in eliminating the structural deficit in 15-16.

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10 If amounts are entered in the "Other Revisions" on the MYP forms please provide brief description.

N/A

11 Will this agreement create, or decrease the LEA's budget deficit in the current or subsequent year(s)? "Budget Deficit" is defined to exist when a fund's expenditures and other financing uses exceed its revenues and other financing sources in a given year. If yes, explain the amounts and justification for doing so.

See step 9 above.

12 Will the LEA be able to maintain it's Reserve for Economic Uncertainty in the current and two subsequent fiscal years? If not, explain justification for approving proposed agreement.

Yes

13 Please provide any additional comments and explanations that are necessary to understand the impact of the proposed agreement not already addressed above.

No additional comments deemed necessary.

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<b>GENERAL FUND 01</b>	Current Year	1st Subsequent Year	2nd Subsequent Year
<b>UNRESTRICTED</b>	FY 2014/15	FY 2015/16	FY 2016/17
<b>Latest Board Approved Budget Before Settlement, Date: Budget Rev.#2-10/15/14</b>			
Total Revenues, Including Transfers In, Other Sources In, & Contributions (Objects 8000-8999)	69,086,508	69,575,041	73,387,199
Total Expenses, Including Transfers Out, Other Uses (Objects 1000-7999)	67,103,473	68,298,233	70,809,322
<b>Increase (Decrease) In Fund Balance</b>	<b>1,983,035</b>	<b>1,276,808</b>	<b>2,577,877</b>
<b>Other Revisions, As Of Date: N/A</b>			
Total Revenues, Including Transfers In, Other Sources In, & Contributions (Objects 8000-8999)	-	-	-
Total Expenses, Including Transfers Out, Other Uses (Objects 1000-7999)	-	-	-
<b>Increase (Decrease) In Fund Balance</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Adjustment For Settlement</b>			
* Total Revenues, Including Transfers In, Other Sources In, & Contributions (Objects 8000-8999)	(22,490)	-	-
Total Expenses, Including Transfers Out, Other Uses (Objects 1000-7999)	82,314	-	-
<b>Increase (Decrease) In Fund Balance</b>	<b>(104,804)</b>	<b>-</b>	<b>-</b>
<b>Total Revised Budget</b>			
Total Revenues, Including Transfers In, Other Sources In, & Contributions (Objects 8000-8999)	69,064,018	69,575,041	73,387,199
Total Expenses, Including Transfers Out, Other Uses (Objects 1000-7999)	67,185,787	68,298,233	70,809,322
<b>Fund Balance</b>			
Beginning Fund Balance	8,488,622	10,366,853	11,643,661
<b>Total Increase (Decrease) In Fund Balance</b>	<b>1,878,231</b>	<b>1,276,808</b>	<b>2,577,877</b>
<b>Projected Ending Fund Balance</b>	<b>10,366,853</b>	<b>11,643,661</b>	<b>14,221,538</b>
<b>Components of Ending Fund Balance</b>			
Restricted	-	-	-
Committed	565,330	589,005	612,680
Assignments:	4,916,012	3,970,583	4,202,099
Negotiation settlement with RTPA	2,244,353	4,488,706	6,733,059
Reserve For Economic Uncertainty	2,641,158	2,595,367	2,673,700
<b>Unassigned Balance (must be positive number)</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>% Available for Economic Uncertainty</b>	<b>3.00%</b>	<b>3.00%</b>	<b>3.00%</b>

\* Projected Restricted Ending Balance cannot be negative. Requires contribution from Unrestricted included under Adjustment For Settlement section.

**PLACER COUNTY OFFICE OF EDUCATION  
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in Accordance with AB 1200 (Chapter 1213/1991), GC 3547.5, and CCR, Title V, Section 15449

GENERAL FUND 01	Current Year	1st Subsequent Year	2nd Subsequent Year
RESTRICTED	FY 2014/15	FY 2015/16	FY 2016/17
<b>Latest Board Approved Budget Before Settlement, Date: Budget Rev.#2-10/15/14</b>			
<b>Total Revenues, Including Transfers In, Other Sources In, &amp; Contributions (Objects 8000-8999)</b>	18,091,306	19,259,686	19,459,665
<b>Total Expenses, Including Transfers Out, Other Uses (Objects 1000-9999)</b>	20,826,332	18,213,996	18,313,996
<b>Increase (Decrease) In Fund Balance</b>	(2,735,026)	1,045,690	1,145,669
<b>Other Revisions, As Of Date: N/A</b>			
<b>Total Revenues, Including Transfers In, Other Sources In, &amp; Contributions (Objects 8000-8999)</b>	-	-	-
<b>Total Expenses, Including Transfers Out, Other Uses (Objects 1000-9999)</b>	-	-	-
<b>Increase (Decrease) In Fund Balance</b>	-	-	-
<b>Adjustment For Settlement</b>			
<b>* Total Revenues, Including Transfers In, Other Sources In, &amp; Contributions (Objects 8000-8999)</b>	22,490		-
<b>Total Expenses, Including Transfers Out, Other Uses (Objects 1000-9999)</b>	26,475		-
<b>Increase (Decrease) In Fund Balance</b>	(3,985)	-	-
<b>Total Revised Budget</b>			
<b>Total Revenues, Including Transfers In, Other Sources In, &amp; Contributions (Objects 8000-8999)</b>	18,113,796	19,259,686	19,459,665
<b>Total Expenses, Including Transfers Out, Other Uses (Objects 1000-7999)</b>	20,852,807	18,213,996	18,313,996
<b>Fund Balance</b>			
<b>Beginning Fund Balance</b>	4,881,245	2,142,234	3,187,924
<b>Total Increase (Decrease) In Fund Balance</b>	(2,739,011)	1,045,690	1,145,669
<b>* Projected Ending Restricted Fund Balance</b>	2,142,234	3,187,924	4,333,593
<b>Restricted Balance Positive (Negative)</b>			
<b>* Projected Restricted Ending Balance cannot be negative. Requires contribution from Unrestricted included under Adjustment For Settlement section.</b>			



**PLACER COUNTY OFFICE OF EDUCATION  
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in Accordance with AB 1200 (Chapter 1213/1991), GC 3547.5, and CCR, Title V, Section 15449

GENERAL FUND 01	Current Year	1st Subsequent Year	2nd Subsequent Year
COMBINED	FY 2014/15	FY 2015/16	FY 2016/17
<b>Latest Board Approved Budget Before Settlement, Date: Budget Rev.#2-10/15/14</b>			
Total Revenues, Including Transfers In, Other Sources In, & Contributions (Objects 8000-8999)	87,177,814	88,834,727	92,846,864
Total Expenses, Including Transfers Out, Other Uses (Objects 1000-9999)	87,929,805	86,512,229	89,123,318
Increase (Decrease) In Fund Balance	(751,991)	2,322,498	3,723,546
<b>Other Revisions, As Of Date: N/A</b>			
Total Revenues, Including Transfers In, Other Sources In, & Contributions (Objects 8000-8999)	-	-	-
Total Expenses, Including Transfers Out, Other Uses (Objects 1000-9999)	-	-	-
Increase (Decrease) In Fund Balance	-	-	-
<b>Adjustment For Settlement</b>			
Total Revenues, Including Transfers In, Other Sources In, & Contributions (Objects 8000-8999)	-	-	-
Total Expenses, Including Transfers Out, Other Uses (Objects 1000-9999)	108,789	-	-
Increase (Decrease) In Fund Balance	(108,789)	-	-
<b>Total Revised Budget</b>			
Total Revenues, Including Transfers In, Other Sources In, & Contributions (Objects 8000-8999)	87,177,814	88,834,727	92,846,864
Total Expenses, Including Transfers Out, Other Uses (Objects 1000-7999)	88,038,594	86,512,229	89,123,318
<b>Fund Balance</b>			
Beginning Fund Balance	13,369,867	12,509,087	14,831,585
Total Increase (Decrease) In Fund Balance	(860,780)	2,322,498	3,723,546
Projected Ending Fund Balance	12,509,087	14,831,585	18,555,131
<b>Components of Ending Fund Balance</b>			
Restricted	2,142,234	3,187,924	4,333,593
Committed	565,330	589,005	612,680
Assignments:	4,916,012	3,970,583	4,202,099
Negotiation settlement with RTPA	2,244,353	4,488,706	6,733,059
0	-	-	-
Reserve For Economic Uncertainty	2,641,158	2,595,367	2,673,700
Unassigned Balance (must be positive number)	-	-	-
<b>% Available for Economic Uncertainty</b>	<b>3.00%</b>	<b>3.00%</b>	<b>3.00%</b>

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Fund 09 - Charter	Current Year	1st Subsequent Year	2nd Subsequent Year
	FY 2014/15	FY 2015/16	FY 2016/17
<b>Latest Board Approved Budget Before Settlement, Date: Budget Rev.#2-10/15/14</b>			
Total Revenues, Including Transfers In, Other Sources In, & Contributions (Objects 8000-8999)	727,233	727,233	727,233
Total Expenses, Including Transfers Out, Other Uses (Objects 1000-9999)	652,997	654,589	655,385
Increase (Decrease) In Fund Balance	74,236	72,644	71,848
<b>Other Revisions, As Of Date: N/A</b>			
Total Revenues, Including Transfers In, Other Sources In, & Contributions (Objects 8000-8999)			
Total Expenses, Including Transfers Out, Other Uses (Objects 1000-9999)			
Increase (Decrease) In Fund Balance	-	-	-
<b>Adjustment For Settlement</b>			
Total Revenues, Including Transfers In, Other Sources In, & Contributions (Objects 8000-8999)			
Total Expenses, Including Transfers Out, Other Uses (Objects 1000-9999)	796		-
Increase (Decrease) In Fund Balance	(796)	-	-
<b>Total Revised Budget</b>			
Total Revenues, Including Transfers In, Other Sources In, & Contributions (Objects 8000-8999)	727,233	727,233	727,233
Total Expenses, Including Transfers Out, Other Uses (Objects 1000-7999)	653,793	654,589	655,385
<b>Fund Balance</b>			
Beginning Fund Balance	44,695	118,135	190,779
Total Increase (Decrease) In Fund Balance	73,440	72,644	71,848
Projected Ending Fund Balance	118,135	190,779	262,627
<b>Components of Ending Fund Balance</b>			
Restricted			
Committed			
Assignments:	118,135	190,779	262,627
Reserve For Economic Uncertainty			
Unassigned Balance (must be positive number)	-	-	-
<b>% Available for Economic Uncertainty</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>

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<b>Fund 13 - Cafeteria</b>	Current Year	1st Subsequent Year	2nd Subsequent Year
	FY 2014/15	FY 2015/16	FY 2016/17
<b>Latest Board Approved Budget Before Settlement, Date: Budget Rev.#2-10/15/14</b>			
Total Revenues, Including Transfers In, Other Sources In, & Contributions (Objects 8000-8999)	2,551,000	2,551,000	2,551,000
Total Expenses, Including Transfers Out, Other Uses (Objects 1000-9999)	2,466,985	2,478,259	2,483,896
Increase (Decrease) In Fund Balance	84,015	72,741	67,104
<b>Other Revisions, As Of Date: N/A</b>			
Total Revenues, Including Transfers In, Other Sources In, & Contributions (Objects 8000-8999)	-	-	-
Total Expenses, Including Transfers Out, Other Uses (Objects 1000-9999)	-	-	-
Increase (Decrease) In Fund Balance	-	-	-
<b>Adjustment For Settlement</b>			
Total Revenues, Including Transfers In, Other Sources In, & Contributions (Objects 8000-8999)	-	-	-
Total Expenses, Including Transfers Out, Other Uses (Objects 1000-9999)	5,637		-
Increase (Decrease) In Fund Balance	(5,637)	-	-
<b>Total Revised Budget</b>			
Total Revenues, Including Transfers In, Other Sources In, & Contributions (Objects 8000-8999)	2,551,000	2,551,000	2,551,000
Total Expenses, Including Transfers Out, Other Uses (Objects 1000-7999)	2,472,622	2,478,259	2,483,896
<b>Fund Balance</b>			
Beginning Fund Balance	480,643	559,021	631,762
Total Increase (Decrease) In Fund Balance	78,378	72,741	67,104
Projected Ending Fund Balance	559,021	631,762	698,866
<b>Components of Ending Fund Balance</b>			
Restricted	559,021	631,762	698,866
Committed			
Assignments:			
Reserve For Economic Uncertainty			
Unassigned Balance (must be positive number)	-	-	-
<b>% Available for Economic Uncertainty</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>

Fund 25 - Developer Fee	Current Year	1st Subsequent Year	2nd Subsequent Year
	FY 2014/15	FY 2015/16	FY 2016/17
<b>Latest Board Approved Budget Before Settlement, Date: Budget Rev.#2-10/15/14</b>			
Total Revenues, Including Transfers In, Other Sources In, & Contributions (Objects 8000-8999)	1,415,065	1,415,065	1,415,065
Total Expenses, Including Transfers Out, Other Uses (Objects 1000-9999)	771,116	771,672	771,950
Increase (Decrease) In Fund Balance	643,949	643,393	643,115
<b>Other Revisions, As Of Date: N/A</b>			
Total Revenues, Including Transfers In, Other Sources In, & Contributions (Objects 8000-8999)	-	-	-
Total Expenses, Including Transfers Out, Other Uses (Objects 1000-9999)	-	-	-
Increase (Decrease) In Fund Balance	-	-	-
<b>Adjustment For Settlement</b>			
Total Revenues, Including Transfers In, Other Sources In, & Contributions (Objects 8000-8999)	-	-	-
Total Expenses, Including Transfers Out, Other Uses (Objects 1000-9999)	278	-	-
Increase (Decrease) In Fund Balance	(278)	-	-
<b>Total Revised Budget</b>			
Total Revenues, Including Transfers In, Other Sources In, & Contributions (Objects 8000-8999)	1,415,065	1,415,065	1,415,065
Total Expenses, Including Transfers Out, Other Uses (Objects 1000-7999)	771,394	771,672	771,950
<b>Fund Balance</b>			
Beginning Fund Balance	3,694,485	4,338,156	4,981,549
Total Increase (Decrease) In Fund Balance	643,671	643,393	643,115
Projected Ending Fund Balance	4,338,156	4,981,549	5,624,664
<b>Components of Ending Fund Balance</b>			
Restricted	4,338,156	4,981,549	5,624,664
Committed			
Assignments:			
Reserve For Economic Uncertainty			
Unassigned Balance (must be positive number)	-	-	-
<b>% Available for Economic Uncertainty</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>

Fund 49 - Mello Roos Capital Projects	Current Year	1st Subsequent Year	2nd Subsequent Year
	FY 2014/15	FY 2015/16	FY 2016/17
<b>Latest Board Approved Budget Before Settlement, Date: Budget Rev.#2-10/15/14</b>			
Total Revenues, Including Transfers In, Other Sources In, & Contributions (Objects 8000-8999)	1,085,692	1,085,692	1,085,692
Total Expenses, Including Transfers Out, Other Uses (Objects 1000-9999)	1,350,705	1,351,185	1,351,425
Increase (Decrease) In Fund Balance	(265,013)	(265,493)	(265,733)
<b>Other Revisions, As Of Date: N/A</b>			
Total Revenues, Including Transfers In, Other Sources In, & Contributions (Objects 8000-8999)	-	-	-
Total Expenses, Including Transfers Out, Other Uses (Objects 1000-9999)	-	-	-
Increase (Decrease) In Fund Balance	-	-	-
<b>Adjustment For Settlement</b>			
Total Revenues, Including Transfers In, Other Sources In, & Contributions (Objects 8000-8999)	-	-	-
Total Expenses, Including Transfers Out, Other Uses (Objects 1000-9999)	240	-	-
Increase (Decrease) In Fund Balance	(240)	-	-
<b>Total Revised Budget</b>			
Total Revenues, Including Transfers In, Other Sources In, & Contributions (Objects 8000-8999)	1,085,692	1,085,692	1,085,692
Total Expenses, Including Transfers Out, Other Uses (Objects 1000-7999)	1,350,945	1,351,185	1,351,425
<b>Fund Balance</b>			
Beginning Fund Balance	16,480,517	16,215,264	15,949,771
Total Increase (Decrease) In Fund Balance	(265,253)	(265,493)	(265,733)
Projected Ending Fund Balance	16,215,264	15,949,771	15,684,038
<b>Components of Ending Fund Balance</b>			
Restricted	16,215,264	15,949,771	15,684,038
Committed			
Assignments:			
Reserve For Economic Uncertainty			
Unassigned Balance (must be positive number)	-	-	-
<b>% Available for Economic Uncertainty</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>

**PLACER COUNTY OFFICE OF EDUCATION  
PUBLIC DISCLOSURE  
OF PROPOSED COLLECTIVE BARGAINING AGREEMENT**  
in Accordance with AB 1200 (Chapter 1213/1991), GC 3547.5, and CCR, Title V, Section 15449

**CERTIFICATION OF THE DISTRICT'S ABILITY TO MEET THE COSTS OF THE COLLECTIVE BARGAINING AGREEMENT**

**This disclosure document is intended to assist the district's Governing Board in determining whether the district can meet the costs incurred under the tentative Collective Bargaining Agreement in the current and subsequent fiscal years. This certification page should be signed by the Superintendent and Chief Business Official at the time of public disclosure. Absence of one or both of the signatures should serve as a "red flag" to the district's Governing Board, however, it does not prevent them from taking action on the agreement.**

In accordance with the requirements of Government Code Section 3547.5, the Superintendent and Chief Business Official of the Rocklin Unified School District (District), hereby certify that the District can meet the costs incurred under this Collective Bargaining Agreement between the District and the CSEA, Confidential, RAPA & Non-Represented Bargaining Unit, during the term of the agreement from 07/01/2014 to 06/30/2015.

**Budget Revisions**

If the district does not adopt all of the revisions to its budget needed in the current year to meet the costs of the agreement at the time of the approval of the proposed collective bargaining agreement, the county superintendent of schools is required to issue a qualified or negative certification for the district on its next interim report.

<u>Current Year Budget Adjustments</u>	<u>Budget Adjustment Increase (Decrease)</u>
<u>Revenues/Other Financing Sources</u>	\$ <u>0</u>
<u>Expenditures/Other Financing Uses</u>	\$ <u>115,740</u>
<u>Change to Ending Fund Balance</u>	\$ <u>(115,740)</u>

**Certifications (check one & sign)**

I hereby certify       I am unable to certify

\_\_\_\_\_ Date  
District Superintendent  
Signature

I hereby certify       I am unable to certify

\_\_\_\_\_ Date  
Chief Business Official  
Signature

**PLACER COUNTY OFFICE OF EDUCATION  
PUBLIC DISCLOSURE  
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in Accordance with AB 1200 (Chapter 1213/1991), GC 3547.5, and CCR, Title V, Section 15449

**CERTIFICATION OF PUBLIC DISCLOSURE**

**The disclosure document must be signed by the district Superintendent or designee at the time of public disclosure and by the President or Clerk of the Governing Board at the time of formal board action on the proposed agreement.**

The information provided in this document summarizes the financial implications (current budget year and two subsequent years) of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Collective Bargaining Agreement") in accordance with the requirements of AB 1200 and Government Code Section 3547.5.

\_\_\_\_\_  
**District Superintendent (or Designee)  
Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Barbara Patterson  
Contact Person**

\_\_\_\_\_  
**(916) 630-2234  
Phone**

After public disclosure of the major provisions contained in this summary, the Governing Board at its meeting on 12/03/2014, took action to approve the proposed Agreement with the CSEA, Confidential, RAPA & Non-Represented Bargaining Unit.

\_\_\_\_\_  
**President (or Clerk), Governing Board  
Signature**

\_\_\_\_\_  
**Date**

## **Certification of District's ability to meet the costs of the collective bargaining agreement Addendum**

This certification is based on information known at this time, including the State adopted budget for 2014-15, as documented in the multi-year projection submitted with this disclosure document. Unanticipated changes in enrollment, reductions in state/federal funding, new state or federal mandates, or subsequent legislative or regulatory actions that would alter the financial status of the district are not contemplated in this certification.

### **Assumptions:**

The State funds the Local Control Funding Formula gap as provided in the 2014-15 adopted State budget; and at the levels that the Department of Finance estimated on July 3, 2014 of 28.65% in 2015-16 and 25.48% in 2015-16.

The State fully funds non-LCFF programs during 2015-16 and 2016-17, and provides COLA and growth at the same level for all programs through appropriations that support rates included in the State 2014-15 Adopted Budget.

The federal categorical programs, i.e. IDEA and Title I continue to be funded at the same levels as budgeted for 2014-15.

ADA will not drop below the 2014-15 projection of 10,702, for 2014-15, 2015-16 and 2016-17 respectively.

Actual workers compensation claims and new legislation will not result in a negative change to the 2013-14 actuarial report of SIG or rate increase for the district.

The State does not increase school districts' required contribution rates to the STRS and PERS pension systems above the rates approved by the State in June 2014 for STRS and that CalPERS approved for 2013-14 and estimated in Employer Circular Letter No. 200-012-14 for 2015-16 and 2016-17.

There are no major claims, or litigation costs imposed on the District that are not already anticipated and reserved.



Barbara L. Patterson  
Deputy Superintendent, Business & Operations

November 18, 2014



Rocklin Unified School District  
General Fund  
Multiyear Projection  
Combined

	2014-15 BR #2	2015-16 Projected Budget	2016-17 Projected Budget
A. TOTAL REVENUES AND FINANCING SOURCES	\$ 87,177,814	\$ 88,834,727	\$ 92,846,864
B. TOTAL EXPENDITURES & USES	(88,038,594)	(86,512,229)	(89,123,318)
C. NET INCREASE (DECREASE) IN FUND BALANCE (Deficit Spending)	(860,780)	2,322,498	3,723,546
D. FUND BALANCE, RESERVES			
1. Beginning Fund Balance	13,369,867	12,509,087	14,831,585
2. Ending Fund Balance	\$ 12,509,087	\$ 14,831,585	\$ 18,555,131
E. COMPONENTS OF FUND BALANCE			
1. Nonspendable	\$ 10,500	\$ 10,500	\$ 10,500
2. Restricted	2,142,234	3,187,924	4,333,593
3. Committed	565,330	589,005	612,680
4. Assigned			
a. Other assigned	1,605,215	1,855,215	2,105,215
b. PERB Litigation	586,845	586,845	586,845
c. LCFF contingency	2,713,452	1,518,023	1,499,539
d. Negotiation Settlement	2,244,353	4,488,706	6,733,059
5. Unassigned (REU)	\$ 2,641,158	\$ 2,595,367	\$ 2,673,700
REU as a % of total expenditures	3.00%	3.00%	3.00%
REU and LCFF contingency as a % of total expenditures	6.08%	4.75%	4.68%
1% Reserve	880,386	865,122	891,233
3% Reserve	2,641,158	2,595,367	2,673,700

**BUDGET ASSUMPTIONS**

**2014-15**

- 1 LCFF funding model includes a .85% cost-of-living-adjustment on the target and 29.56% gap closure. Proportionality requires an increase in supplemental services of \$557k based on 2013-14 supplemental expenditures of \$1.73M
- 2 4.46% salary and benefit increase for all units except RTPA plus step and column costs (see item 6 below)
- 3 Assignment for negotiation settlement with bargaining units of \$2.24M
- 4 Lottery - \$154 (\$124 unrestricted) per prior year ADA
- 5 Step and column salary increase for eligible employees of \$788k, net of retirement savings
- 6 Increase in site discretionary budgets for enrollment growth
- 7 Site allocation budgets received 15% for inflationary costs and one-time 10% for materials to implement common core
- 8 Contribution to the Deferred Maintenance Fund of \$80/ADA less \$250k utilized from Prop 39 funding and carryover of RDA funds. Total transfer is \$379k.
- 9 Routine Restricted Maintenance Account (RRMA) contribution only covering expenses; not totaling 3% of total budgeted expenditures
- 10 Increase in encroaching program costs of \$100k since 13-14.
- 11 Increased utility costs by \$44k for estimated usage/cost increases
- 12 Vacancy savings of \$320k have been estimated
- 13 CA Common Core State Standards budgeted expenditures of \$2.02M
- 14 Prop 39 funding budgeted revenue of \$557k and expenditures of \$920k
- 15 Increase in STRS contribution of \$275k due to rate increases
- 16 Include board election costs of \$40k

**Unrestricted Fund Balance is projected to increase by \$1.88M (based on current assumptions and before RTPA salary settlement) and reserves for LCFF are not fully funded.**

**Rocklin Unified School District  
General Fund  
Multiyear Projection  
Combined**

**2015-16**

- 1 **LCFF funding model includes a 2.19% cost-of-living-adjustment on the target and 20.68% gap closure. Proportionality requires an increase in supplemental services of \$277k.**
- 2 No increase in employee compensation other than step and column costs (see 6 below) have been budgeted
- 3 0 growth K-12 enrollment based on projections and possible opening of another K-12 Charter in our area
- 4 Lottery - \$154 (\$124 unrestricted) per prior year ADA
- 5 Increase for step/column costs for eligible employees of approx. \$877k, net of retirement savings
- 6 Exclude board election costs of \$40k
- 7 Increase in site discretionary budgets for enrollment growth
- 8 Eliminate one time expenditures and revenues
- 9 Contribution to the Deferred Maintenance Fund of \$80/ADA less \$200k utilized from Prop 39 funding and carryover of RDA funds. Total transfer is \$542k.
- 10 Increase in materials and supplies costs are \$90k
- 11 RRMA contribution increases \$945k to meet 3% set aside
- 12 Increase in encroaching program costs of \$100k
- 13 Increase in PERS contribution of \$107k due to rate increases
- 14 Increase in STRS contribution of \$859k due to rate increases
- 15 Increase utility costs by 2% for estimated rate increases, offset by end of contract with Enerpower
- 16 Prop 39 funding of \$500k and expenditures budgeted \$500k
- 17 **Unrestricted Fund Balance is projected to increase by \$1.28M (based on current assumptions, including the funding assumption of Gov's Adopted Budget for 14-15.) and reserves for LCFF are not fully funded.**

**2016-17**

- 1 **LCFF funding model includes a 2.14% cost-of-living-adjustment on the target and 25.48% gap closure. Proportionality requires an increase in supplemental services of \$212k.**
- 2 No increase in employee compensation other than step and column costs (see 6 below) have been budgeted
- 3 0 growth K-12 enrollment
- 4 2 FTE for leveling
- 5 Lottery - \$154 (\$124 unrestricted) per prior year ADA
- 6 Increase for step/column costs for eligible employees of approx. \$885k, net of retirement savings
- 7 Include board election costs of \$40k
- 8 Increase in site discretionary budgets for enrollment growth
- 9 Eliminate one time expenditures and revenues
- 10 Contribution to the Deferred Maintenance Fund of \$80/ADA less \$150k utilized from Prop 39 funding and carryover of RDA funds. Total transfer is \$592k.
- 11 Increase in materials and supplies costs are \$90k
- 12 RRMA contribution increases \$50k to meet 3% set aside requirement
- 13 Increase in encroaching program costs of \$100k
- 14 Increase utility costs by 2% for estimated rate increases, offset by end of contract with Cenergistic
- 15 Increase in PERS contribution of \$284k due to rate increases
- 16 Increase in STRS contribution of \$885k due to rate increases
- 17 Prop 39 funding of \$500k and expenditures budgeted \$500k
- 18 **Unrestricted Fund Balance is projected to increase by \$2.58M (based on current assumptions, including the funding assumption of Gov's Adopted Budget for 14-15.) and reserves for LCFF are not fully funded.**

## ROCKLIN UNIFIED SCHOOL DISTRICT

## BOARD AGENDA BRIEFING

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**SUBJECT:** Approve the California School Employees Association (CSEA) Tentative Agreement (TA)

**DEPARTMENT:** Office of the Assistant Superintendent - Human Resources

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**Background:**

On Tuesday, October 14, 2014 the District began negotiations on salary, health, welfare and retirement benefits with CSEA. Negotiation meetings were held on October 14, 2014 and October 31, 2014. As a result, the District and CSEA have reached and finalized a Tentative Agreement (TA) on salary.

**Status:**

On October 31, 2014 a tentative salary agreement for 2014-2015 was reached between the District and CSEA group for the following:

- Adjustments to the CSEA Salary Schedule
  - a. Increase of 0.54% to the Salary Schedule for the 2014-15 year, effective July 1, 2014.

This increase is in addition to the 4.46% increase to salaries and benefits effective July 1, 2014 totaling 5.0% for 2014-2015, and a 4.33% increase to salaries and benefits for 2013-14.

This is a 9.33% increase to salary and benefits over two years, in addition to the increased contribution rates to Public Employment Retirement System (PERS).

**Presenter:**

Colleen Slattery, Assistant Superintendent of Human Resources

**Financial Impact:**

Current year: See Public Disclosure Document AB 1200  
Future years: See Public Disclosure Document AB 1200  
Funding source: General Fund

**Materials/Films:**

None

**Other People Who Might Be Present:**

Tiffany Pelkey, President CSEA

**Allotment of Time:**

Check one of the following:     Consent Calendar     Action Item     Information Item

**Packet Information:**

Tentative Agreement (Salary Schedule for 2014-15 for the California School Employees Association).

**Recommendation:**


Staff recommends that the Board approve the Tentative Agreement (TA) with the California School Employees Association.

October 31, 2014

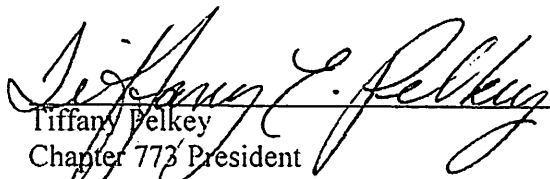
**TENATATIVE AGREEMENT**  
**Between**  
**ROCKLIN UNIFIED SCHOOL DISTRICT**  
**and**  
**CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION**  
**and its CHAPTER 773**

The Rocklin Unified School District (District) and the California School Employees Association (CSEA) enter into the following Tentative Agreement regarding salaries:

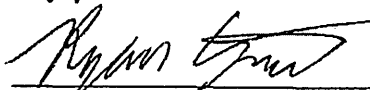
The District shall increase the Classified Bargaining Unit Salary Schedule by 0.54 percent effective upon ratification by CSEA and approval by the Rocklin Unified School District Board and shall be retroactive to July 1, 2014.

  
\_\_\_\_\_  
Roger Stock  
Superintendent

10-31-14  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Tiffany Pelkey  
Chapter 773 President

10-31-14  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Ryan Friesen  
CSEA Labor Relations Representative

10/31/14  
\_\_\_\_\_  
Date

**ROCKLIN UNIFIED SCHOOL DISTRICT  
CSEA CLASSIFIED SALARY SCHEDULE**

**NUTRITION SERVICES**

- 21 Nutrition Services Worker I
- 31 Nutrition Services Worker II
- 33 Nutrition Services Worker III
- 33 Nutrition Delivery Driver/Warehouse Worker

**SCHOOL & OFFICE SUPPORT**

- 30 Attendance Clerk
- 30 Career Technician
- 30 Clerk
- 27 Computer Center Technician
- 29 Computer Center Technician II
- 31 Computer Center Technician III
- 30 Counseling Clerk
- 33 Counseling Secretary
- 35 Department Secretary
- 30 Library Clerk
- 33 Library Technician
- 33 Principal's Secretary - Elem Sch & Alt Ctr
- 35 Principal's Secretary - Intermed./H.S.
- 33 Registrar
- 33 School Bookkeeper
- 30 School Clerk
- 33 Secretary to the Assistant Principal
- 24 Special Education Aide I
- 27 Special Education Aide II
- 29 Special Education Aide III

**MAINTENANCE & OPERATIONS**

- 33 Delivery Driver/Warehouse Worker
- 31 Groundskeeper I
- 34 Groundskeeper II
- 37 Groundskeeper III
- 37 Grounds Mechanic
- 35 High School Facilities Coordinator
- 28 Day Custodian
- 29 Night Custodian
- 33 Elementary Lead Custodian
- 34 Middle School Lead Custodian
- 36 High School Lead Custodian I
- 37 High School Lead Custodian II
- 31 Maintenance Worker I
- 35 Maintenance Worker II
- 36 Maintenance Worker HVAC
- 36 Maintenance Worker Low Voltage
- 39 Maintenance Worker III
- 41 Mechanic

Range	Step A	Step B	Step C	Step D	Step E	Step F
20	11.84	12.44	13.04	13.67	14.39	15.10
21	12.12	12.75	13.35	14.05	14.72	15.46
22	12.44	13.04	13.67	14.39	15.10	15.87
23	12.75	13.35	14.05	14.72	15.46	16.24
24	13.04	13.67	14.39	15.10	15.86	16.62
25	13.35	14.05	14.72	15.46	16.25	17.07
26	13.67	14.39	15.08	15.86	16.65	17.49
27	14.05	14.72	15.46	16.25	17.06	17.91
28	14.39	15.10	15.86	16.65	17.49	18.37
29	14.74	15.48	16.27	17.08	17.95	18.83
30	15.10	15.86	16.65	17.49	18.35	19.26
31	15.46	16.25	17.06	17.93	18.81	19.76
32	15.86	16.65	17.49	18.35	19.27	20.25
33	16.25	17.06	17.93	18.81	19.75	20.72
34	16.65	17.49	18.35	19.27	20.26	21.26
35	17.06	17.93	18.81	19.75	20.73	21.79
36	17.49	18.35	19.27	20.26	21.25	22.30
37	17.93	18.81	19.75	20.73	21.78	22.83
38	18.35	19.27	20.26	21.25	22.30	23.43
39	18.81	19.75	20.73	21.78	22.84	24.00
40	19.27	20.26	21.25	22.30	23.43	24.57
41	19.75	20.73	21.78	22.84	23.99	25.22
42	20.26	21.25	22.30	23.43	24.61	25.85
43	20.73	21.78	22.84	23.99	25.22	26.45
44	21.25	22.30	23.43	24.61	25.84	27.13
45	21.78	22.84	23.99	25.22	26.44	27.77
46	22.30	23.43	24.61	25.84	27.14	28.49
47	22.84	23.99	25.22	26.44	27.79	29.19
48	23.43	24.61	25.84	27.14	29.18	30.63
49	23.99	25.22	26.44	27.79	29.60	31.08
50	24.61	25.84	27.14	28.47	29.90	31.40
51	25.22	26.44	27.79	29.18	30.62	32.15
52	25.84	27.14	28.47	29.90	31.39	32.86
53	26.44	27.79	29.18	30.62	32.15	33.76
54	27.14	28.47	29.90	31.39	32.99	34.66

**TECHNOLOGY**

- 29 Video/Theater Technician
- 35 Help Desk Support
- 41 Computer Maintenance Technician
- 48 Network Coordinator
- 54 Data, Assessment, and Evaluation Specialist

**TRANSPORTATION**

- 34 Bus Driver
- 30 Car Driver
- 38 Trainer/Dispatcher
- 34 Routing Technician/Utility Bus Driver
- 23 Bus Attendant
- 38 Mechanic Assistant/Utility Driver

**VACATION**

Years of Service	Vacation		
	10 month	11 month	12 month
0-3	8	9	10
4-9	12	13	15
10 or more	16	18	20

**LONGEVITY**

<b>LONGEVITY (Effective the month following the employees anniversary date - to be paid on a monthly basis.)</b>
After 10 years - \$798
After 15 years an additional \$943 for total of \$1,741
After 20 years an additional \$1,089 for total of \$2,830

Revised & Eff : March 18, 2009  
 Revised: May 19, 2009; Eff July 1, 2009  
 Revised: June 2, 2009; Eff July 1, 2009  
 Revised: June 16, 2010; Eff July 1, 2010 - Add Grounds Mechanic  
 Revised: June 16, 2010; Eff July 1, 2010 - Remove Transp Routing Tech and Util Bus Driver. Add Routing Technician/Utility Bus Driver  
 Revised: June 16, 2010; Eff July 1, 2010 - No Increase - 4 Furlough Days  
 Revised: July 22, 2011; Effective July 1, 2011 - No Increase - 2 furlough days  
 Adopted: August 3, 2011  
 Revised: September 12, 2011; Effective July 1, 2011 - No Increase rescind remaining 2 furlough days  
 Adopted: September 21, 2011

Revised: January 11, 2012--Add Helpdesk Support  
 Adopted: January 18, 2012  
 Revised: March 14, 2014 reflects 4% increase for 2013-14; 4% increase effective July 1, 2014  
 Adopted: April 2, 2014  
 Revised: May 15, 2014-added Data, Assessment, & Evaluation Specialist  
 Adopted: May 21, 2014  
 Revised: October 23, 2014 - change from Food Services to Nutrition Services  
 Adopted: November 5, 2014  
 Revised: November 17, 2014 reflects 0.54% increase retroactive to July 1, 2014  
 Adopted: December 11, 2014

## ROCKLIN UNIFIED SCHOOL DISTRICT

## BOARD AGENDA BRIEFING

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**SUBJECT:** Approve Confidential Employees Tentative Agreement (TA)

**DEPARTMENT:** Office of the Assistant Superintendent - Human Resources

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**Background:**

On Thursday, November 6, 2014, District representatives met with Confidential Employee officers to present the same offer made to CSEA.

**Status:**

On November 14, 2014 a tentative salary agreement for 2014-2015 was reached between the District and Confidential Employees group for the following:

- Adjustments to the Confidential Employees Salary Schedule
  - a. Increase of 0.54% to the Salary Schedule for the 2014-15 year, effective July 1, 2014.

This increase is in addition to the 4.46% increase to salaries and benefits effective July 1, 2014 totaling 5.0% for 2014-2015, and a 4.33% increase to salaries and benefits for 2013-14.

This is a 9.33% increase to salary and benefits over two years, in addition to the increased contribution rates to Public Employment Retirement System (PERS).

**Presenter:**

Colleen Slattery, Assistant Superintendent of Human Resources

**Financial Impact:**

Current year: See Public Disclosure Document AB 1200  
Future years: See Public Disclosure Document AB 1200  
Funding source: General Fund

**Materials/Films:**

None

**Other People Who Might Be Present:**

None

**Allotment of Time:**

Check one of the following:     Consent Calendar     Action Item     Information Item

**Packet Information:**

Tentative Agreement (Salary Schedule for 2014-15 for Confidential Employees).

**Recommendation:**

Staff recommends the Board approve the Tentative Agreement (TA) with Confidential Employees.

**TENTATIVE AGREEMENT  
BETWEEN  
ROCKLIN UNIFIED SCHOOL DISTRICT  
AND  
ROCKLIN CONFIDENTIAL EMPLOYEES ASSOCIATION**

Rocklin Unified School District and Rocklin Confidential Employees Association (RCEA) hereby agree to the following agreement between the parties for 2014-15:

**SALARIES**

1. 2014-15

- a. Effective July 1, 2014, increase to all 2014-15 Confidential Salary Schedules of 0.54%.

The parties agree this agreement concludes bargaining for the 2014-15 school year.

ROCKLIN CONFIDENTIAL EMPLOYEES  
ASSOCIATION

By: Mary Bailey  
RCEA Representative

By: Jarvis R. Alexander  
RCEA Representative

ROCKLIN UNIFIED SCHOOL DISTRICT

By: [Signature]  
Superintendent

By: Colleen Stetter  
Assistant Superintendent of Human Resources

Approved by RCEA Representative on Nov 17, 2014

Approved by the Board of Trustees  
of Rocklin Unified School District on \_\_\_\_\_, 2014

**ROCKLIN UNIFIED SCHOOL DISTRICT  
CONFIDENTIAL EMPLOYEE SALARY SCHEDULE - MONTHLY / HOURLY**

*First time PERS members effective January 1, 2013 = Employees required to pay  
PERS members prior to January 1, 2013 - District pays employee's rate as set by PERS, up to a maximum of 7%.*

<b>Executive Assistant</b>						
Step	I	II	III	IV	V	VI
Monthly	\$ 3,961.00	\$ 4,162.00	\$ 4,371.00	\$ 4,588.00	\$ 4,821.00	\$ 5,059.00
Hourly	\$ 22.85	\$ 24.01	\$ 25.22	\$ 26.47	\$ 27.81	\$ 29.19

<b>Accountant Administrative Assistant III Classified Personnel Analyst</b>						
Step	I	II	III	IV	V	VI
Monthly	\$ 3,514.00	\$ 3,693.00	\$ 3,878.00	\$ 4,068.00	\$ 4,273.00	\$ 4,485.00
Hourly	\$ 20.27	\$ 21.31	\$ 22.37	\$ 23.47	\$ 24.65	\$ 25.88

<b>Administrative Assistant II Technician II</b>						
Step	I	II	III	IV	V	VI
Monthly	\$ 3,430.00	\$ 3,601.00	\$ 3,782.00	\$ 3,968.00	\$ 4,169.00	\$ 4,379.00
Hourly	\$ 19.79	\$ 20.78	\$ 21.82	\$ 22.89	\$ 24.05	\$ 25.26

<b>Administrative Assistant I Technician I</b>						
Step	I	II	III	IV	V	VI
Monthly	\$ 3,344.00	\$ 3,511.00	\$ 3,689.00	\$ 3,873.00	\$ 4,065.00	\$ 4,269.00
Hourly	\$ 19.29	\$ 20.26	\$ 21.28	\$ 22.34	\$ 23.45	\$ 24.63

<b>Clerk</b>						
Step	I	II	III	IV	V	VI
Monthly	\$ 2,719.00	\$ 2,853.00	\$ 2,998.00	\$ 3,147.00	\$ 3,307.00	\$ 3,470.00
Hourly	\$ 15.69	\$ 16.46	\$ 17.30	\$ 18.16	\$ 19.08	\$ 20.02

- Adopted: October 15, 2008 (4.00% & .68%); Effective April 1, 2009 (4.00%); Effective January 1, 2009 (.68%).
- Revision: January 21, 2009 (Rescind .68%); Effective January 1, 2009.
- Revision: May 19, 2009: Effective July 1, 2009 (no salary change - language change)
- Revision: July 21, 2011; Effective July 1, 2011 (rescind 2 furlough days)
- Adopted: August 3, 2011
- Revision: September 21, 2011
- Adopted: January 2, 1900
- Revision: January 1, 2013
- Adopted: February 6, 2013
- Revision: March 19, 2014 reflects 4% increase retroactive to July 1, 2013 for 2013-14: 4% increase effective July 1, 2014
- Adopted: April 2, 2014
- Revision: November 17, 2014 reflects 0.54% increase retroactive to July 1, 2014
- Adopted: December 11, 2014



**APPENDIX A**

**ROCKLIN UNIFIED SCHOOL DISTRICT  
CONFIDENTIAL EMPLOYEE BENEFITS**

**VACATION**

Years of Service	Vacation Days Earned Per Year		
	10 month	11 month	12 month
0-3	8	9	10
4-9	12	13	15
10 or more	16	18	20

**HOLIDAYS**

New Year's Day ..... January 1  
 Martin Luther King's Birthday.....3rd Mon. in January  
 Lincoln's Birthday .....February 12 (or as calendared)  
 President's Birthday ..... Third Monday in February  
 Memorial Day ..... Last Monday in May  
 Independence Day ..... July 4  
 Labor Day ..... First Monday in September  
 Veteran's Day..... November 11  
 Thanksgiving Day ..... the Thursday proclaimed by the President  
 In lieu of Admissions Day ..... Friday following Thanksgiving  
 Christmas Day .....December 25

Eligible twelve month employees will receive the following paid holidays:  
 Full-Day on Christmas Eve  
 Full-Day on New Year's Eve  
 Full-Day on the Friday of spring break\*

\*This full day will settle any and all disputes in regard to the number of work days (260 vs. 261) for twelve month employees.  
 Every Leap Year, a (non-work/non-paid) day off will be awarded to twelve month employees between December 25 and January 1.

**LONGEVITY** - Paid monthly commencing on the first month following the completion of ten (10), fifteen (15), and twenty (20) years of unbroken service. Longevity pay is computed on the basis of 173.33 hours per average work month, 40 hours per week, 2080 hours per year - 12 months per year.

- After 10 years – \$803
- After 15 years – An additional \$949 for a total of \$1,752
- After 20 years – An additional \$1,097 for a total of \$2,849

**LIFE INSURANCE POLICY (\$30,000)** - Paid in full by District

**HEALTH, VISION AND DENTAL BENEFITS** - Effective July 1, 2014, the District will pay up to \$620 toward the cost of group health, dental, and vision insurance available through the Schools Insurance Group for all full-time confidential employees and their dependents.

This \$620 amount shall constitute a cap on all future District liability and may only be used for the purpose of purchasing Schools Insurance Group Health Coverage.

For confidential employees who regularly work four (4) or more hours per day, ten (10) or more months per year, the District will pay a pro-rated share of the premium.

**RETIREMENT BENEFITS** - Any confidential employee who is currently employed in the District at the time of retirement through PERS, who retires under PERS, and who has served with the District for a minimum of five (5) years, may remain part of the group medical program, the group dental program, and the group vision program, if permitted by the carrier, in addition to benefit rights afforded under COBRA. The confidential employee must prepay to the District quarterly for such coverage thirty (30) days prior to the beginning of the quarter.

Effective July 1, 2001, the District will pay up to Five Hundred Dollars (\$500) toward the cost of retiree group health, dental, and vision insurance for any current confidential employee who was employed in the District prior to November 30, 1993 and who is employed in the District at the time of retirement through PERS, who retires under PERS, and who has served with the District for a minimum of fifteen (15) years and retires on or after July 1, 1996, if permitted by the carrier. Confidential employees hired on or after November 30, 1993, and on or before April 18, 2002, will be afforded retiree health benefits until they reach age 65. Confidential

employees will prepay the District for spouse's coverage whenever permitted by the carrier.

Part-time confidential employees will have the cost of the group health, dental, and vision insurance paid by the District prorated based on the percentage of the full-time equivalent earned during their employment with the District. Time accrued by part-time confidential employees above and beyond the fifteen (15) years required will have that time credited to the employee in calculating the percentage of cost the District will pay. Confidential employees hired on or after November 30, 1993, and on or before April 18, 2002, will be afforded retiree health benefits until they reach age 65.

This Five Hundred Dollar (\$500) amount shall constitute a cap on all future District liability and may only be used for the purpose of purchasing Schools Insurance Group Health Coverage.

**LEAVES**

Confidential employees who are absent because of illness and who have exhausted all District-paid sick and vacation leaves shall continue to receive insurance coverage paid by the District for that period of illness not to exceed twelve (12) months, or until separation.

**BEREAVEMENT LEAVE** - In the event of death in the immediate family of an employee, three (3) days paid leave shall be granted. Five (5) days paid leave shall be granted if travel more than two hundred fifty (250) miles one way is required. Distance shall be established by miles traveled one way on the main road between the points of origin of trip and destination. Immediate family means mother, father, grandmother, grandfather, grandchild of the employee or of the spouse of the employee, and the spouse, son, son-in-law, daughter, daughter-in-law, brother, sister, step-parent, step-child, domestic partner, aunt, uncle, brother in-law, sister-in-law, mother-in-law and father in-law or, any relative living in the immediate household of the employee.

**PERSONAL NECESSITY** - All confidential employees may use up to seven days of sick leave per year for reasons of personal necessity as defined in the CSEA Contract. Two (2) of the seven Personal Necessity Days with pay may be used for reasons deemed personally compelling by the employee and may be used any day of the week except to extend a holiday. The employee shall verify in writing that sick leave for personal necessity was not used for vacation, recreation, seeking or engaging in other employment, or to extend a holiday or for concerted activities against the District.

**PUBLIC EMPLOYEE RETIREMENT SYSTEM (PERS)** - Effective March 1, 2000, the District will pay, as set by PERS, up to a maximum of seven percent of the employee's PERS contribution.

**Effective January 1, 2013**, first time PERS members will be responsible for paying their portion of PERS membership contribution as defined in the 2012 Pension Reform Act.

**STATE DISABILITY INSURANCE** – All confidential employees have the option of enrolling in the SDI program at the employee's expense.

**NOTE:** Employees must work eight (8) hours per day, ten (10) months per year, to qualify as a full-time employee.

- Adopted: October 15, 2008 (4.00% & .68%); Effective April 1, 2009 (4.00%); Effective January 1, 2009 (.68%).
- Revision: January 21, 2009 (Rescind .68%); Effective January 1, 2009.
- Revision: May 19, 2009; Effective July 1, 2009 (no salary change – language change: spring break & leap year)
- Revision: July 21, 2011: Effective July 2, 2011(only change of effective period)
- Revision: January 1, 2013 (PERS contribution revision)
- Adopted: February 6, 2013
- Revision: March 19, 2014 reflects a \$22 increase on benefit cap for 2013-14 and \$33 increase on benefit cap effective 7/1/14
- Adopted: April 2, 2014
- Revision: November 17, 2014
- Adopted: December 11, 2014

**ROCKLIN UNIFIED SCHOOL DISTRICT**

**BOARD AGENDA BRIEFING**

**SUBJECT:** Approve Salary Increases to Classified Non-Represented Salary Schedule to Match Agreements with Other Bargaining Groups

**DEPARTMENT:** Office of the Assistant Superintendent - Human Resources

**Background:**

The District has reached Tentative Agreements with CSEA, RAPA, and Confidential employee groups for 2014-2015. We are extending those salary increases to non-represented employees as has always been the practice of the District.

**Status:**

A proposed salary agreement for 2014-2015 is being forwarded for the non-representative group for the following:

- Adjustments to the Non-Represented Salary Schedule
  - a. Increase of 0.54% to the Salary Schedule for the 2014-15 year, effective July 1, 2014.

This increase is in addition to the 4.46% increase to salaries and benefits effective July 1, 2014 totaling 5.0% for 2014-2015, and a 4.33% increase to salaries and benefits for 2013-14.

This is a 9.33% increase to salary and benefits over two years, in addition to the increased contribution rates to Public Employment Retirement System (PERS).

**Presenter:**

Colleen Slattery, Assistant Superintendent of Human Resources

**Financial Impact:**

Current year: See Public Disclosure Document AB 1200  
 Future years: See Public Disclosure Document AB 1200  
 Funding source: General Fund

**Materials/Films:**

None

**Other People Who Might Be Present:**

None

**Allotment of Time:**

Check one of the following:     Consent Calendar     Action Item     Information Item

**Packet Information:**

Proposed Salary Schedule for 2014-15 for Non-Represented Employees.

**Recommendation:**

Staff recommends the Board approve the proposed Non-Represented Salary Schedule for 2014-15.

**ROCKLIN UNIFIED SCHOOL DISTRICT  
NON-REPRESENTED SALARY SCHEDULE - HOURLY**

<b>RANGE</b>	<b>STEP A</b>	<b>STEP B</b>	<b>STEP C</b>	<b>STEP D</b>	<b>STEP E</b>	<b>STEP F</b>
1	12.61	13.32	13.94	14.63	15.38	16.15
2	12.98	13.61	14.31	15.02	15.76	16.55
3	13.98	14.68	15.42	16.20	17.01	17.85
4	14.16	14.94	15.69	16.48	17.29	18.16
5	14.71	15.45	16.23	17.05	17.90	18.78
6	17.02	17.86	18.75	19.70	20.68	21.71
7	18.23	19.12	20.09	21.08	22.16	23.28
8	18.85	19.81	20.80	21.85	22.92	24.08
9	19.12	20.09	21.08	22.16	23.25	24.39
10	20.75	21.83	22.82	23.87	24.91	26.14
11	21.08	22.16	23.25	24.39	25.62	26.92
12	22.70	23.81	25.02	26.27	27.57	28.96
13	30.66	32.21	33.79	35.49	37.26	39.10
14	34.60	36.34	38.15	40.04	42.05	44.15
15	39.31	41.28	43.33	45.50	47.79	50.17

**LONGEVITY**

Paid monthly commencing on the first month following the completion of ten (10), fifteen (15), and twenty (20) years of unbroken service. Longevity pay is computed on the basis of 173.33 hours per average work month, 40 hours per week, 2080 hours per year - 12 months per year.

After 10 years - \$791.  
After 15 years an additional \$927 for total of \$1718.  
After 20 years an additional \$1071 for total of \$2789.

**VACATION**

Years of Service	Vacation Days Earned Per Year			
	10 mths.	10-1/2 mth.	11 mths.	12 mths.
0-3	8	8-1/2	9	10
4-9	12	12-1/2	13	15
10 or more	16	17	18	20

Vacation days for 10 month, 10-1/2 month and 11 month employees shall not be taken. (These employees are paid for their vacation days.)  
Ten (10) month employees are paid annually on June 10, and 10-1/2 and 11 month employees are paid monthly.

**MAINTENANCE OPERATIONS AND GROUNDS**

- 9 Custodial Supervisor
- 9 Grounds Supervisor
- 9 Nutrition Services Operation Manager
- 11 Maintenance Supervisor
- 11 Transportation Supervisor/Trainer

**SPECIAL EDUCATION AND SUPPORT SERVICES**

- 7 Certified Occupational Therapist Assistant
- 7 Speech Language Pathology Assistant
- 6 Interpreter - Deaf and Hard of Hearing
- 10 Licensed Vocational Nurse
- 15 Occupational Therapist
- 15 Physical Therapist

**District Office**

- 12 Certificated Personnel Analyst

**SCHOOL SUPPORT**

- 10 Aerospace Science Instructional Assistant
- 1 Campus Monitor
- 4 Discipline Technician
- 1 Instructional Aide (Elem K-6; Elem PE; Secondary; English Language Learner I)
- 3 Instructional Aide ELL II (English Language Learner)
- 2 Library Aide\*
- 2 Health Aide\* (formerly Nurse's Aide)
- 8 Workability Coordinator
- 4 Workability I Job Developer/Job Coach

**TRANSPORTATION**

- 12 Senior Mechanic

**TECHNOLOGY**

- 14 Database Specialist

Adopted: 10/15/08; Effective 01/01/09  
Revision: 03/018/09; Effective 03/18/09  
Revision: May 19, 2009; Effective July 1, 2009. No Salary Change - Language Change  
Revision: November 4, 2009 - No Salary Change - Job Range Change and Vacation Clarification  
Revision: June 16, 2010 - No Increase - 4 Furlough Days Effective July 1, 2010 - Furlough applies to matrix only  
Revision: June 16, 2010 - Job class addition Effective July 1, 2010  
Revision: February 2, 2011 - Job Title Change of Nurse's Aide to Health Aide  
Revision: July 22, 2011 - Update Instructional Aide & EL Aid Job Titles and placement; Rescind 2 furlough days  
Adopted: August 3, 2011  
Revision: September 12, 2011 - Rescind remaining furlough days  
Adopted: September 21, 2011  
Revision: January 1, 2013; Effective January 1, 2013  
Adopted: February 6, 2013  
Revision: March 19, 2014  
Revision: March 19, 2014 reflects 4% increase retroactive to July 1, 2013 for 2013-14: 4% increase effective July 1, 2014  
Adopted: April 2, 2014  
Revision: October 23, 2014 - change from Food Services to Nutrition Services  
Adopted: November 5, 2014  
Revision: November 17, 2014 reflects 0.54% increase retroactive to July 1, 2014  
Adopted: December 11, 2014

ROCKLIN UNIFIED SCHOOL DISTRICT  
NON-REPRESENTED EMPLOYEE BENEFITS

VACATION

Years of Service	Vacation Days Earned Per Year			
	10 month	10 ½ month	11 month	12 month
0-3	8	8 ½	9	10
4-9	12	12 ½	13	15
10 or more	16	17	18	20

HOLIDAYS

New Year's Day ..... January 1  
 Martin Luther King's Birthday.....3rd Monday in January  
 Lincoln's Birthday .....February 12 (or as calendared)  
 President's Birthday ..... Third Monday in February  
 Memorial Day .....Last Monday in May  
 Independence Day ..... July 4  
 Labor Day ..... First Monday in September  
 Veteran's Day.....November 11  
 Thanksgiving Day ..... the Thursday proclaimed by the President  
 In lieu of Admissions Day ..... Friday following Thanksgiving  
 Christmas Day .....December 25

Eligible twelve month employees will receive the following paid holidays:

- Full-Day on Christmas Eve Day
- Full-Day on New Year's Eve
- Full-Day on the Friday of Spring Break\*

\*This full day will settle any and all disputes in regard to the number of work days (260 vs. 261) for twelve month employees.

Every Leap Year, a (non-work/non-paid) day off will be awarded to twelve month employees between December 25 and January 1.

(In order to be eligible to be paid for a holiday, an employee must be in paid status on the working day immediately preceding or succeeding that holiday.)

**LONGEVITY** - Paid monthly commencing on the first month following the completion of ten (10), fifteen (15), and twenty (20) years of unbroken service. Longevity pay is computed on the basis of 173.33 hours per average work month, 40 hours per week, 2,080 hours per year, 12 months per year.

- After 10 years – \$791.
- After 15 years – An additional \$927 for total of \$1,718.
- After 20 years – An additional \$1,071 for total of \$2,789.

**LIFE INSURANCE** – A \$30,000 term life insurance policy for eligible 12-month employees will be provided.

**HEALTH, VISION AND DENTAL BENEFITS** - Effective July 1, 2014 the District will pay up to \$620 toward the actual cost of health, dental and vision benefit premiums for a full time employee and family coverage for any plan available through the Schools Insurance Group.

Qualifying Non-Represented employees for full District payments shall be employees who regularly work eight (8) hours per day, ten (10) or more months per year. Employees shall be enrolled in insurance programs on the first of the month following fulfillment of the eligibility requirement.

For Non-Represented employees who regularly work four (4) or more hours per day, ten (10) or more months per year, the District will contribute, for employee and family coverage, that portion of the monthly cap as the number of hours regularly worked per day by the part-time employee bears to eight (8), providing the employee agrees in writing to have the remaining amount deducted from his/her salary.

**RETIREMENT BENEFITS** - Any Non-Represented employee who is currently employed in the District at the time of retirement through PERS, who retires under PERS, and who has served with the District for a minimum of five (5) years, may remain part of the group medical program, the group dental program, and the group vision program, if permitted by the carrier, in addition to benefit rights afforded under COBRA. The Non-Represented employee must prepay to the District quarterly for such coverage thirty (30) days prior to the beginning of the quarter.

Effective April 1, 1997, the District will pay up to \$328 per month toward the cost of health, dental, and vision coverage for the retiree plus spousal coverage. This provision will apply to any classified employee hired prior to November 30, 1993 who is currently employed as a full-time\* employee in the District at the time of retirement through PERS, who retires under PERS, and who served with the District for a minimum of fifteen (15) school years full-time unbroken service, if permitted by carrier. This provision provides lifetime benefits for the retiree and will apply only to benefits actually taken

through the carrier and in no event shall the District's obligation exceed Three Hundred Twenty-Eight Dollars (\$328.00) with respect to its monthly obligation.

Part-time employees who would otherwise qualify for retiree benefits as if they were full-time employees shall receive prorated retiree benefits provided they regularly worked at least six (6) hours per day, ten (10) months or more per year, over the last five (5) years of the minimum fifteen (15) year qualifying period with the District. A District part-time employee who qualifies for retiree benefits will have the cost of group health, dental and vision insurance paid by the District based upon the proportion that the employee's regular daily hours over the last five (5) years of his/her employment with the District bears to eight (8) and the monthly amount the District has agreed to pay (\$328.00).

Employees hired on or after November 30, 1993 and on or before February 26, 1997, will be provided retiree health benefits until they reach age 65 provided:

- If full time\*, they otherwise meet the requirements in paragraph two of this section, except hire date.
- If part time\*, they otherwise meet the requirements in paragraph two of this section, except for hire date.

LEAVES

Non-Represented employees who are absent because of illness and who have exhausted all District-paid sick and vacation leaves shall continue to receive insurance coverage paid by the District for that period of illness not to exceed twelve (6) months, or until separation.

**BEREAVEMENT LEAVE** - In the event of death in the immediate family of an employee, three (3) days paid leave shall be granted. Five (5) days paid leave shall be granted if travel more than two hundred fifty (250) miles one way is required. Distance shall be established by miles traveled one way on the main road between the points of origin of trip and destination. Immediate family means mother, father, grandmother, grandfather, grandchild of the employee or of the spouse of the employee, and the spouse, son, son-in-law, daughter, daughter-in-law, brother, sister, step-parent, step-child, domestic partner, aunt, uncle, brother in-law, sister-in-law, mother-in-law and father in-law or, any relative living in the immediate household of the employee.

**PERSONAL NECESSITY** - All Non-Represented employees may use up to seven days of sick leave per year for reasons of personal necessity as defined in the CSEA Contract. Two (2) of the seven Personal Necessity Days with pay may be used for reasons deemed personally compelling by the employee and may be used any day of the week except to extend a holiday. The employee shall verify in writing that sick leave for personal necessity was not used for vacation, recreation, seeking or engaging in other employment, or to extend a holiday or for concerted activities against the District.

**PUBLIC EMPLOYEE RETIREMENT SYSTEM (PERS)** - Effective March 1, 2000, the District will pay, as set by PERS, up to a maximum of seven percent of the employee's PERS contribution.

**Effective January 1, 2013**, first time PERS members will be responsible for paying their portion of PERS membership contribution as defined in the 2012 Pension Reform Act.

**PERSONAL NECESSITY LEAVE** - All non-represented employees may use up to seven days of sick leave per year for reasons of personal necessity as defined in the CSEA Contract.

**NOTE: Full Time** - Employee works eight (8) hours per day, ten (10) months or more per year.

**Part Time** - Employee works four (4) hours or more but less than 8 hours per day, ten (10) months or more per year.

- Adopted: 10/15/08
- Revision: January 21, 2009; Effective January 1, 2009
- Revision: May 19, 2009; Effective: July 1, 2009 (no salary change – language change; spring break & leap year)
- Revision: July 21, 2011 (only changed period covered)
- Adopted: August 3, 2011
- Revision: January 1, 2013 (PERS Contribution revision)
- Adopted: February 6, 2013
- Revision: March 19, 2014 reflects a \$22 increase on benefit cap for 2013-14 and \$33 increase on benefit cap effective 7/1/14
- Adopted: April 2, 2014
- Revision: November 17, 2014 reflects 0.54% increase on Longevity
- Adopted: December 11, 2014

ROCKLIN UNIFIED SCHOOL DISTRICT

BOARD AGENDA BRIEFING

---

**SUBJECT:** Approve the Rocklin Administrators Professional Association (RAPA) Tentative Agreement (TA)

**DEPARTMENT:** Office of the Assistant Superintendent - Human Resources

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**Background:**

On Thursday, November 6, 2014 District representatives met with RAPA officers to present the same offer made to CSEA.

**Status:**

On November 10, 2014 a tentative salary agreement for 2014-2015 was reached between the District and RAPA for the following:

- Adjustments to the RAPA Salary Schedule
  - a. Increase of 0.54% to the Salary Schedule for the 2014-15 year, effective July 1, 2014.

This increase is in addition to the 4.46% increase to salaries and benefits effective July 1, 2014 totaling 5.0% for 2014-2015, and a 4.33% increase to salaries and benefits for 2013-14.

This is a 9.33% increase to salary and benefits over two years, in addition to the increased contribution rates to State Teachers Retirement System (STRS) and Public Employment Retirement System (PERS).

**Presenter:**

Colleen Slattery, Assistant Superintendent of Human Resources

**Financial Impact:**

Current year: See Public Disclosure Document AB 1200  
Future years: See Public Disclosure Document AB 1200  
Funding source: General Fund

**Materials/Films:**

None

**Other People Who Might Be Present:**

None

**Allotment of Time:**

Check one of the following:     Consent Calendar     Action Item     Information Item

**Packet Information:**

Tentative Agreement (Salary Schedule for 2014-15 for the Rocklin Administrators Professional Association).

**Recommendation:**

Staff recommends the Board approve the Tentative Agreement (TA) with the Rocklin Administrators Professional Association.

**TENTATIVE AGREEMENT**  
**BETWEEN**  
**ROCKLIN UNIFIED SCHOOL DISTRICT**  
**AND**  
**ROCKLIN ADMINISTRATORS PROFESSIONAL ASSOCIATION**

Rocklin Unified School District and Rocklin Administrators Professional Association (RAPA) hereby agree to the following agreement between the parties for 2014-15:

**SALARIES**

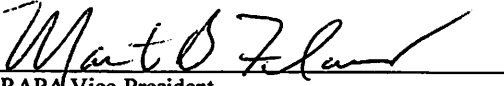
1. 2014-15

- a. Effective July 1, 2014, increase to all 2013-14 RAPA Salary Schedules of 0.54%.

The parties agree this agreement concludes bargaining for the 2014-15 school year.

ROCKLIN ADMINISTRATORS PROFESSIONAL ASSOCIATION

By:   
RAPA President

By:   
RAPA Vice-President

ROCKLIN UNIFIED SCHOOL DISTRICT

By:   
Superintendent

By:   
Assistant Superintendent of Human Resources

Approved by RAPA Representative on 17 Nov, 2014

Approved by the Board of Trustees  
of Rocklin Unified School District on \_\_\_\_\_, 2014

**ROCKLIN UNIFIED SCHOOL DISTRICT**

**Administrative Salary Schedule  
Rocklin Administrators Professional Association**

Appendix C

CERTIFICATED ADMINISTRATORS							
POSITION	DAYS	STEPS					
		A	B	C	D	E	F
Director, Secondary Programs and School Leadership	223	\$114,866	\$120,613	\$126,643	\$129,809	\$133,056	\$136,383
Director, Elementary Programs and School Leadership	223	\$114,866	\$120,613	\$126,643	\$129,809	\$133,056	\$136,383
Principal, High School	220	\$110,448	\$115,974	\$121,772	\$124,816	\$127,938	\$131,137
Director of Special Education and Support Programs	223	\$103,112	\$108,268	\$113,682	\$116,523	\$119,434	\$122,420
Principal, Middle School	214	\$99,703	\$104,685	\$109,917	\$112,355	\$115,483	\$118,369
Principal, Alternative Ed	214	\$97,858	\$102,748	\$107,885	\$110,583	\$113,347	\$116,182
Principal, Elementary School	214	\$97,858	\$102,748	\$107,885	\$110,583	\$113,347	\$116,182
Assistant Principal, High School	215	\$96,202	\$101,008	\$106,058	\$108,710	\$111,426	\$114,212
Assistant Principal, Middle School	205	\$87,991	\$92,390	\$97,010	\$99,436	\$101,920	\$104,469
Assistant Principal, Elementary School	205	\$84,569	\$88,795	\$93,236	\$95,566	\$97,955	\$100,405
Coordinator	205	\$84,569	\$88,795	\$93,236	\$95,566	\$97,955	\$100,405
Program Specialist II	205	\$78,381	\$82,300	\$86,418	\$88,578	\$90,792	\$93,062
Program Specialist I	195	\$69,144	\$72,602	\$76,232	\$78,138	\$80,091	\$82,095
Health Services Supervisor	192	\$67,373	\$70,741	\$74,280	\$76,138	\$78,039	\$79,991
CLASSIFIED MANAGERS							
POSITION	DAYS	STEPS					
		A	B	C	D	E	F
Senior Director of Facilities and Operations	226	\$99,235	\$104,201	\$109,413	\$112,144	\$114,947	\$117,823
Director of Fiscal and Purchasing Services	226	\$93,496	\$98,014	\$102,759	\$105,327	\$107,961	\$110,659
Chief Technology Officer	226	\$95,255	\$100,017	\$105,018	\$107,644	\$110,336	\$113,093
Systems Engineer	226	\$90,375	\$94,895	\$99,639	\$102,129	\$104,682	\$107,300
Coordinator of Family/Community Engagement and Strategic Planning	205	\$84,569	\$88,795	\$93,236	\$95,566	\$97,955	\$100,405
Energy Education Specialist	226	\$78,193	\$82,104	\$86,209	\$87,847	\$90,572	\$92,839
Director of Transportation	226	\$76,611	\$79,949	\$83,947	\$86,045	\$88,197	\$90,402
Director of Nutrition Services	226	\$76,611	\$79,949	\$83,947	\$86,045	\$88,197	\$90,402
Assistant Director of Facilities and Maintenance	226	\$73,585	\$76,792	\$80,632	\$82,647	\$84,714	\$86,832
Accounting Manager	226	\$67,019	\$70,370	\$73,889	\$75,737	\$77,631	\$79,570

**\$939 Stipend for MA or MS or \$1,370 for Ph.D./Ed.D.**

Adopted: 10/15/2008 (3.90% & .68%)  
 Effective: 7/01/2008 (3.90%)  
 Effective: 1/01/2009 (.68%)  
 Revised 01/21/2009; Eff. 1/01/2009 (rescind .68%)  
 Revised 5/05/2010 For 2010-2011 thru 2011-2012  
 Effective: 7/01/2010 - 4 furlough and 2% salary reduction- Furlough and salary reduction applies to matrix only  
 Revised 5/19/2010; Effective 7/01/2010 - position language  
 Revised 6/16/2010; Effective 7/01/2010 - position language  
 Revised 3/10/2011; Effective 3/10/2011- Add Energy Ed Specialist  
 Adopted: 3/16/2011  
 Revised: 7/22/2011 - rescind 2 furlough & 1% salary reduction  
 Adopted: 8/23/2011  
 Revised: 9/12/2011- rescind remaining 2 furlough & 1% salary reduction  
 Adopted: 9/21/2011  
 Revised: 2/8/2012  
 Adopted: 2/15/2012  
 Revised: 3/8/2012  
 Adopted: 3/7/2012

Revised: 3/15/2012  
 Adopted: 3/21/2012  
 Revised: 5/3/2012  
 Adopted: 5/16/2012  
 Revised: 3/20/14 reflects 4% increase for 2013-14; 4% increase effective 7/1/14  
 Adopted: 4/2/2014  
 Revised: 5/15/14 - Director of Elementary Programs eliminated; add Directors of Elementary/Secondary Programs & School Leadership  
 Adopted: 5/21/2014  
 Revised: 5/23/2014 - Add Coordinator of Family/Community Engagement & Strategic Planning  
 Adopted: 6/11/2014  
 Revised: 10/23/14 - Change Food Services to Nutrition Services  
 Adopted: 11/5/2014  
 Revised: 11/17/14 reflects 0.54% increase retroactive to 7/1/14  
 Adopted: 12/11/2014

**Administrative Benefit Package**

**Stipends:** Stipends are included in total annual contract and effective July 1 following employee's anniversary date.

**Advanced Degree:**

\$939 for Masters, CPA or Other Equivalent Post Graduate Program or \$1,370 for Doctorate

**Longevity:**

Upon completion of 9 years on the RAPA Salary Schedule - \$2,194.  
 Upon completion of 12 years on the RAPA Salary Schedule - \$2,925.  
 Upon completion of 15 years on the RAPA Salary Schedule - \$3,656.

Longevity years for Administrators begin once placed on the RAPA Salary Schedule. Longevity years on any other salary schedule in the District will not count.

**Benefits:**

District-paid:

- \* All administrators and managers will submit a positive work calendar each August to the Office of the Superintendent. This calendar will reflect all work days and vacation time.
- \* Professional membership dues for one organization, i.e. Association of California School Administrators (ACSA), California Association of School Business Officials (CASBO), American School Food Service Association (ASFSA), Coalition for Adequate School Housing (CASH), or other organization.
- \* RAPA members may have a district-paid \$100,000 term life insurance policy through SIG if qualified by the insurance company.
- \* Long-term disability insurance program offered through CIGNA, Ltd. for all RAPA members and the State Disability Insurance program for Classified Management.
- \* Health, vision, and dental insurance with a \$610 per month cap.
- \* Effective November 1, 2006, the District's contribution towards the retiree's health, vision and dental benefits will be capped at \$490, if permitted by carrier, for certificated administrator and dependents hired on or before 2/6/91 or classified administrator and dependents hired on or before 11/30/93 who retires from the District under STRS/PERS and has served the District for a minimum of 15 years. Certificated administrators hired after 2/6/91 and classified administrators hired after 11/30/93 will not receive life-time benefits. Qualifying certificated administrators hired prior to 2/6/91 and classified administrators hired prior to 11/30/93 will be covered for health benefits from retirement until they reach age 65 or qualify for Medicare and, at that time, they will be provided a supplemental plan as a secondary carrier. Certificated and classified administrators who do not qualify for Medicare will be provided health coverage up to the \$490 cap. If the insurance company refuses service, the District will pay the premium up to the cap to an insurance company selected by the employee.
- \* All administrators as reflected on the Administrative Salary Schedule have two (2) year employment contracts renewable annually after successful completion of each year. Any administrator not receiving a satisfactory annual evaluation will have one year to make necessary improvements. If improvements are made by the next evaluation and the evaluation is satisfactory, the administrator may receive another two year contract.
- \* Reimbursement for mileage, meals, conferences, inservices, workshops and other necessary expenses will be allowed with Superintendent's approval. Receipts and explanations are to be submitted for any expenditure.

Adopted: October 15, 2008

Revised: February 22, 2012 to reflect correct stipend amounts per salary schedule previously approved by Board.

Effective: January 1, 2009

Revised: March 7, 2012 to reflect change to CIGNA, Ltd. Long-term disability insurance program.

Revised: Revised January 21, 2009 (Rescind .68%)

Revised: May 8, 2012

Effective: January 1, 2009 (Rescind 068%)

Revised: May 16, 2012

Revised: May 5, 2010-06-09

Revised: March 20, 2014 to reflect \$22 increase on benefit cap for 2013-14 and \$33.00 on benefit cap effective 7-1-14

Effective: July 1, 2014 4 Furlough & 2% Salary Reduction

Adopted: April 2, 2014

Effective: July 1, 2011 Furlough & 1% Salary Reduction\*

Revised: November 17, 2014

\*Furlough and salary reduction applies to matrix only.

Adopted: December 11, 2014

Adopted: August 3, 2011



## ROCKLIN UNIFIED SCHOOL DISTRICT

## BOARD AGENDA BRIEFING

---

**SUBJECT:** District Certification of Ability to Meet Financial Obligations (First Interim Report)

**DEPARTMENT:** Office of the Deputy Superintendent, Business and Operations

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**Background:**

State law and prudent business practices require all California public school districts to review, monitor and update all budget and financial information on a regular basis. The Rocklin Unified School District monitors 11 budgets on an annual basis. These budgets are grouped under designated categories commonly called funds. The primary operating budget of the school district is the General Fund. This fund is segregated by law into two separate components: 1) Unrestricted General Fund, which is used for general operating purposes; and 2) Restricted General Fund, which is used to account for categorical and grant programs such as Special Education, Title I, and Restricted Lottery. Of the 11 district funds, four of them are individual building projects and/or Mello-Roos and General Obligation Bond budgets. Thus, there are actually seven perpetual funds operated by the Rocklin Unified School District:

- General Fund
- Charter School (RICA)
- Deferred Maintenance
- Cafeteria
- Capital Facilities (Building Fees)
- Special Reserve for Capital Outlay
- Retiree Benefit Fund (Irrevocable Trust)

**BUDGET COMPONENTS**

The primary components of California public school budgets and financial reports are:

1. Beginning Balance
2. Revenues (commonly called income in the private sector)
3. Expenditures
4. Ending Balance

Within each major component there are many subsections. One of the most critical components is the ending balance. This section contains the Reserve for Economic Uncertainty which by State Law must be, at a minimum, a stated percentage of the total general fund expenditure budget. The percentage factor varies by the student population or size of the school district. For RUSD, the statutory minimum reserve level is 3.0%.

**Status:**

Based on the current State budget, State Department of Finance funding projections for future years and local budget assumptions detailed in the attached multi-year projection, the district will be able to meet its financial obligations for the current year and two budget years.

**Presenter:**

Barbara L. Patterson

**Financial Impact:**

Current year: N/A  
 Future years: N/A  
 Funding source: N/A

**Materials/Films:**

None

**Other People Who Might Be Present:**

None

**Allotment of Time:** Approximately 10 minutes.

Check one of the following: [ ] Consent Calendar [X] Action Item [ ] Information Item

**Packet Information:**

First Interim Report PowerPoint Presentation

Certification of First Interim Report, General Fund Multi-year Projection and Assumptions, State Reports  
(provided under separate cover; these documents are available to the public by contacting Business Services  
916-630-2234)

**Recommendation:**

Staff recommends the Board approve the First Interim Report.

# Rocklin Unified School District

## 1st Interim Report

**BOARD OF TRUSTEES**

**DECEMBER 11, 2014**

**BY BARBARA PATTERSON  
DEPUTY SUPERINTENDENT, BUSINESS & OPERATIONS**

# Positive Certification

②

- District will be able to meet its financial obligations for the current year and the two future years, based on assumptions in the multi-year projection

# Major Budget Assumption Changes at 1<sup>st</sup> Interim Since Revised Budget

3

- \$308k increase in Title I allocation and expenditures
- Received additional revenues for prior year lottery funding of \$84k
- \$36k additional student funds and expenditures

# Multi-Year Projection and Components of Fund Balance 2014-15 through 2016-17

4

	2014-15 1st Interim	2015-16 Projected Budget	2016-17 Projected Budget
A. TOTAL REVENUES AND FINANCING SOURCES	\$ 87,632,125	\$ 89,289,038	\$ 93,301,175
B. TOTAL EXPENDITURES & USES	(88,379,726)	(86,853,361)	(89,464,450)
C. NET INCREASE (DECREASE) IN FUND BALANCE (Deficit Spending)	(747,601)	2,435,677	3,836,725
D. FUND BALANCE, RESERVES			
1. Beginning Fund Balance	13,369,867	12,622,266	15,057,943
2. Ending Fund Balance	\$ 12,622,266	\$ 15,057,943	\$ 18,894,668
E. COMPONENTS OF FUND BALANCE			
1. Nonspendable	\$ 10,500	\$ 10,500	\$ 10,500
2. Restricted	2,160,217	3,223,890	4,387,542
3. Committed	565,330	589,005	612,680
4. Assigned			
a. Other assigned	1,589,543	1,839,543	2,089,543
b. PERB Litigation	586,845	586,845	586,845
c. LCFF contingency	2,709,282	1,504,244	1,476,154
d. Negotiation Settlement	2,349,157	4,698,314	7,047,471
5. Unassigned (REU)	\$ 2,651,392	\$ 2,605,602	\$ 2,683,933
<b>REU as a % of total expenditures</b>	<b>3.00%</b>	<b>3.00%</b>	<b>3.00%</b>
<b>REU and LCFF contingency as a % of total expenditures</b>	<b>6.07%</b>	<b>4.73%</b>	<b>4.65%</b>

# Factors that May Affect the Current Projections

5

- Economy
- Salary and benefit increases for employees
- Actual expenditures in department and site budgets throughout the year
- Special Ed Bill-back from PCOE
- Governor's Budget Proposal and May Revise
  - Funding level of the LCFF gap
  - Possible allocation of one time funds

## Next Steps

6

- Governor's Budget Proposal for 2015-16 in January
- Revise Multi-Year Projection based on Governor's Budget Proposal - update Board January
- 2<sup>nd</sup> Interim Report on Financial Activity as of January 31 - to Board in March
- LCAP Development, Budget Development
- May Revise
- Public Hearings on Budget and LCAP
- Adopt Budget and LCAP - June



## ROCKLIN UNIFIED SCHOOL DISTRICT

## BOARD AGENDA BRIEFING

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**SUBJECT:** Approve Contract with WestEd for Special Education Study

**DEPARTMENT:** Office of the Deputy Superintendent, Educational Services

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**Background:**

The Special Education Department at Rocklin Unified School District continues to grow. Currently, we serve 1279 students with Individualized Education Plans and maintain a budget of over 14 million dollars. The team of people striving to meet the needs of our students consists of a Director of Special Education/Support Programs, three program specialists, two administrative assistants, over 100 teachers, psychologists, nurses, therapists and 148 special education instructional aides.

**Status:**

WestEd is a Joint Powers Agency, authorized by a California Joint Powers Agreement and governed by public entities in Arizona, California, Nevada, and Utah, with Board members representing agencies from these states and nationally. WestEd, a research, development, and service agency, works with education and other communities to promote excellence, achieve equity, and improve learning for children, youth, and adults.

WestEd will perform a study of our Special Education Department including but not limited to policies, procedures, organizational structure and staffing. Areas of strengths and areas requiring modification or suggestions for improvement will be provided.

**Presenter(s):**

Deborah Sigman

**Financial Impact:**

Current year: \$25,000  
Future years:  
Funding source: Unrestricted General Fund

**Materials/Films:**

None

**Other People Who Might Be Present:****Allotment of Time:**

Check one of the following:  Consent Calendar  Action Item  Information Item

**Packet Information:**

Both the *Special Education Review: Developed for Rocklin Unified School District Scope of Service* and the Contract with WestEd will be provided

**Recommendation:**

Administration is requesting Board approval to ratify the contract with WestEd for their services.



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**Preliminary Special Education Review Proposal  
Developed for: Rocklin Unified School District  
Scope of Services**

**A Preliminary Review of Special Education Data and Expenditures**

**Goals of the Review**

The proposed review will provide the Rocklin Unified School District (RUSD) with an objective analysis and recommendations regarding the effectiveness and efficiency of its special education program. Particular attention will be given to assessing the following areas to generate recommendations for effectiveness and efficiency of the overall program that will not compromise the quality of services provided.

- **Fiscal**— Review budget documents for past three years and projections to assess levels and types of revenues and, appropriateness of expenses, and fiscal accountability.
- **Effectiveness of current organizational structures, policies and procedures** —consideration of both workload and caseload for certificated, classified, and management; and assessment of the effectiveness of the current organizational structure to optimally and efficiently address program needs.
- **Program structure and design**—evaluated based on incidence and types of disabilities in the District; in other words, are the programs and their structure aligned to the meet the needs of students requiring services in the most cost-effective manner?
- **Related services, out of district placements, and contracted services**—assessment of level of and criteria for providing related services (e.g., transportation, speech and language pathologist, occupational therapy, physical therapy, behaviorist, etc.); out of district placements, including but not limited to, nonpublic schools and agencies, other districts; and contracted services relative to other comparable districts with the goal of identifying possible cost saving opportunities by restructuring current program offerings and/or polices that contribute to out of district placements.
- **Pre-referral**—analysis will be multifaceted and include consideration of participation and exit criteria and data for intervention programs, referrals rates post-intervention support to special education programs by school site, and review a sample of Child Study Team notes to identify trends among students referred to special education.
- **Communication** —review of communication processes and procedures both internal (Central Office to sites) and external (district to parents/community).
- **Professional development** – review the training and professional development offerings and needs of all staff.

**Overview of the Process**

The WestEd fiscal and program experts will evaluate current special education fiscal and programmatic processes in order to determine how the district can improve effectiveness and

**Preliminary Special Education Review Proposal  
Developed for: Rocklin Unified School District  
Scope of Services**

**efficiency through:**

- Interviews with program stakeholders and fiscal staff assigned to support the special education program
- Review of budget documents for past three years and projections to assess levels and types of revenues and expenditures
- Review of staffing by type of position and cost
- Review of student demographic and service data
- Analyze data to assess options for revenue enhancement
- Development of a final report to include specific findings and recommendations.
- Interviews and focus groups with key personnel and stakeholders to determine effectiveness of communication, district processes for provision of support to students, areas of strengths and challenges for the overall special education program, professional development needs.

**Proposed Structure of Report:**

Following a preliminary review of data provided by the district and available online, RUSD will receive a detailed written description of special education programs, services and budget including:

- Overview of District demographics
- Overview of district priorities and plans (LEA, LCAP, SELPA, PD Plan)
- Numbers and characteristics of students receiving special education (disability, students who are also English Language Learners and/or receiving free or reduced price lunch, and/or experiencing homelessness); trends
- Special Education data including rates of identification, educational environment, graduation and dropout rates, and school climate trends
- Achievement of students with disabilities— STAR, including CMA, CST, CAPA; gap analysis; trends
- Suspension and expulsion; trends
- Student Support Team, Child Study Team, process for referring students to special education
- Parent engagement
- Financial analysis – trend analysis over time, expenditures by category, transportation, NPS/NPA, MediCAL, MAA, Mental Health Funds, local coding of expenditures
- Staffing allocations, patterns, trends (Psychs, SLPs, Paras)
- Information on credentials of special education staff and Highly Qualified Teachers
- Information on special ed programs and services, district-wide, service delivery trends, service delivery models that can be gained from existing written information and interviews with key leaders



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**Preliminary Special Education Review Proposal  
Developed for: Rocklin Unified School District  
Scope of Services**

- Training/professional development needs for all staff
- Results of interviews

The district will receive a written report containing analysis and findings of the data review described above. High-level recommendations will be provided, as well as options for next steps.

**WestEd Center for Prevention and Early Intervention**

**Estimated Cost and Deliverables:**

1. Kick off meeting with the Rocklin Executive Team to inform the individual and focus group meetings	December 2014
2. Virtual Data Review -program and fiscal data analysis	December 2014
3. Convening meeting with key leaders including Principals and Special Education Director	January 2015
4. Interviews with key personnel central office staff; principals– Interviews conducted in small groups or individually, face to face, or phone, if face to face is not possible	January 2015
5. Focus group meetings with personnel representing: parents, principals; teachers (general and special education), related service personnel, paraprofessionals;	January-February 2015
6. Report writing and follow-up	February-March 2015
7. Delivery of findings and recommendations	March 2015

WestEd proposes a fee of \$25,000 for the comprehensive analysis, inclusive of all project staff time and expenses.

**Possible Project Staff Bios**

**Bios of WestEd Staff: Ann Hern, Dona Meinders, Kevin Schaefer**

**Ann Hern**, Education Finance Specialist for the Comprehensive School Assistance Program (CSAP), applies her years of experience as a both a Chief Business Official and Assistant Superintendent of Business and Administration to address how resource (human and financial) use facilitates student achievement. Hern’s 20 plus years of experience supporting all aspects of school operations and finance allow her to address implementation needs such as Local Control and Accountability Plans, labor management, multi-year resource planning, governance, and school level operations. Prior to joining WestEd, Hern worked as an education consultant, supporting school districts and county offices of education throughout California with multiyear financial planning, cash management, and special education program reviews.



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**Preliminary Special Education Review Proposal  
Developed for: Rocklin Unified School District  
Scope of Services**

**Dona Meinders** leads the work of WestEd Center for Prevention and Early Intervention to improve academic and behavioral outcomes for students with disabilities and other special needs in the Pre K-12 educational system. Supports include expert consultation, coaching and development or tailoring of tools for effective implementation to meet federal IDEA programs and services. Approaches include alignment of multiple systems of support with other national and state initiatives under ESEA. She is also Director of WestEd's Achievement for All projects, which provide direct support to state and local agencies to improve results and outcomes for students with disabilities through data-driven decision-making and continuous improvement processes.

In addition, Meinders led the California Department of Education work to integrate strategies, supports and processes for students with disabilities and other special needs within the new Curriculum Frameworks for California's Common Core State Standards in English Language Arts and Mathematics. In this work, Meinders was team lead with CDE Frameworks writing team representing the California Comprehensive Center at WestEd.

Meinders and her team have worked extensively in California, Arizona and Hawaii on state and district reviews of special education supports and services. The reviews are based on analysis of state and local data and have focused on the alignment of systemic structures within the agency to adequately support students with special needs. In addition, the team frequently assists with the implementation of recommendations for systemic improvement from the reviews.

**Kevin E. Schaefer** is an Assistant Director of Special Programs with WestEd's Center for Prevention & Early Intervention (CPEI). Schaefer is a lead on CPEI's work on aligning individualized education programs to Common Core State Standards (CCSS), and is providing technical assistance on access to CCSS for students with disabilities. In addition, Schaefer works with districts and schools on all aspects of improving results for students with disabilities.

Prior to joining WestEd, Schaefer was the Lead Special Education/Curriculum and Professional Learning (CPL) Program Specialist for Elk Grove (CA) Unified School District where he was responsible for supervising all program specialists and social-emotional learning instructional coaches.

He was also responsible for coordinating the Elk Grove Unified School District special education professional development activities throughout the district, aligning textbook/manipulatives for special education students and teachers, developing processes that create understanding of special education initiatives, and collaborating across all of the district's departments. Schaefer previously was a special education teacher for students at all levels of the system.



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**Preliminary Special Education Review Proposal  
Developed for: Rocklin Unified School District  
Scope of Services**

**California-Based References**

Ron Williams, Ed.D.

Superintendent

Victor Valley Union High School District

(760) 955-3201

[rwilliams@vvhhsd.org](mailto:rwilliams@vvhhsd.org)

- WestEd conducted a district review for the data analysis and development of the action plan for addressing issues of significant disproportionately

Bill Saunders

SELPA Director

Lodi Unified School District

(209) 331-7061

[bsaunders@lodihsd.net](mailto:bsaunders@lodihsd.net)

- WestEd conducted a review of special education expenditures and programmatic improvement.

ROCKLIN UNIFIED SCHOOL DISTRICT

BOARD AGENDA BRIEFING

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**SUBJECT:** Timeline and Process for the Development of Local Control Accountability Plan for the 2015-16 School Year

**DEPARTMENT:** Office of the Deputy Superintendent, Educational Services  
Office of the Deputy Superintendent, Business and Operations

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**Background:**

The Local Control Funding Formula brings unprecedented flexibility and opportunities for stakeholder engagement around our Local Control Accountability Plan (LCAP) and related budget priorities.

**Status:**

The Educational and Business Services staff will present a timeline and process for development of our 2015-16 LCAP including the engagement of the various stakeholders involved in the RUSD Local Control Accountability Plan development. Multiple opportunities have been built in to maximize opportunities for public participation and Board input.

**Presenter(s):**

Deborah Sigman, Deputy Superintendent, Educational Services  
Barbara Patterson, Deputy Superintendent, Business and Operations

**Financial Impact:**

Current year: NA  
Future years: NA  
Funding source: NA

**Materials/Films:**

None

**Other People Who Might Be Present:**

**Allotment of Time:**

Check one of the following:  Consent Calendar  Action Item  Information Item

**Packet Information:**

Timeline for LCAP Development for the 2015-16 School Year Presentation

**Recommendation:**

This item is provided information only.

# **Local Control Accountability Plan –Timeline and Process For the 2015-16 School Year**

**Rocklin Unified School District  
Board of Trustees Meeting  
December 11, 2014**

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Presented by Deb Sigman and  
Barbara Patterson





# Overview of Presentation

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- **Timeline**
- **Process**
- **Engagement of Stakeholders**

<b>DATE</b>	<b>ACTION</b>	<b>RESPONSIBLE</b>
<b>OCTOBER 2014</b>		
Oct 28	District Leadership Team (DLT) Discussion of LCAP / Budget Development Timeline	Principals , Ed Svcs Dept. and Business Dept.
<b>DECEMBER 2014</b>		
Dec 2	DLT - initial review of current LCAP goals and actions	Principals and Ed Svcs Dept.
<b>Dec 11</b>	<b>LCAP / Budget timeline and plan presented to the Board</b>	<b>Ed Svcs. Dept. and Business Dept.</b>
Dec 31	Complete enrollment projection	Facilities Dept.
<b>JANUARY 2015</b>		
Jan 8	DLT - revise LCAP as needed to be consistent with Strategic Plan	Principals and Ed Svcs. Dept.
Jan - Feb 5	School Site Councils discussion of LCAP	Principals and SSC
Jan 9	Complete enrollment projection - Special Ed	Ed Svcs. and Special Ed
Jan 9	Distribute Intent Forms to RTPA members	HR Dept.
Jan 10	Release of Governor's Budget Proposal for 2015-16	
Jan 12	LCAP surveys open	Ed Svcs. Dept.
Jan 15	Governor's Proposed Budget Conference	
Jan 16	Calculate staffing based on enrollment projections	Business Dept.
<b>Jan 21 or Feb 4</b>	<b>Board review of Governor's Budget Proposal</b>	<b>Business Dept.</b>
Jan 27	DLT discussion of LCAP, priorities and budget development	Ed Svcs. Dept. and Business Dept.
Jan 30	Complete enrollment adjustment calculation for site discretionary, restricted lottery, and SLIP	Business Dept.
Jan 30	LCAP surveys close	Ed Svcs. Dept.
Jan	Title I CARS report for 2014-15	Ed Svcs. Dept.. and Business Dept.

<b>DATE</b>	<b>ACTION</b>	<b>RESPONSIBLE</b>
<b>FEBRUARY 2015</b>		
Feb 1	Individual staffing meetings with secondary principals completed	HR and Business Dept
<b>Feb 4</b>	<b>Budget Revision #3 to Board</b>	<b>Business Dept.</b>
Feb 6	Deadline for submitting Intent Form to HR Dept	
Feb 6	Elementary staffing meeting at Elementary Leadership Team (ELT)	Business Dept. and Ed Svcs. Dept
Feb 10	District English Learner Advisory Committee (DELAC) to provide input for LCAP	Ed Svcs. Dept.
Feb 10	LCAP District Advisory Committee convenes	Ed Svcs. Dept.
<b>Feb 18</b>	<b>Reduction in Force criteria to Board if needed</b>	<b>HR Dept.</b>
Feb-Mar	LCAP team drafts 15-16 LCAP	Ed Svcs. Dept.
<b>MARCH 2015</b>		
Mar 6	Dept and site budgets sent out	Business Dept.
<b>Mar 6</b>	<b>Reduction in Force list to Board if needed</b>	<b>HR Dept.</b>
March	Review LCAP draft with unions	Ed Svcs. Dept.
Mar 12	LCAP District Advisory Committee Meets to Review and Discuss Draft	Ed Svcs Dept.
<b>Mar 18</b>	<b>2nd Interim Report to Board</b>	<b>Business Dept.</b>
<b>Mar 18</b>	<b>Board Workshop on LCAP Draft</b>	<b>Ed Svcs. Dept.</b>
Mar 24	Review LCAP draft with DLT	Ed Svcs. Dept.

DATE	ACTION	RESPONSIBLE PARTY
<b>APRIL 2015</b>		
Apr 3	Site and department budgets returned	Sites and Depts
April	Site and department budgets keyed into Escape	Business Dept
<b>MAY 2015</b>		
May 4-22	Public Comment Period - LCAP	
May 6	Budget Revision #4 to Board	Business Dept
Approx. May 10	Release of Governor's May Revision	
Approx. May 18	Governor's May Revise Budget Conference	
<b>May 20</b>	<b>Board review of Governor's May Revise</b>	<b>Business Dept</b>
May 29	Compile public comments and incorporate into LCAP	Ed Svcs. Dept
May 29	Finalize	
<b>JUNE 2015</b>		
Jun 10	Presentation to Governing Board; Board holds Public Hearing for LCAP and Budget	Ed Svcs. Dept. and Business Dept.
Jun 17	Writing team finalizes LCAP	Ed Svcs. Dept
<b>Jun 24</b>	<b>Governing Board adopts LCAP and budget for 2015-16</b>	Board of Trustees
<b>JULY 2015</b>		
July 1	Submit LCAP and Adopted Budget to Placer County Office of Education (PCOE)	Ed Svcs. Dept. and Business Dept.

# Next Steps

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- Educational Services and Business Services
- Parallel processes
- Engage stakeholders
  - English Learner Community
  - School Site Councils
  - Special Education Community
  - Teachers
  - Support Staff
  - Students
  - LCAP Advisory Committee

ROCKLIN UNIFIED SCHOOL DISTRICT

BOARD AGENDA BRIEFING

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SUBJECT: Strategic Planning Update

DEPARTMENT: Office of the Coordinator of Family/Community Engagement and Strategic Planning

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**Background:**

The period August through October, 2014 marked the first quarter of implementation of the 2014-2019 Strategic Plan. Twelve action plans were activated for implementation this year.

**Status:**

Skott Hutton, Coordinator of Family/Community Engagement and Strategic Planning, who serves as the Internal Facilitator for the District's Strategic Plan, will provide a general overview of Quarter 1.

**Presenter:**

Skott Hutton

**Financial Impact:**

Current year:  
Future years:  
Funding source:

**Materials/Films:**

None

**Other People Who Might Be Present:**

NA

**Allotment of Time:**

Check one of the following:  Consent Calendar  Action Item  Information Item

**Packet Information:**

Strategic Planning PowerPoint; Strategic Plan Quarterly Update, Strategic Plan Executive Summary

**Recommendation:**

NA

## RUSD Strategic Planning Executive Summary 2014-15 Activated Actions

**Strategy I** - We will create student academic growth through dynamic, relevant and increasingly challenging learning experiences.

	Actions	Owner	Status
1.1	Implement literacy practice within and across content areas as the foundation for teaching and learning based on adopted California State Standards.	Deb Sigman	In Progress Yr. 1
1.2	Education experiences will promote learning that is engaging, dynamic, authentic and focused on application based knowledge.	Deb Sigman	In Progress Yr. 1
1.3	Appropriate technology tools and resources are integrated to support effective instruction and learning.	Mike Fury	In Progress Yr. 1
1.4	Measure academic growth through the use of a variety of multifaceted assessments.	Deb Sigman	In Progress Yr. 1

**Strategy II** - We will provide a variety of opportunities for all students to become healthy, self aware, resilient and high-functioning adults.

	Actions	Owner	Status
2.1	Foster healthy relationships and interactions by developing both intra and inter-personal skills.	Karen Huffines	In Progress Yr. 1
2.2	Coordinate district wide resources to counsel students on long term planning and goal setting.	Marty Flowers	In Progress Yr. 1
2.3	Provide opportunities to explore and pursue college and career readiness.		
2.4	Ensure deeply engaging and creatively stimulating learning experiences that lead to successful and fulfilled lives.		
2.5	Support, motivate and positively guide struggling students toward long term goals.	Deb Sigman	In Progress Yr. 1
2.6	Facilitate school-home communication and involvement to ensure continuity and support toward student growth and development.		
2.7	Identify and implement strategies for healthy, appropriate, and responsible cyber ethics that promote positive online identities and interactions.		
2.8	Promote a district wide health education curriculum to reinforce the health and well-being of each student and staff member by addressing the physical, mental, emotional, and social dimensions of health.		



**Activated Actions**

## RUSD Strategic Planning Executive Summary 2014-15 Activated Actions

**Strategy III-** We will continuously build individual and organizational capacity, and seek additional resources and partnerships to fulfill our mission.

	Actions	Owner	Status
3.1	Develop a centralized support system to lead and create partnerships for professional learning.	Deb Sigman	In Progress Yr. 1
3.2	Create and implement a plan for blended professional development.	Deb Sigman	In Progress Yr. 1
3.3	Establish a comprehensive, collaborative, and continuous instructional support system for teachers to enhance personal learning and growth.		
3.4	Establish a comprehensive, collaborative, and continuous instructional support system for district leaders to enhance personal learning and growth.		
3.5	Establish a comprehensive, collaborative, and continuous instructional support system for support staff to enhance personal learning and growth.		
3.6	Increase funding through grant writing and establishing partnerships to enhance the learning environment for staff and students.		

**Strategy IV-** We will enhance student growth through local partnerships that provide learning opportunities and community service experiences.

	Actions	Owner	Status
4.1	Centralize existing district wide service learning activities.		
4.2	Foster healthy relationships and interactions between RUSD and business and community service organizations.	Skott Hutton	In Progress Yr. 1
4.3	Provide a structured format that allows ongoing professional development for teachers in the service learning arena.		
4.4	Create and establish a formal way to acknowledge students' completion of the service learning program.		

**Strategy V-** We will have regular, consistent, proactive systems of clear communication that improve organizational efficiency engage the community and promote our District.

	Actions	Owner	Status
5.1	Ensure systemic, district-wide communication protocols and policies for all audiences, including employees, parents, students and the community.	Skott Hutton	In Progress Yr. 1
5.2	Ensure district employees have the necessary information for effective communication with stakeholders.		
5.3	Ensure frequent information to, and interaction with, the community and stakeholders.		
5.4	Develop a RUSD brand that communicates a consistent message, style and tone.		
5.5	Engage key stakeholders – staff, students, parents, businesses and the community – with information that empowers them to communicate effectively about the district.	Skott Hutton	In Progress Yr. 1

Activated Actions



**2014-2015  
Strategic Plan Quarterly Update  
District**

**Strategy #1** – We will create student academic growth through dynamic, relevant and increasingly challenging learning experiences

**Action Plan #1.1** - Implement literacy practice within and across content areas as the foundation for teaching and learning based on adopted California State Standards.

**Implementation Timeline:** Multi-Year      **Person Responsible:** Deb Sigman      **Status:** In Progress

QUARTERLY ACTIONS
Quarter 1 (Aug-October): Provide staff with ongoing resources and professional development supporting implementation of comprehensive literacy strategies to inform teaching and learning. <ul style="list-style-type: none"><li>▪ ELA/ELD Framework review by Expanded Elementary &amp; Secondary ELA/ELD Committees<ul style="list-style-type: none"><li>- Provide ELA/ELD Committees release time</li></ul></li><li>▪ Two CDE Consultants, 1 West Ed Consultant to provide training December 2</li><li>▪ Professional support for implementation of literacy strategies and deepening literacy pedagogy understanding. (Administrators)</li></ul>
Quarter 2 (November - January):
Quarter 3: (February - April):
Quarter 4: (May - July):

**2014-2015  
Strategic Plan Quarterly Update  
District**

**Strategy #1** – We will create student academic growth through dynamic, relevant and increasingly challenging learning experiences

**Action Plan #1.2** - Education experiences will promote learning that is engaging, dynamic, authentic and focused on application based knowledge.

**Implementation Timeline:** Multi-Year      **Person Responsible:** Deb Sigman      **Status:** In Progress

**QUARTERLY ACTIONS**

Quarter 1 (Aug-October):

Incorporate best practices into first instruction;

- K-8 Literacy exploration in writing (50 teachers x ½ day release) Teachers met for one day of training in October
- Purchases 50 sets of Teachers College Reading/Writing Project (TCRWP) units of study for K-8 teacher exploration
- GATE Certification Training for K-12 teachers held October 24 & 25

Quarter 2 (November - January):

Quarter 3: (February - April):

Quarter 4: (May - July):

**2014-2015  
Strategic Plan Quarterly Update  
District**

**Strategy #1** – We will create student academic growth through dynamic, relevant and increasingly challenging learning experiences

**Action Plan #1.3** - Appropriate technology tools and resources are integrated to support effective instruction and learning

**Implementation Timeline:** Multi-Year      **Person Responsible:** Mike Fury      **Status:** In Progress

QUARTERLY ACTIONS
Quarter 1 (Aug-October): <ul style="list-style-type: none"><li>▪ Rocklin Educational Technology Team (RETT) restructure and alignment with strategic goals (1.3.2, 1.3.5); Mike Fury, Melody Thorsen, Ryan O'Donnell – Cabinet presentation(s): September 22, October 27; District Leadership Team presentation: October 28; Board of Trustees presentation: November 5</li><li>▪ Chromebook Training for Computer Lab Techs - September 29, October 20</li><li>▪ Google Apps/Docs Training for Cabinet – September 26<ul style="list-style-type: none"><li>- Google Apps and Chromebook Training for certificated staff and administration, Rocklin USD Learning Fest – August 14</li></ul></li></ul>
Quarter 2 (November - January):
Quarter 3: (February - April):
Quarter 4: (May - July):

**2014-2015  
Strategic Plan Quarterly Update  
District**

**Strategy #1** – We will create student academic growth through dynamic, relevant and increasingly challenging learning experiences

**Action Plan #1.4** - Measure academic growth through the use of a variety of multifaceted assessments.

**Implementation Timeline:** Multi-Year      **Person Responsible:** Deb Sigman      **Status:** In Progress

QUARTERLY ACTIONS
Quarter 1 (Aug-October): <ul style="list-style-type: none"><li>▪ Provision administrator and ELA and Math Committee members with Smarter Balanced Digital Library access</li><li>▪ Administrator and ELA and Math Committee members review Smarter Balanced Digital Library prior to rolling out to all teachers</li></ul>
Quarter 2 (November - January):
Quarter 3: (February - April):
Quarter 4: (May - July):

**2014-2015  
Strategic Plan Quarterly Update  
District**

**Strategy #2** – We will provide a variety of opportunities for all students to become healthy, self aware, resilient and high-functioning adults

**Action Plan #2.1** - Foster healthy relationships and interactions by developing both intra and inter-personal skills.

**Implementation Timeline:** Multi-Year      **Person Responsible:** Karen Huffines      **Status:** In Progress

QUARTERLY ACTIONS
Quarter 1 (Aug-October): Implement Positive Behavior Intervention Support (PBIS) at all school sites; Support peer mediation and anti-bullying programs: <ul style="list-style-type: none"><li>▪ Support implementation of Positive Behavior Intervention Support (PBIS) at Rocklin Elementary</li><li>▪ Purchase School Wide Information System (SWIS) - PBIS student information system for Rocklin Elementary</li><li>▪ Support Anti-Bullying assemblies at Elementary level</li><li>▪ Support Anti-Bullying assemblies at Middle School level (Rachel’s Challenge)</li><li>▪ Support Anti-Bullying assemblies at High School level (Breaking Down the Walls in November)</li></ul>
Quarter 2 (November - January):
Quarter 3: (February - April):
Quarter 4: (May - July):

**2014-2015  
Strategic Plan Quarterly Update  
District**

**Strategy #2** – We will provide a variety of opportunities for all students to become healthy, self aware, resilient and high-functioning adults

**Action Plan #2.2** - Coordinate district wide resources to counsel students on long term planning and goal setting.

**Implementation Timeline:** Multi-Year      **Person Responsible:** Marty Flowers      **Status:** In Progress

**QUARTERLY ACTIONS**

Quarter 1 (Aug-October): Effectively utilize the Naviance program beginning in 6<sup>th</sup> grade to explore career opportunities and long term goal setting strategies:

- Meeting held with all 7-12 counselors to review the 3-year implementation plan of Naviance. Each site shared how they are currently utilizing the Naviance program. – Oct 13
- Scheduled two trainings per our Naviance Implementation Plan/agreement. Trainings will take place on Nov 10 and April 6.
- Network with Roseville Joint Unified School District; a number of high school counselors attended three Naviance session at the RJUHSD professional development day – Oct. 15

Quarter 2 (November - January):

Quarter 3: (February - April):

Quarter 4: (May - July):

**2014-2015  
Strategic Plan Quarterly Update  
District**

**Strategy #2** – We will provide a variety of opportunities for all students to become healthy, self aware, resilient and high-functioning adults  
**Action Plan #2.5** - Support, motivate and positively guide struggling students toward long term goals.

**Implementation Timeline:** Multi-Year      **Person Responsible:** Deb Sigman      **Status:** In Progress

<b>QUARTERLY ACTIONS</b>
Quarter 1 (Aug-October): <ul style="list-style-type: none"> <li>▪ Spring View to investigate the possibility of becoming a PBIS site.</li> </ul>
Quarter 2 (November - January):
Quarter 3: (February - April):
Quarter 4: (May - July):

2014-2015  
**Strategic Plan Quarterly Update**  
 District

**Strategy #3** – We will continuously build individual and organizational capacity, and seek additional resources and partnerships to fulfill our mission

**Action Plan #3.1** - Develop a centralized support system to lead and create partnerships for professional learning.

**Implementation Timeline:** Multi-Year      **Person Responsible:** Deb Sigman      **Status:** In Progress

QUARTERLY ACTIONS
Quarter 1 (Aug-October): Facilitate the creation of in house GLAD trainers to provide ongoing Professional Learning Support <ul style="list-style-type: none"> <li>▪ GLAD training</li> <li>▪ GLAD 2 Days follow-up for trained teachers</li> </ul>
Quarter 2 (November - January):
Quarter 3: (February - April):
Quarter 4: (May - July):



**2014-2015  
Strategic Plan Quarterly Update  
District**

**Strategy #3** – We will continuously build individual and organizational capacity, and seek additional resources and partnerships to fulfill our mission

**Action Plan #3.2** - Create and implement a plan for blended professional development.

**Implementation Timeline:** Multi-Year      **Person Responsible:** Deb Sigman      **Status:** In Progress

QUARTERLY ACTIONS
Quarter 1 (Aug-October): Provide offline Professional Development training and workshops: <ul style="list-style-type: none"><li>▪ Stanford Online Math Training: How to Learn Math- Aug-October</li><li>▪ Technology focused Professional Learning Day for all staff, August 14</li><li>▪ Google Drive and Schoology training embedded into Lesson Study work led by TOSAs</li></ul>
Quarter 2 (November - January):
Quarter 3: (February - April):
Quarter 4: (May - July):

**2014-2015  
Strategic Plan Quarterly Update  
District**

**Strategy #4** – We will enhance student growth through local partnerships that provide learning opportunities and community service experiences.

**Action Plan #4.2** - Foster healthy relationships and interactions between RUSD and business and community service organizations.

**Implementation Timeline:** Multi-Year      **Person Responsible:** Skott Hutton      **Status:** In Progress

QUARTERLY ACTIONS
Quarter 1 (Aug-October): <ul style="list-style-type: none"> <li>▪ Established High School volunteer partnership with Casa de Santa Fe (Art, Transportation, Foreign Language)</li> <li>▪ Expand partnership with Rocklin Public Safety Volunteers (Patriot Day, Giving Tree, Shop-With-A-Cop, etc.)</li> <li>▪ Expand Kiwanis relations (K-Kids Shopping Spree program, Walmart Teacher Recognition)</li> <li>▪ Member – Chamber of Commerce Leadership Rocklin</li> <li>▪ Member of South Placer Rotary (Corporate Membership)</li> <li>▪ Expanding Student volunteer opportunities (Woofstock, Kid’s First, Harvest Run, Toast of the Town)</li> <li>▪ Board Member – Rocklin Excellence in Education Foundation</li> <li>▪ Joined Campaign for Community Wellness</li> </ul>
Quarter 2 (November - January):
Quarter 3: (February - April):
Quarter 4: (May - July):

**2014-2015  
Strategic Plan Quarterly Update  
District**

**Strategy #5** – We will have regular, consistent, proactive systems of clear communication that improve organizational efficiency engage the community and promote our District.

**Action Plan #5.1** - Ensure systemic, district-wide communication protocols and policies for all audiences, including employees, parents, students and the community.

**Implementation Timeline:** Multi-Year      **Person Responsible:** Skott Hutton      **Status:** In Progress

**QUARTERLY ACTIONS**

Quarter 1 (Aug-October):

- Developing Emergency Incident Communications protocols
- Developed guidelines for outside publications & fliers distribution
- Hosted PTC/Booster Club Presidents Forum

Quarter 2 (November - January):

Quarter 3: (February - April):

Quarter 4: (May - July):

**2014-2015  
Strategic Plan Quarterly Update  
District**

**Strategy #5** – We will have regular, consistent, proactive systems of clear communication that improve organizational efficiency engage the community and promote our District.

**Action Plan #5.5** - Engage key stakeholders – staff, students, parents, businesses and the community – with information that empowers them to communicate effectively about the district.

**Implementation Timeline:** Multi-Year      **Person Responsible:** Skott Hutton      **Status:** In Progress

QUARTERLY ACTIONS
Quarter 1 (Aug-October): <ul style="list-style-type: none"><li>▪ Updating and maintaining RUSD website</li><li>▪ Developing District Newsletter – “Rocklin Record”</li><li>▪ Established Twitter account “@RocklinUSD”</li><li>▪ Researching effective use of social media (Facebook, Twitter, etc.)</li><li>▪ Distributing weekly headlines to local media representatives</li><li>▪ Researching SchoolMessenger remote capabilities</li></ul>
Quarter 2 (November - January):
Quarter 3: (February - April):
Quarter 4: (May - July):

# **RUSD Strategic Plan Quarterly Update**

**Board of Trustees Meeting  
December 11, 2014**

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***Presented by:  
Skott Hutton  
Internal Facilitator***

# **Overview**

- **RUSD Strategic Plan**
- **Current Status**
  - **2014-15 Progress**
- **Next Steps**

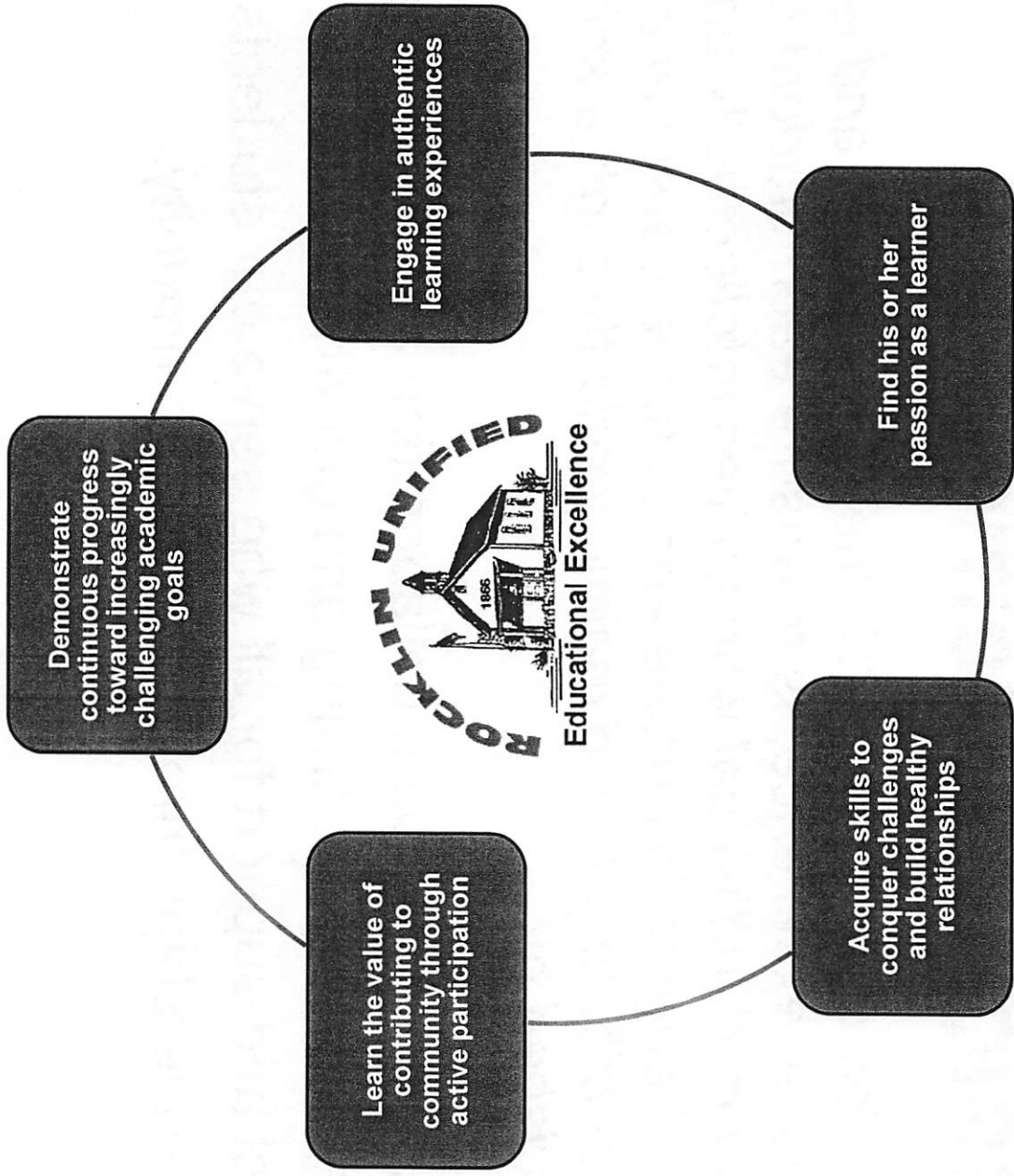
# Mission Statement

*The mission of Rocklin USD, the cornerstone and leader of educational excellence, is to ensure each student becomes a well-rounded individual who thrives intellectually and develops unique strengths to pursue and achieve personal ambitions while contributing to a dynamic world through a school system distinguished by*

- a culture of innovation, collaboration and high expectations
- inspired personal learning and growth
- respect and support for all who serve our students
- vital partnerships throughout our community.

# RUSD Strategic Plan Objectives

## “Measures of Success”





# Strategy I

*We will create student academic growth through dynamic, relevant and increasingly challenging learning experiences.*

- **K-8 Literacy Exploration in Writing**
- **Chromebook Training**
- **K-12 GATE Certification Training**
- **Provided ELA & Math Committee Members Smarter Balanced Digital Library Access**

# Strategy II

*We will provide a variety of opportunities for all students to become healthy, self aware, resilient and high-functioning adults.*

- **Positive Behavior Intervention Support (PBIS)**
- **Anti-Bullying assembly support**
- **Naviance implementation & utilization**

# Strategy III

*We will continuously build individual and organizational capacity, and seek additional resources and partnerships to fulfill our mission.*

- **GLAD training and implementation**
- **Technology focused Professional Learning Day**
- **Stanford Online Math Training**

# Strategy IV

*We will enhance student growth through local partnerships that provide learning opportunities and community service experiences.*

- **Expanding partnerships with local organizations**
  - REEF
  - Coalition for Placer Youth & Wellness Campaign
  - South Placer Rotary & Kiwanis
  - Kid's First
  - Rocklin Police & Fire
  - Casa de Santa Fe
- **Identifying community volunteer opportunities**

# Strategy V

*We will have regular, consistent, proactive systems of clear communication that improve organizational efficiency engage the community and promote our District.*

- **Developing emergency communication protocols**
- **Developed outside publication & flyer guidelines**
- **Hosted PTC/Booster Club Presidents Forum**
- **Updating & maintaining RUSD website**
- **Exploring social media options**

# **Next Steps**

- **Continue implementation of Activated Action Plans**
- **Continue district alignment through site planning**
  - *Breen, Sierra and Twin Oaks*
  - *Granite Oaks, Parker Whitney and Valley View*
- **Communicate progress to stakeholders**
  - **Quarter 2 Update – March 2015**

ROCKLIN UNIFIED SCHOOL DISTRICT

BOARD AGENDA BRIEFING

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**SUBJECT:** Report of California High School Exit Examination and California Standards Science Tests Results for the 2013-2014 School Year

**DEPARTMENT:** Office of the Deputy Superintendent, Educational Services

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**Background:**

On October 2, 2013, Governor Brown signed into law Assembly Bill 484, ushering in a new assessment system with the primary purpose to improve teaching and learning. This legislation resulted in the elimination of the STAR Program. Beginning with the 2013-14 school year, STAR was replaced with the California Assessment of Student Performance and Progress (CAASPP) system which currently contains the Smarter Balanced (SB) assessments in English language arts and mathematics and the science California Standards Test (CST), California Modified Assessment (CMA), and the California Alternate Performance Assessment (CAPA) in grades 5, 8 and 10.

The current California High School Exit Examination (CAHSEE) which began in 2004 continues. Passing the CAHSEE still serves as a requirement for the receipt of a high school diploma for all general education students.

**Status:**

Student assessment results for the 2013-2014 school year have been compiled into a presentation. The presentation includes results from CST science in grades 5, 8 and 10 and from the CAHSEE for the comprehensive high schools for the classes of 2014 and 2016. This material will be provided as a PowerPoint presentation.

**Presenter(s):**

Deborah Sigman and Educational Services Team

**Financial Impact:**

Current year: NA  
Future years: NA  
Funding source: NA

**Materials/Films:**

**Other People Who Might Be Present:**

Martin Flowers and Karen Huffines

**Allotment of Time:**

Check one of the following: [ ] Consent Calendar [ ] Action Item [ X ] Information Item

**Packet Information:**

RUSD 2013-14 CAHSEE and CST Science Results Presentation.

**Recommendation:**

This report is provided for information only. No action is recommended.

**CALIFORNIA HIGH SCHOOL EXIT  
EXAMINATION AND CALIFORNIA SCIENCE  
STANDARDS TESTS RESULTS – 2013-14  
SCHOOL YEAR**

**Rocklin Unified School District  
Board of Trustees Meeting  
December 11, 2014**



Presented by  
Educational Services Team



# Overview

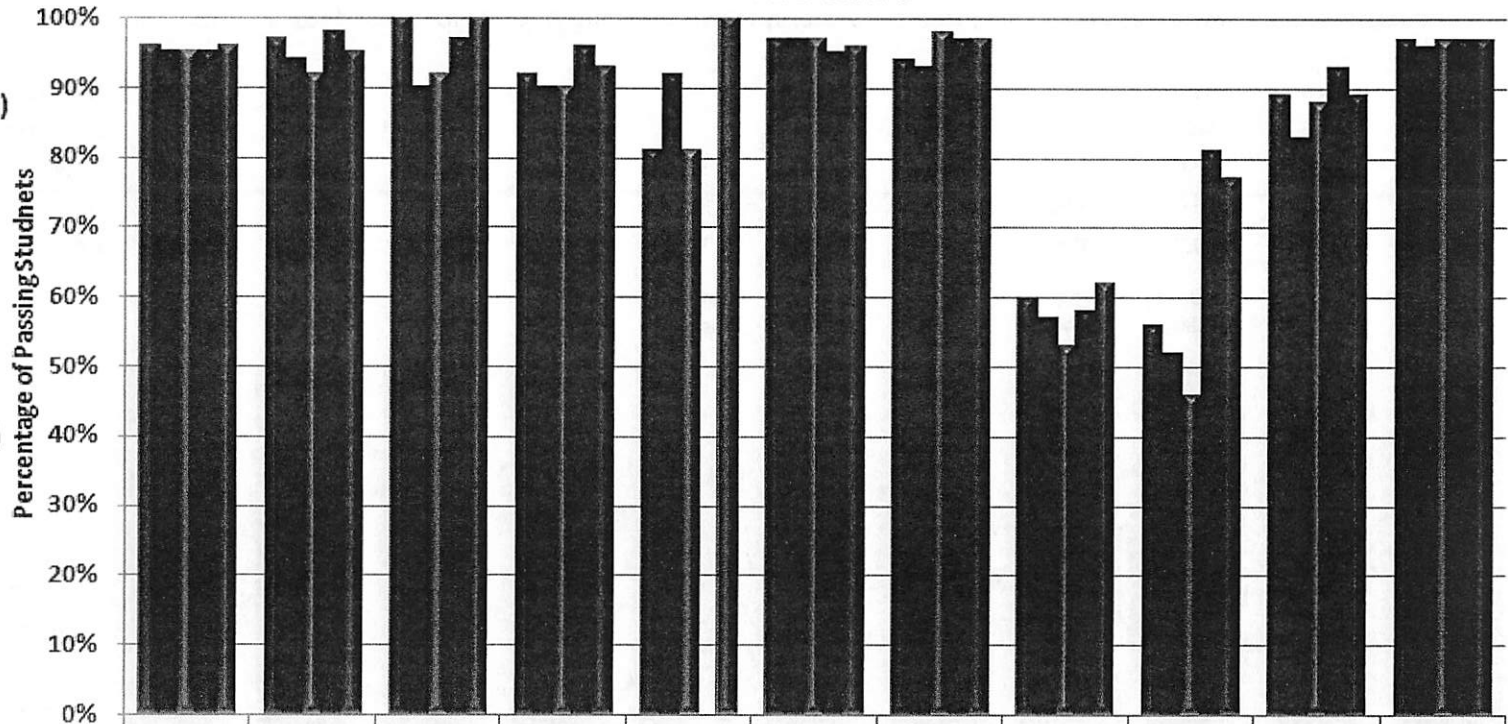
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- California High School Exit Examination
  - Required of all California students seeking a regular high school diploma
  - Special Education students currently exempted but still may take and pass the exam
  - Legislative activity likely this year
- California Standards Test – Science
  - Grade 5
  - Grade 8
  - Grade 10

## Rocklin Unified School District CAHSEE Grade 10 ELA 2010-2014

**County Pass Rates:  
(All Passing Students)**  
 2009-2010: 90%  
 2010-2011: 91%  
 2011-2012: 91%  
 2012-2013: 92%  
 2013-2014: 93%

**State Pass Rates:  
(All Passing Students)**  
 2009-2010: 81%  
 2010-2011: 82%  
 2011-2012: 83%  
 2012-2013: 83%  
 2013-2014: 84%



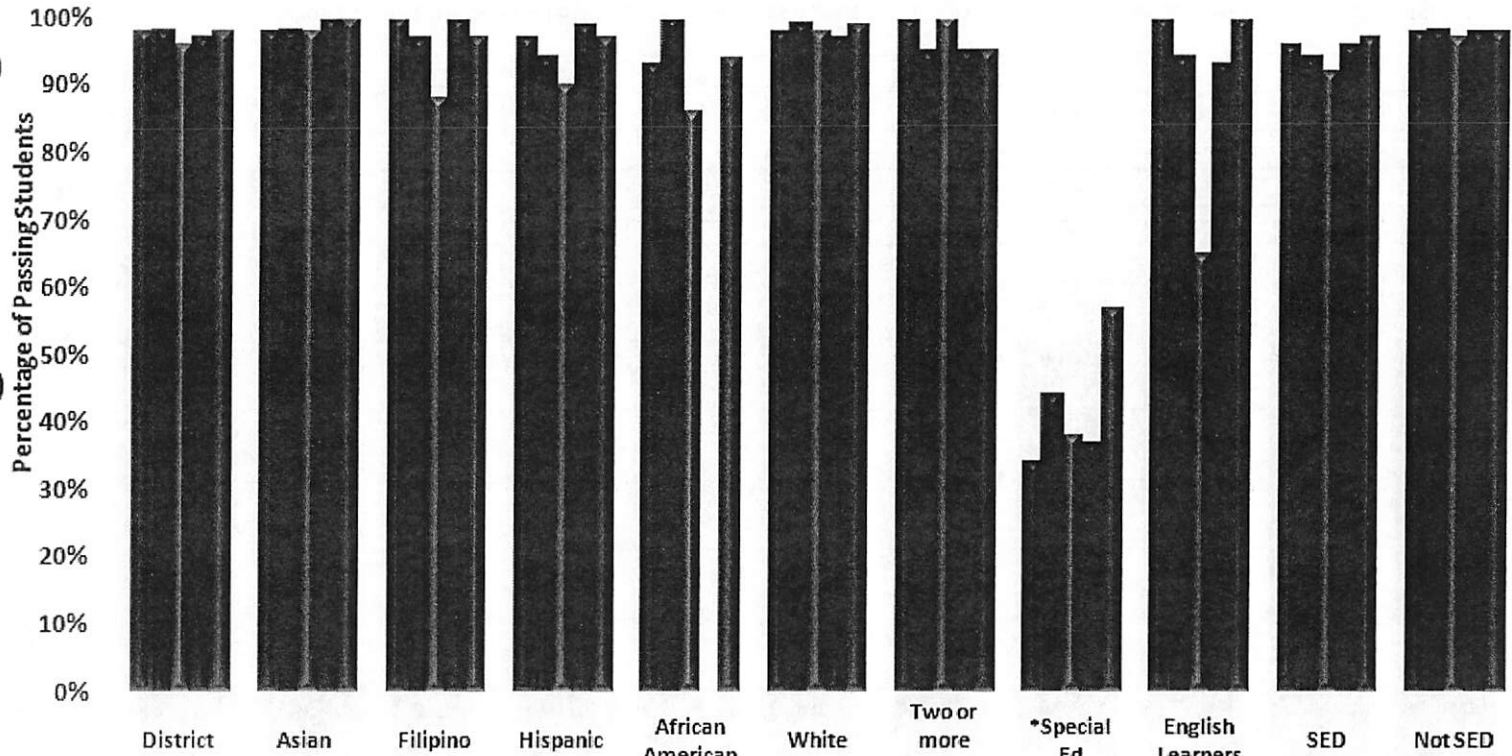
	District	Asian	Filipino	Hispanic	African American	White	Two or more races	*Special Ed	English Learners	SED	Not SED
■ DISTRICTWIDE: 2010 ELA	96%	97%	100%	92%	81%	97%	94%	60%	56%	89%	97%
■ DISTRICTWIDE: 2011 ELA	95%	94%	90%	90%	92%	97%	93%	57%	52%	83%	96%
■ DISTRICTWIDE: 2012 ELA	95%	92%	92%	90%	81%	97%	98%	53%	46%	88%	97%
■ DISTRICTWIDE: 2013 ELA	95%	98%	97%	96%	NA	95%	97%	58%	81%	93%	97%
■ DISTRICTWIDE: 2014 ELA	96%	95%	100%	93%	100%	96%	97%	62%	77%	89%	97%

\* Percentage rates passed for Special Education students include students that were tested with modifications.

## Rocklin Unified School District CAHSEE Grade 10 Math 2010-2014

**County Pass Rates:**  
(All Passing Students)  
2009-2010: 90%  
2010-2011: 92%  
2011-2012: 92%  
2012-2013: 94%

**State Pass Rates:**  
(All Passing Students)  
2009-2010: 81%  
2010-2011: 83%  
2011-2012: 84%  
2012-2013: 84%  
2013-2014: 86%



	District	Asian	Filipino	Hispanic	African American	White	Two or more races	*Special Ed	English Learners	SED	Not SED
■ DISTRICTWIDE: 2010 Math	98%	98%	100%	97%	93%	98%	100%	34%	100%	96%	98%
■ DISTRICTWIDE: 2011 Math	98%	98%	97%	94%	100%	99%	95%	44%	94%	94%	98%
■ DISTRICTWIDE: 2012 Math	96%	98%	88%	90%	86%	98%	100%	38%	65%	92%	97%
■ DISTRICTWIDE: 2013 Math	97%	100%	100%	99%	NA	97%	95%	37%	93%	96%	98%
■ DISTRICTWIDE: 2014 Math	98%	100%	97%	97%	94%	99%	95%	57%	100%	97%	98%

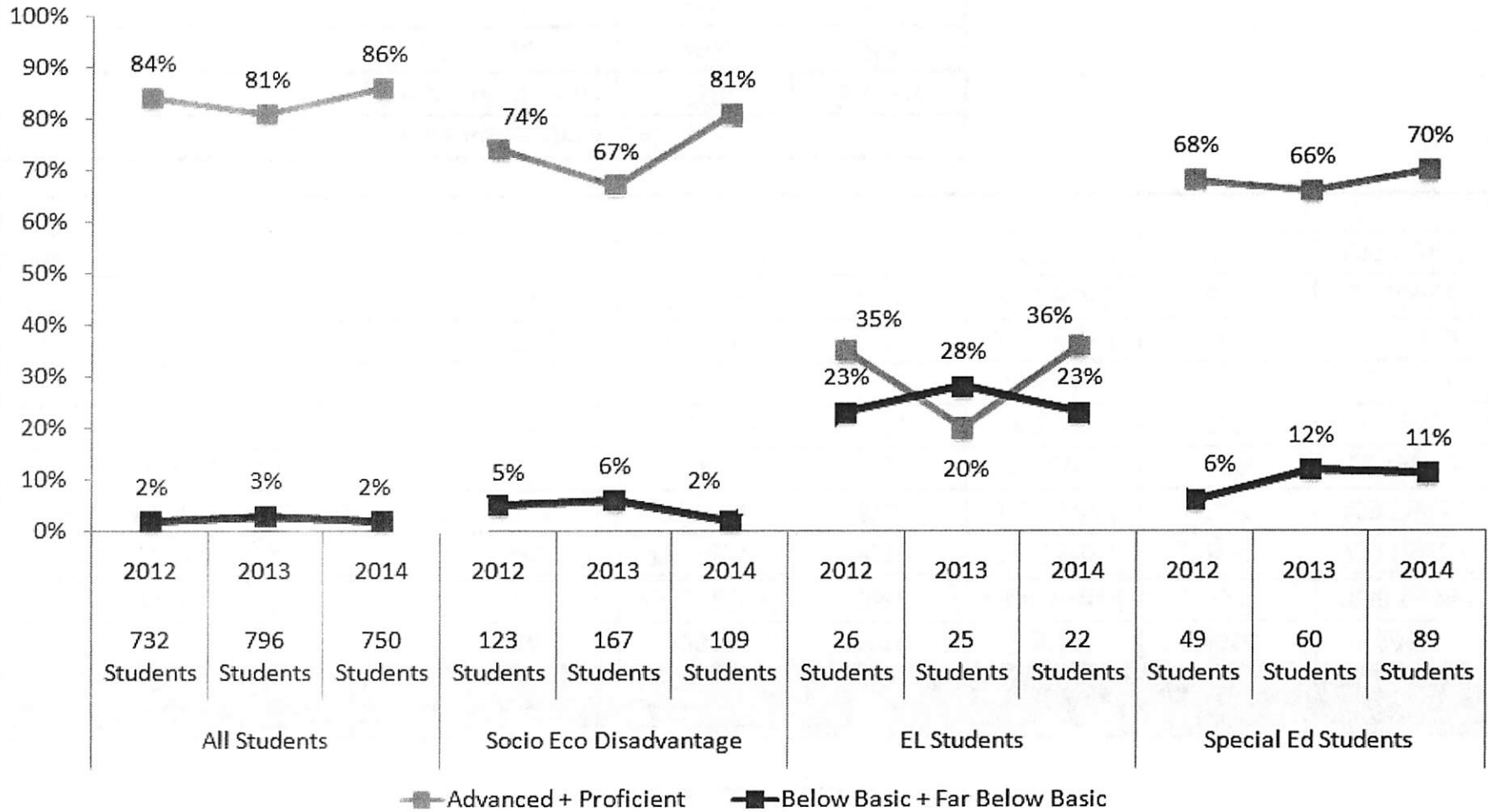
\*Percentage rates passed for Special Education students include students that were tested with modifications.

Rocklin Unified School District-CST Science

Percentage of Students Proficient and Above: 5th Grade CST Science						
	2012	2012	2013	2013	2014	2014
All Students County Wide	77%	4846 Tested	76%	4786 Tested	78%	4830 Tested
All Students District Wide	84%	732 Tested	81%	796 Tested	86%	750 Tested
Socio Economic Disadvantaged	74%	123 Tested	67%	167 Tested	81%	109 Tested
English Language Learners	35%	26 Tested	20%	25 Tested	36%	22 Tested
Special Education	68%	49 Tested	66%	60 Tested	73%	40 Tested
African American	69%	13 Tested	*	10 Tested	67%	12 Tested
Hispanic	77%	117 Tested	62%	119 Tested	83%	91 Tested
Asian	93%	42 Tested	85%	42 Tested	88%	65 Tested
White	86%	475 Tested	84%	568 Tested	88%	509 Tested
*10 or less students tested, no data available						

5 Year Science Achievement GAP			
Year	All Students	SED	Difference
2009	74%	49%	-25%
2014	86%	81%	-5%
Gap/Gap Closure	12%	32%	20%

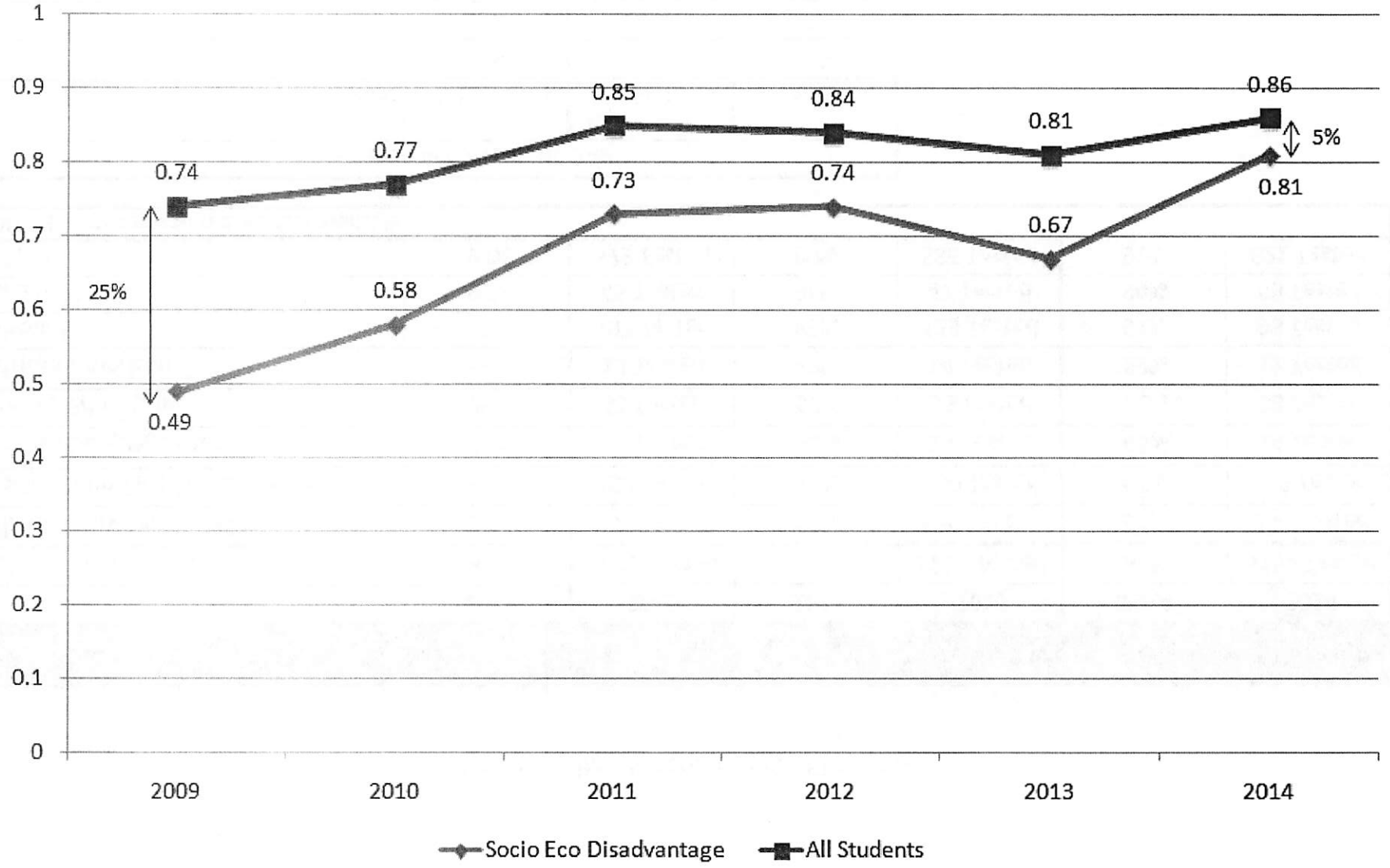
## Percentage of Students Proficient and Above vs Basic & Far Below Basic: CST Science 5th Grade



# Socioeconomically Disadvantaged Achievement Comparison Report

## CST Science % Proficient & Above: 2009-2014

### 5th Grade

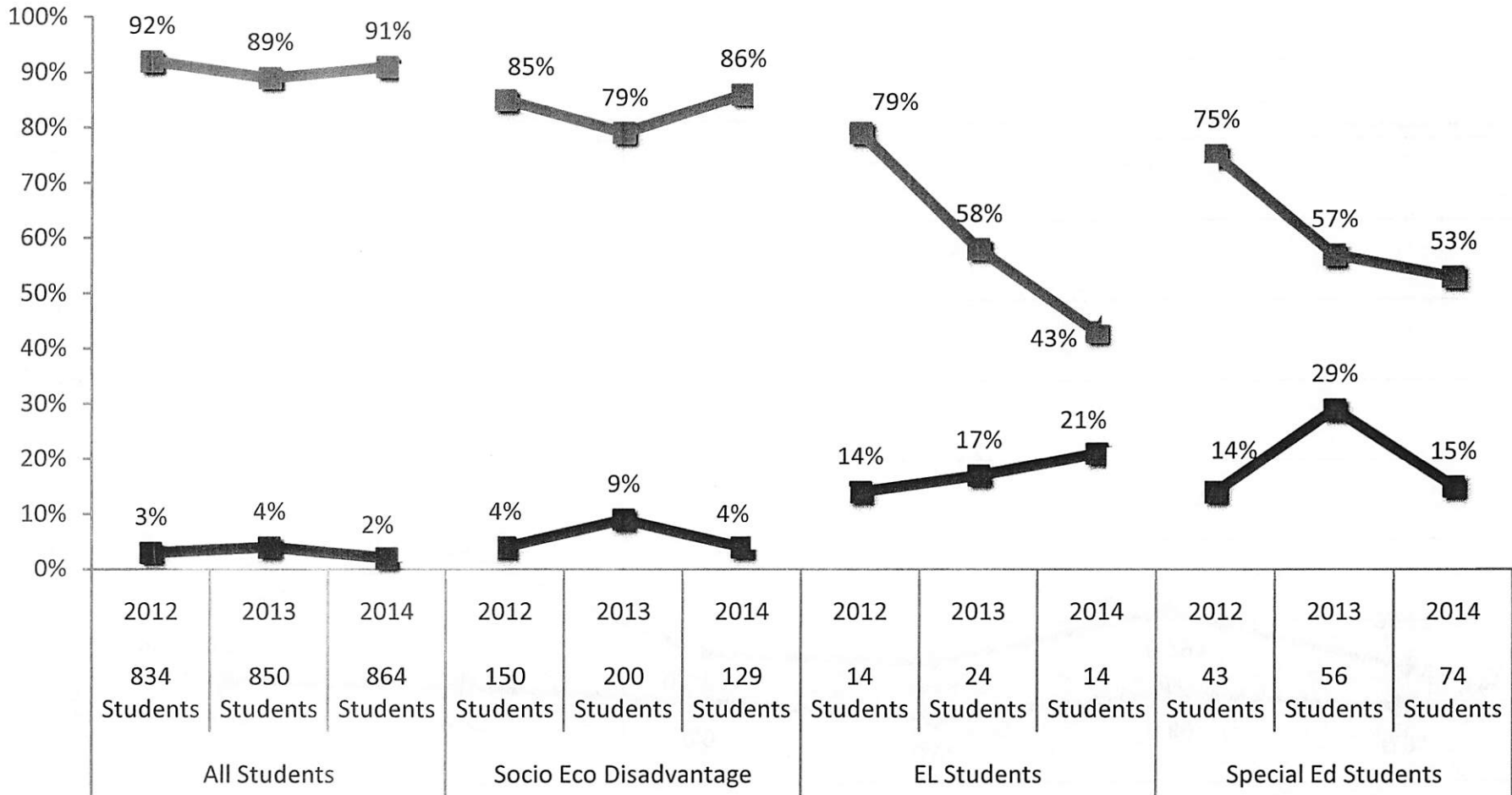


Rocklin Unified School District-CST Science

Percentage of Students Proficient and Above: 8th Grade CST Science						
	2012	2012	2013	2013	2014	2014
All Students County Wide	81%	5025 Tested	80%	5203 Tested	80%	5154 Tested
All Students District Wide	92%	834 Tested	89%	850 Tested	91%	864 Tested
Socio Economic Disadvantaged	85%	150 Tested	79%	200 Tested	86%	129 Tested
English Language Learners	79%	14 Tested	58%	24 Tested	43%	14 Tested
Special Education	75%	43 Tested	57%	56 Tested	52%	33 Tested
African American	69%	13 Tested	78%	14 Tested	82%	11 Tested
Hispanic	90%	107 Tested	83%	123 Tested	91%	93 Tested
Asian	96%	45 Tested	96%	47 Tested	94%	50 Tested
White	93%	579 Tested	90%	586 Tested	91%	621 Tested
*10 or less students tested, no data available						

5 Year Science Achievement GAP			
Year	All Students	SED	GAP
2009	87%	78%	-9%
2014	91%	86%	-5%
Gap/Gap Closure	4%	8%	4%

## Percentage of Students Proficient and Above vs Basic & Far Below Basic: CST Science 8th Grade



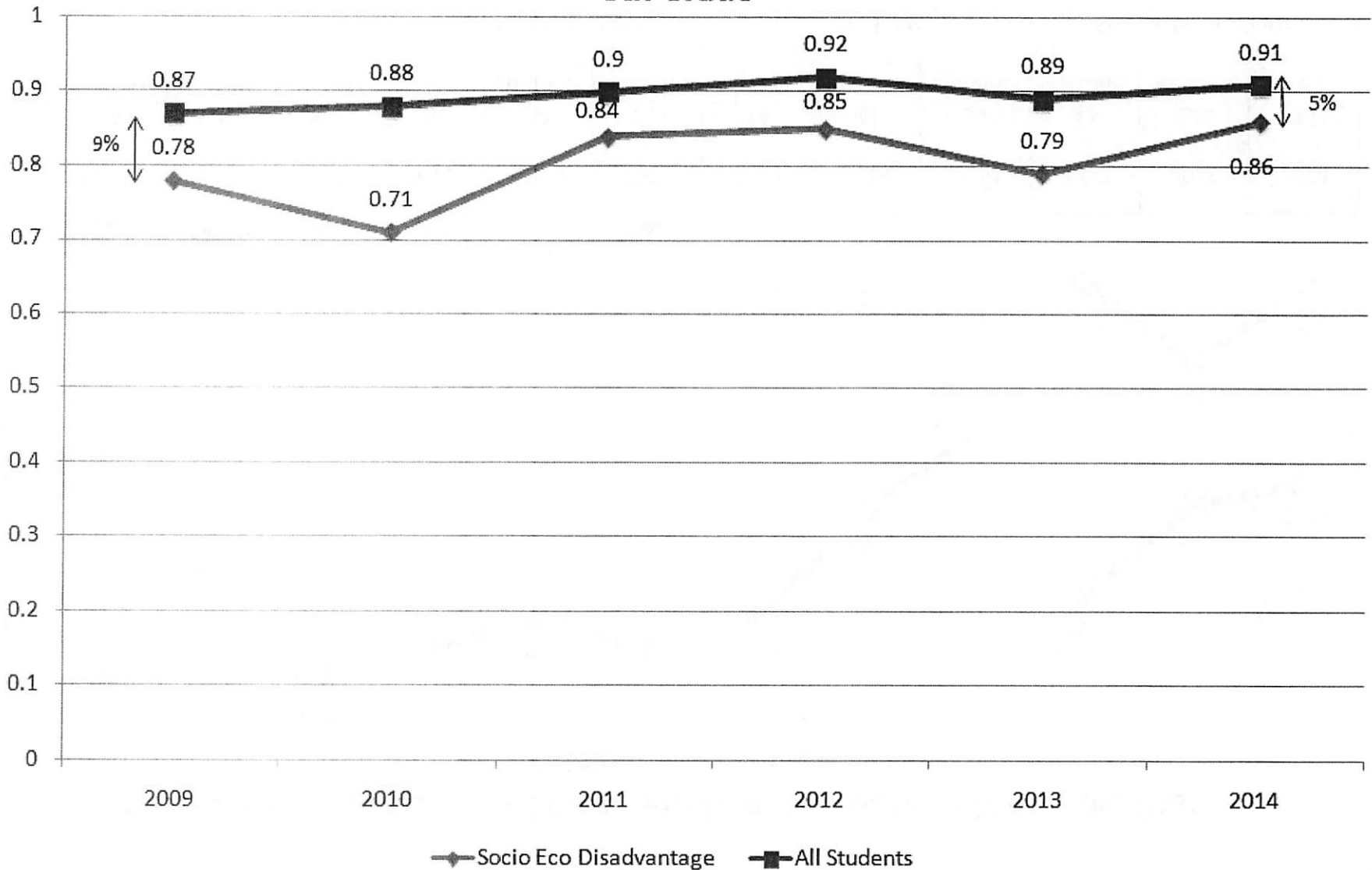
Advanced + Proficient    
  Below Basic + Far Below Basic



# Socioeconomically Disadvantaged Achievement Comparison Report

## CST Science % Proficient & Above: 2009-2014

### 8th Grade

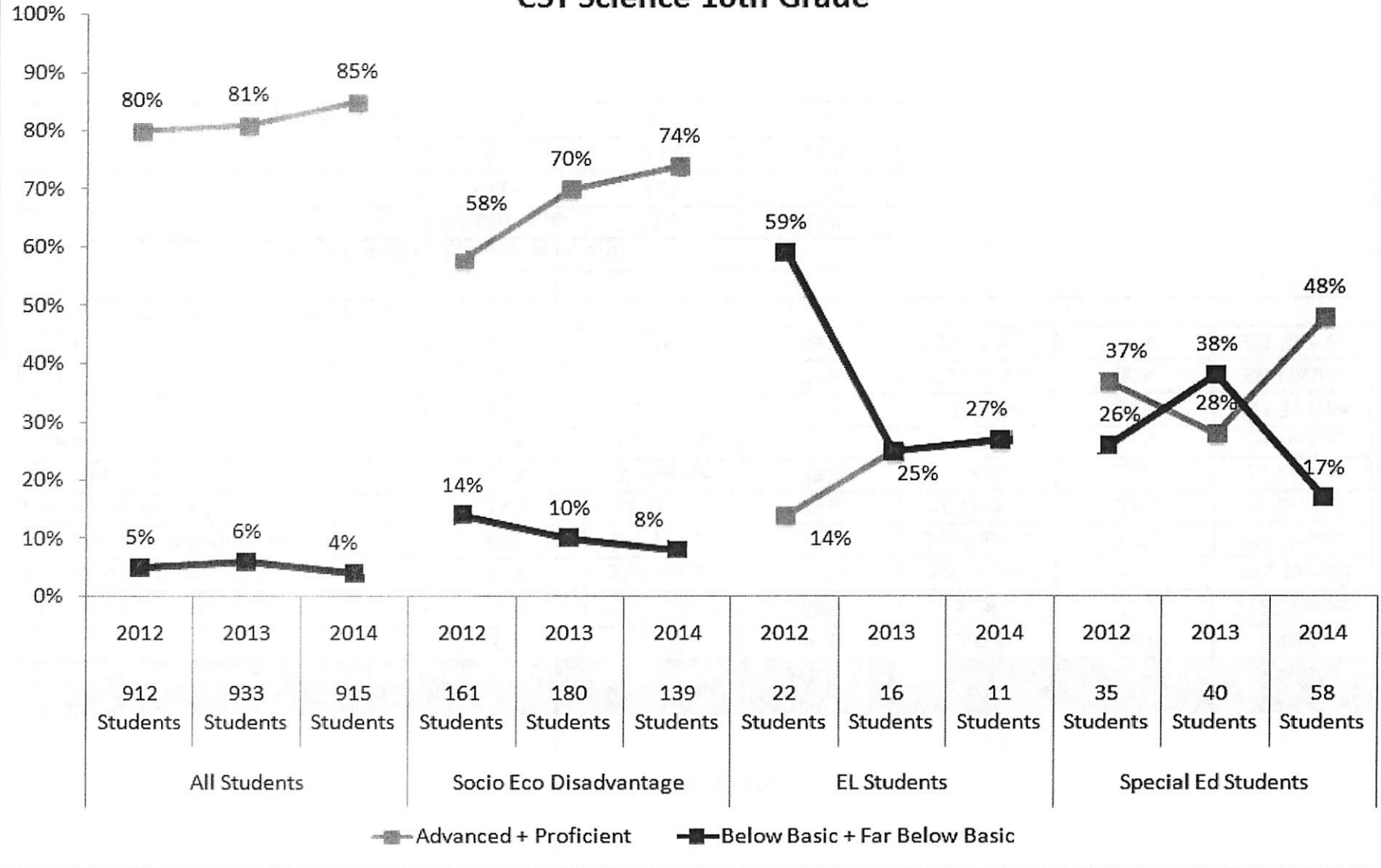


Rocklin Unified School District-CST Science

Percentage of Students Proficient and Above: 10th Grade CST Science						
	2012	2012	2013	2013	2014	2014
All Students County Wide	69%	5323 Tested	68%	5298	74%	5323 Tested
All Students District Wide	80%	912 Tested	81%	933 Tested	85%	915 Tested
Socio Economic Disadvantaged	58%	161 Tested	70%	180 Tested	74%	139 Tested
English Language Learners	14%	22 Tested	25%	16 Tested	27%	11 Tested
Special Education	37%	35 Tested	28%	40 Tested	26%	23 Tested
African American	67%	15 Tested	*	8 Tested	61%	18 Tested
Hispanic	67%	125 Tested	73%	137 Tested	84%	118 Tested
Asian	83%	47 Tested	79%	53 Tested	84%	56 Tested
White	82%	645 Tested	83%	622 Tested	87%	623 Tested
* 10 or less students tested, no data available						

5 Year Science Achievement GAP				
	Year	All Students	SED	GAP
	2009	71%	51%	-20%
	2014	85%	74%	-11%
	Gap/Gap Closure	14%	33%	9%

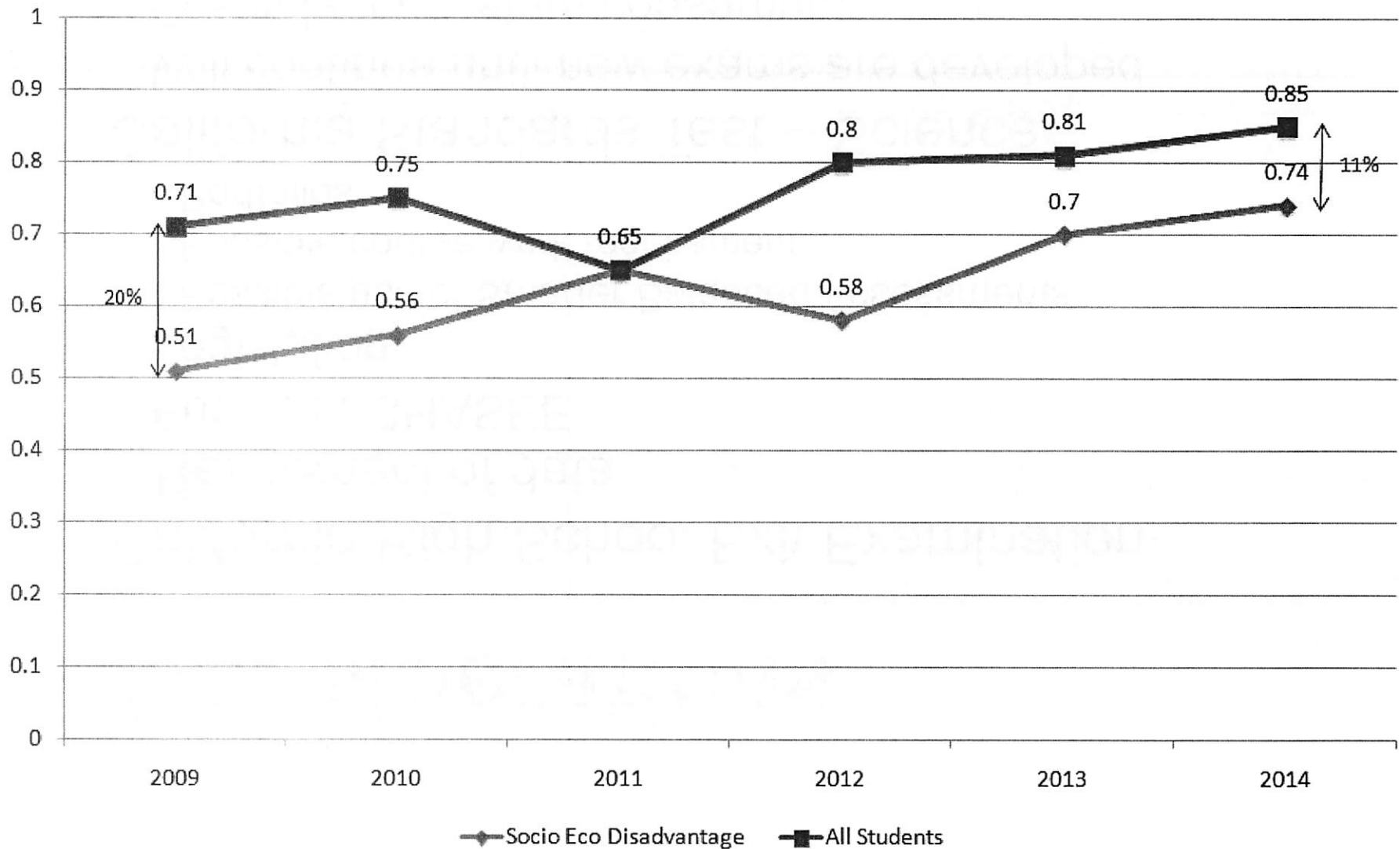
## Percentage of Students Proficient and Above vs Basic & Far Below Basic: CST Science 10th Grade



# Socioeconomically Disadvantaged Achievement Comparison Report

## CST Science % Proficient & Above: 2009-2014

### 10th Grade



# Considerations

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- California High School Exit Examination
  - Refinement of data
  - Future of CHASEE
  - Legislation
    - Possible use of Smarter Balanced Assessments
    - Possible course work requirement
    - Portfolios
- California Standards Test – Science
  - Will continue until new exams are developed
  - Possible multi-state consortium
  - Connections with new ELA standards and literacy across science content

## PENDING BOARD AGENDA ITEMS

December 2014

Agenda Item	Administrator	Board Meeting
Approve Quarterly Report on Williams Uniform Complaints	Sigman	July
Resolution Delegating Barbara Patterson as Representative and Roger Stock as Alternate Representative to Joint Powers Board for SIG	Patterson	July
Approve Expulsion Hearing Panel for Upcoming School Year	Sigman	June/July
Approve Non-Public School and Agency Master Contracts for the Upcoming School Year	Sigman	July
Summer School Report	Sigman/Staff	August
Yearly Adoption of Tax Report for CFD No. 1 and No. 2 <i>(not needed in 2009)</i>	Patterson	July/August
Information and Related Actuarial Reports on Workers' Compensation Claims & Health/Welfare Benefits for Retired Employees After 65 <i>(not needed in 2009)</i>	Patterson	August
Biannual Review BP 9270 - Conflict of Interest	Patterson	August 2014
School Readiness Report	Sigman/Staff	August (1 <sup>st</sup> Mtg)
Approve District Certification of Unaudited Actuals	Patterson	August/September
Resolution Establishing Appropriation Limitation (Gann)	Patterson	August/September
Hold Public Hearing and Approve Resolution Affirming Sufficient Textbooks and Instructional Materials <i>(post Notice of Public Hearing 10 days in advance; required by the 8<sup>th</sup> week of the start of school)</i>	Sigman	September/October
Student Assessment Report (API)	Sigman/Staff	September/October
Approve Quarterly Report on Williams Uniform Complaints	Sigman	October
Set Date for Annual School Board Organizational Meeting	Stock	November/December
RUSD Strategic Plan Quarter 1 Update	Hutton	December
First Interim Report	Patterson	December
Organizational Board Meeting/Special Presentation to Board President	Stock	December
Audit Report	Patterson	January
Schedule Goal Setting Workshop	Stock/Staff	January
Approve Quarterly Report on Williams Uniform Complaints	Sigman	January
Budget Assumptions & Priorities	Patterson	February

Review Possible Negotiation Issues and Establish Direction from the Board for District's Proposal ( <i>closed session</i> )	Slattery	February
Identify Teachers for Non-Reelection; Prepare Letters of Notification ( <i>March 1st Mtg - Closed Session</i> )	Slattery	February ( <i>2<sup>nd</sup> Mtg</i> )
Present Draft School Year Calendar ( <i>two years out</i> )	Slattery	March
*Facilities-Use Policy/Practice and Schedule of Fees	Wesselius	May
Sierra College Report (Rocklin Graduates)	Sigman	March/April
Approve School Year Calendar ( <i>two years out</i> )	Slattery	March
Annual Board Action Regarding Distribution of Non-Reelection Letters	Slattery	March ( <i>1st Mtg</i> )
Finalize District's Proposal and Prepare for Sunshining Process	Slattery	March ( <i>1st Mtg</i> )
Notify the Board in writing by April 1; complete Performance Evaluation for the Superintendent, per contract schedule	Stock/Board	March
Approve Annual Resolution Authorizing the Release of Free/Reduced Lunch Information for CAASPP Testing	Sigman	March
Consolidated Application (Part 2)	White/Huffines	March
Certification of Temporary Athletic Team Coaches	Slattery	March
Approve Second Interim Report	Patterson	March
Special Education Update	Sigman	March
RUSD Strategic Plan Quarter 2 Update	Hutton	March
Approve Safe School Plans ( <i>Action Item</i> )	White/Huffines	March ( <i>2nd Mtg</i> )
Budget Update/Information	Patterson	March/April
Annual Personnel Update – Renewal of Contracts for Site Administrators ( <i>Closed Session</i> )	Sigman	April
Approve Quarterly Report on Williams Uniform Complaints	Sigman	April
Annual Review of Master Plan/Nexus Study ( <i>Bi-annual—even numbered years</i> )	Wesselius	April/May
Developer Fee Update ( <i>Bi-annual-even numbered years</i> )	Wesselius	April/May
Review/Plan Strategic Priorities for Upcoming School Year	Sigman/Stock	April/May
Approve Summer School Principals Contingent on State Funding ( <i>include on Certificated Personnel Report</i> )	Sigman	April/May
RUSD Strategic Plan Quarter 3 Update	Hutton	May

Review of BP/AR 5116.1 – Intradistrict Open Enrollment as required by Ed Code 35160.5 <i>(must be completed by July 1)</i>	Sigman	May/June
Approve Waivers for Special Education Students Who Passed the Math Portion of the CAHSEE With Modifications	Cambra/Sigman	May
Provide Retiree Benefit Update	Patterson	May
Present Tentative Budget and Budget Priorities	Patterson	May
Classified Categorical Layoff <i>(if necessary)</i>	Slattery	May
Final Board Action Regarding Administrative Reassignments or First Year Prob/Temp Teachers	Slattery	May
Approve CIF Representatives for Upcoming School Year	Stock	May/June
Special Recognition to Student Representatives and JROTC Color Guard	Stock/Staff	May (2 <sup>nd</sup> Mtg)
Approve Board Meeting Dates for Upcoming School Year	Stock	May/June
Approve Resolution for Interfund Transfers of Special or Restricted Fund Monies	Patterson	May
Complete Superintendent's Performance Evaluation and Update Contract	Stock/Board	May/June
Hold Public Hearing and Appeal LCAP	Sigman	June
Resolution Authorizing End-of-Year Budget Transfers <i>(Consent Calendar)</i>	Patterson	June
Resolution Delegating Certain Contracting Powers to the Superintendent or Designee <i>(Consent Calendar)</i>	Wesselius	June
Approve Consolidated Applications (Part 1/Part 2)	White/Huffines	June
Hold Public Hearing and Approve Final Budget	Patterson	June
Authorization to Dispose of Surplus Property	Wesselius	June
Approve Single Plan for Student Achievement <i>(previously known as School Improvement Plan)</i>	Sigman	June
EPA Spending Plan	Patterson	June
Summer School Program Report	Sigman/Staff	July/August

\* Denotes a non-annual/one-time only agenda item.